

**MINUTES OF THE MARCH 9, 2023 MEETING OF THE  
DES PLAINES VALLEY REGION ADMINISTRATIVE COUNCIL**

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<b>Members Present:</b>	Dr. Alexander J. Brandon (Proviso Dist. 209), Ms. Alexandria Terrazas for Dr. Jennifer Davidson (Triton Dist. 504), Ms. Pamela Harmon (Triton Dist. 504), Mr. Frank Holthouse (Leyden Dist. 212), Dr. Michael Kuhn (DVR), Dr. Julie Lam (Oak Park & River Forest Dist. 200), Dr. Eric Lasky (Ridgewood Dist. 234), Mr. Neil Posmer (Elmwood Park Dist. 401), Mr. David Weishaar (Riverside-Brookfield Dist. 208)
<b>Member(s) Absent:</b>	None
<b>Guest(s) Present:</b>	Ms. Toni Johnson (Triton Dist. 504), Mr. Ken Smith (Triton Dist. 504)
<b>DVR Staff:</b>	Ms. Lori Kwon

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**CALL TO ORDER**

Dr. Kuhn called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:19 a.m. on Thursday, March 9, 2023 in Room M123B of Triton College.

**APPROVAL OF MINUTES**

Mr. Weishaar moved, Dr. Davidson seconded the motion to approve the minutes of the February 9, 2023 meeting. None opposed. Motion carried.

**EXPENSE REPORTS FOR HIGH SCHOOL DISTRICTS**

**A. Fund Transit Policy 3400:**

The Council received the DVR Fund Transit Policy 3400.

**B. Regional Distribution:**

None.

**C. FY23 Grants Close-Out:**

None.

**REGIONAL ACTIVITIES**

**A. DVR Best Practices Applications**

Dr. Kuhn thanked the Council for their applications that are currently under review.

**B. Tour of IBEW Training Facility in Alsip on 2/24/23:**

Dr. Kuhn spoke about the trip to IBEW on February 24, 2023 attended by 14 counselors and teachers.

- i. Presentation Slides - The Council received 18 pages of IBEW's presentation on Renewable Energy.

**C. Triton College Youth Leadership Conference on 2/24/23:**

Dr. Kuhn said that communication in advance about upcoming events is important to increase student participation. He was advised by Triton College that its Youth Leadership Conference held on February 24, 2023 was successful, overall, and that students were excited to participate. Ms. Kouba presented on College and Career Pathway Endorsements (CCPE) at the conference.

- i. Flyer - The Council received a past event flyer.

**D. Triton College Spring Admissions Events from Mr. Smith:**

- i. Campus Visit Days, 3/23/23 - Mr. Smith described that March 13 will be an Information Session consisting of presentations and campus tours.

- ii. Spring Sneak Peek, 4/15/23 - Mr. Smith anticipated a repeat of the Saturday, April 15 event in 2024, depending on the turnout.

Mr. Smith said over 100 people attended Triton's Campus Visit Day on February 15, 2023.

**E. Triton College High School Senior Visits:**

- i. Wednesday, 4/12/23 or Monday, 4/24/23 - Mr. Smith reported that Triton's Department Chairs were notified about the tours scheduled for April 12 and 24, 2023 for high school seniors. He clarified that high schools do not need to transport their students to Triton on April 12. The transportation details will be announced for the April 24 visit. To Dr. Lasky's question whether prior Accuplacer testing is required for students to attend the April 12 and 24 events, Mr. Smith replied that students can if they want to.

**F. Illinois Alliance of Concurrent Enrollment Partnership (ILACEP):**

- i. Quarterly Newsletter - The Council received registration information for ILACEP's summit held concurrently at College of DuPage and John A. Logan College on April 21, 2023 and other upcoming events in March. Triton College and Leyden High Schools are members of ILACEP.

**G. Lake-Cook Leadership Spring 2023 Event:**

- i. Save the Date for Tuesday, 4/25/23 - Dr. Kuhn planned to host a field trip to the Chicago High School for Agricultural Sciences (CHSAS) on April 25, 2023 for CTE school staff.

**DISCUSSION**

**A. Foreign Language Survey:**

- i. Foreign Language Mandate Impact Study Survey - The Council received background information concerning an impending legislation that would mandate 9th graders to complete two years of World Language as a prerequisite to earning a high school diploma starting School Year 2028-2029.
- ii. Foreign Language Mandate Impact Study Survey Link - The Council received a Google Form link to complete and submit their feedback to the Illinois Directors Leadership Council (SDLC).
- iii. Foreign Language Mandate Impact to CTE - The Council received the result of a survey conducted by an Education for Employment (EFE) Director to measure the possible adverse effects to CTE.

Mr. Posmer mentioned that Elmwood Park currently offers two years of language at the Junior High School level. Dr. Lam asked for detailed results of the survey that was done by the EFE Director. Dr. Kuhn agreed to provide the information to Dr. Lam.

**B. 2023-2024 DVR-Triton College Dual Enrollment HS Cohort:**

- i. Current Enrollment Information - Dr. Kuhn said that he would inform the Council on updated enrollment numbers. He added that he is waiting to receive confirmation from Triton whether additional sections will be added to accommodate the high turnout for the Health Sciences Program. The Council discussed how schools attended to their Dual Enrollment students when the students were not scheduled for classes on weekdays.

**C. DVR Fall Conference:**

- i. Discussion of Proposed Options - Most Council Members preferred a September date with the conference topics on team-based challenges, curriculum alignment, and articulation. Dean Harmon asked for an advanced notice of an official date for the conference as she and Dr. Davidson will need to reschedule and or cancel classes on the day of the conference.

**D. Team-Based Challenge Events:**

- i. Automotive Team-Based Challenge - Dr. Davidson presented the Council with the details of Triton's Auto team-based challenge including Mr. Longhi's email address and cell phone number. She mentioned the event will be free to students. There were questions from the Council.

**E. Community College Grant:**

- i. Discussion of Options - Dr. Kuhn mentioned a grant opportunity to increase the technology programs. The Council asked for the name of the grant. Dr. Davidson indicated there will be a webinar next Tuesday.

**F. CTE Industry Recognized Credential List and Feedback Form:**

The Council received a link to ISBE's CTE website that included Industry Recognized Credential list and Industry Professional IRC Feedback form. Dr. Kuhn asked the Council to forward the Industry Professional IRC Feedback form to their respective industry partners to complete and submit to ISBE for the purpose of "creating, updating, and categorizing" credentials, per ISBE.

**G. Illinois Post-Secondary Website:**

The Council received a link to Illinois Postsecondary Profiles (IPP) and watched a video entitled, 'An Introduction to the IPP and its new Equity Profiles.'

**H. College and Career Pathway Endorsement (CCPE):**

- i. PWR Portal Update - Dr. Kuhn reported that Ridgewood and Leyden High Schools received feedback from ISBE with regard to their CCPE applications. He encouraged the Council Members to obtain at least one official seal of CCPE from ISBE.
- ii. School Tours - Dr. Kuhn anticipated visits to Elmwood Park and Proviso High Schools soon.

**I. Triton College Reports:**

- i. Dual Credit -
  1. Ms. Johnson congratulated Mr. Weishaar for becoming an approved Dual Credit instructor.
  2. She clarified that although one Dual Credit application is required for teachers to teach approved courses, credential documents for each approved course must be emailed to her and copied to Ms. Harp for review.
  3. Schools have seven days before and after the due date to turn in the midterm and the final grades. Ms. Johnson asked the Council contact her if they will need more time and for the final grades as soon as they become available. She would like to verify them with each school before the official grades are awarded.
  4. Ms. Johnson requested preliminary student rosters along with teacher assignments by March 30, 2023, and at the latest, before summer break, to review teaching certifications.
  5. Triton has launched the student Dual Credit application website including a feature to upload documents.
  6. Ms. Johnson asked for copies of student transcripts for Transitional Math courses.
  7. Ms. Johnson and Ms. Terrazas asked for the Adjunct teacher applications by May 1, 2023.
  8. New Dual Credit teachers in the school year 2023-2024 must be approved before they can teach classes.
  9. The process of checking rosters against submitted applications will begin April 15, 2023.
- ii. Business and Technology -
  1. The Robotic Welding Certificate Program is under review by ICCB.
  2. The Cannabis Dispensary Technician Certificate Program was approved by ICCB.
  3. The Cannabis Grower license is under review by ICCB.

4. All Dual Credit Instructors including Auto, must provide 20 hours of Professional Development in a calendar year.
  5. ServeSafe Requirements.
- iii. Health Careers and Public Services Programs -
1. Dean Harmon echoed Ms. Johnson's recommendation that student applications be submitted first before the deadline as any updates can be easily made later.
  2. Dean Harmon reported that The Higher Learning Commission (HLC) approved a secondary location for Oak Park and River Forest High School's CNA Program. The HLC is expected to contact Dr. Lam.
  3. The Respiratory Care Program is scheduled to kick off in Spring 2024.
  4. The Barbering Curriculum is expected to start in Fall 2023.

### **INFORMATION**

The Council received the following documents.

- A. **"State Policies Impacting CTE: 2022 Year In Review,"** by Advance CTE and ACTE.
- B. **"Community College Intermediaries Can Support Youth Apprenticeship and Work-Based Learning,"** by Michael Prebil of New America.
- C. **"NYC as a Laboratory for Learning About Career and Technical Education: Lessons from CTE-Dedicated High Schools,"** dated January 2023 by NYU Steinhardt.
- D. **"Incremental Costs in Career and Technical Education,"** dated January 2023 by CTE Research Network.
- E. **"The Impact of Apprenticeship Programs in Illinois: An Analysis of Economic and Social Effects,"** dated August 24, 2016 by Robert Bruno and Frank Manzo, IV.
- F. **"Models of Youth Registered Apprenticeship Expansion,"** dated January 2023 by Julia Payne and Daniel Kuehn.

### **OTHER**

- A. Mr. Smith announced his plans to host a Counselor Appreciation Day for counselors on April 21, 2023 including interactive sessions and lunch with a focus on Triton's Department of Technology. He asked the Admin Council to save the date and tell others.

Adjourned at 10:23 a.m.

The next meeting will be held Thursday, April 20, 2023, 8:15 a.m. at Triton College, Building M in Room M123B.