

**MINUTES OF THE JANUARY 26, 2023 MEETING OF THE
DES PLAINES VALLEY REGION ADMINISTRATIVE COUNCIL**

Members Present:	Dr. Alexander J. Brandon (Proviso Dist. 209), Ms. Alexandria Terrazas for Dr. Jennifer Davidson (Triton Dist. 504), Ms. Pamela Harmon (Triton Dist. 504), Dr. Michael Kuhn (DVR), Dr. Julie Lam (Oak Park & River Forest Dist. 200), Dr. Eric Lasky (Ridgewood Dist. 234), Mr. Neil Posmer (Elmwood Park Dist. 401), Mr. David Weishaar (Riverside-Brookfield Dist. 208)
Member(s) Absent:	Mr. Frank Holthouse (Leyden Dist. 212)
Guest(s) Present:	Mr. Paul Jensen (Triton Dist. 504), Ms. Toni Johnson (Triton Dist. 504), Ms. Denise Jones (Triton Dist. 504)
DVR Staff:	Ms. Ericka Kouba, Ms. Lori Kwon

CALL TO ORDER

Dr. Kuhn called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:25 a.m. on Thursday, January 26, 2023 in Room M123B of Triton College.

APPROVAL OF MINUTES

Mr. Weishaar moved, Dr. Brandon seconded the motion to approve the minutes of the December 15, 2022 meeting. None opposed. Motion carried.

REGIONAL ACTIVITIES

A. Triton College: Youth Leadership Conference, 2/24/23:

- i. Flyer - The Council received information about the February 24, 2023 Youth Leadership Conference at Triton College.
- ii. Sign-Up Document - The Council received an excel sign-up sheet due by February 3, 2023.

B. February is CTE Month:

At ISBE's request, Dr. Kuhn asked if the Council Members plan to celebrate CTE month.

C. Tour of IBEW Training Facility in Alsip:

- i. Friday, February 24, 2023 (Save the date) - Dr. Kuhn spoke about the DVR Student Support Services Committee's plan to tour the International Brotherhood of Electrical Workers (IBEW) and National Electrical Contractors Association (NECA) Technical Institute in Alsip. He extended the invitation to all District Staff.
Ms. Kouba shared the outcome of a recent apprenticeship meeting at IBEW that she attended with Dr. Kuhn: 1) Student applicants can be 17 years of age but need to be 18 in order to start employment, 2) IBEW offers flexibility to students as a way to encourage more applicants, 3) plumbing will be added, and 4) as public transportation to and from IBEW may not be practical, IBEW urges student employees to obtain driver's licenses.

D. Triton College High School Senior Visit:

- i. Two Dates in April (SAT Test Date and Option B) - April 12, 2023 was tentatively set by Dr. Kuhn with an alternative date to be determined.

E. Triton College Spring Admissions Events from Mr. Smith:

The Council received flyers for the following dates:

- i. Campus Visit Days, 2/15/23
- ii. Campus Visit Days, 3/23/23
- iii. Spring Sneak Peek, 4/15/23

DISCUSSION

The Council received the following documents.

A. ISBE CTE Licensing and Endorsements:

- i. CTE Licensing and Endorsements Guidance - Dr. Kuhn explained that 1) teachers can add work-based credentials in ELIS, 2) to be a coordinator, two online courses are required, 3) ISBE offers free training, 4) Computer Science course was added, 5) ISBE defined the courses CTE teachers can teach, and 6) CTE Licensing Endorsements enable teachers to teach multiple CIPs.
- ii. CTE Licensure Presentation - "Licensure Updates for CTE Educator," by David Osborne and Kristina Valentine. Dr. Kuhn mentioned that a video of this presentation is also available.
- iii. Form 73-23 (Application for CTE Endorsement) - The application can be submitted electronically to ISBE. Dr. Kuhn noted that he is authorized to sign the application.
- iv. Form 73-23A (Verification for CTE Work Experience)
- v. Form 73-23B (Verification for CTE Work Experience (Notarized))

B. ISBE New CTE State Codes:

The Council received the following documents.

- i. ISBE State CTE Course Catalog - ISBE catalog is dated December 2022.
- ii. ISBE New Course for SY23
- iii. PLTW Crosswalk

C. Programs of Study:

The Council received the following document.

- i. Computer Science Fact Sheet - Public Act 101-0654

D. Team-Based Challenge Events:

Dr. Kuhn mentioned that team-based challenges will be a focal point at the October 2023 Fall Workshop, likely to be scheduled on a Friday.

- i. Spring 2023 - Dr. Lasky emphasized industry mentors and asked the Council to refer to a checklist.
- ii. Ideas for Fall 2023 and Spring 2024 - The Council discussed 1) cooking contest, 2) Computer Graphics, 3) Beginners and Advanced Computer Science, 4) CNA and Education, 5) Marketing and Business, 6) Triton College gears, 7) Leyden's White Coat Ceremony and family celebrations, 8) Triton College stickers, and 9) social media.

E. College and Career Pathway Endorsement (CCPE):

- i. Applications - Dr. Kuhn and Ms. Kouba reported that each High School Superintendent received a CCPE application to complete and submit to Heather Lueken at ISBE by designating Dr. Kuhn and Ms. Kouba as 'Additional Platform Users.'
- ii. Recognition Ceremony - Dr. Kuhn identified an opportunity to thank teachers.
- iii. Dual Enrollment 2023-2024 - Dr. Kuhn said that some Members of the DVR Board expressed their interests in signing up for all classroom seats, possibly for more, allotted by Triton College. Dr. Kuhn asked the Council for a list of Dual Enrollment students by February 1, 2023.

F. Triton College Reports:

- i. Dual Credit - Ms. Johnson reported that registration is currently underway until January 27, 2023. She pointed out that it is easier to remove rather than add student applications in Triton's system. Ms. Johnson recommended that students apply first and make the necessary changes later. She also proposed schools can use their midterm dates, although they may not coincide, as another opportunity to sign up students for Dual Credit. Ms. Johnson stressed that students are not registered for classes until Triton receives their rosters. Schools will be notified if students are missing their applications.

- ii. Business and Technology - Ms. Terrazas presented the 2024-2025 Dual Enrollment Cohort document and asked for feedback from the Council for the purpose of identifying instructors based on school needs. She spoke about Triton's Hospitality Industry Administration's minimum qualifications defined by Chef Manuel Uribe Espin, Program Coordinator, such as ServeSafe certifications for teachers prior to the new school year. Chef Manny will be offering a Knife Skills class in Spring or Summer for instructors teaching HIA 101. Ms. Terrazas answered questions raised by the Council Members.
- iii. Health Careers and Public Services Programs - Ms. Harmon reported that Triton will be adding Respiratory Care, as announced by President Moore. Ms. Harmon asked the Council to contact her if they know of qualified Respiratory Care instructors.

G. Foreign Language Requirements:

- i. Foreign Language Survey - The Council was presented with a new requirement by ISBE. Beginning in the 2028-2029 school year, 9th Grade students must complete two years of foreign language as a prerequisite to earning a high school diploma.
- ii. The Council was asked to complete and submit a form drafted by the Illinois System Directors Leadership Council (SDLC) before January 30, 2023. The SDLC would like to collect information from schools regarding how many 1) sections of foreign language each district will need to add, 2) new teachers, and 3) students in new sections. Some Council Members indicated that information may not be readily available from district offices by the deadline.

H. CTE Professional Development:

The Council received information regarding future events.

- i. ISBE Career Connections, 2/15/23
- ii. IACTE Annual Conference, 2/16/23 - 2/17/23
- iii. 2023 Conference: Accelerating Equitable Success – Illinois Education and Career Success Network, 3/8/23

INFORMATION

- A. "State Approaches to Funding Dual Enrollment Programs," dated November 2022 by Duncombe and Mann.
- B. "2022 Year In Review: State Legislative Tracker" by College In High School Alliance.
- C. Applications for 2023 Prize to Open in March from Harbor Freight.

OTHER

- A. Dean Jones distributed Triton beanies to the Members of the Council.
- B. Dr. Kuhn reported that Dr. Lasky will be the new President of Illinois New and Related Services (INRS).
- C. Dr. Kuhn reported that Mr. Holthouse will be a Speaker at Illinois Education and Career Success Network Conference on March 8, 2023 at Moraine Valley Community College.

Adjourned at 10:31 a.m.

The next meeting will be held Thursday, February 9, 2023, 8:15 a.m. at Triton College, Building M in Room M123B.