

**MINUTES OF THE NOVEMBER 10, 2022 MEETING OF THE
DES PLAINES VALLEY REGION ADMINISTRATIVE COUNCIL**

Members Present:	Dr. Alexander J. Brandon (Proviso District 209), Dr. Jennifer Davidson (Triton District 504), Mr. Frank Holthouse (Leyden District 212), Dr. Michael Kuhn (DVR), Dr. Julie Lam (Oak Park & River Forest District 200), Dr. Eric Lasky (Ridgewood District 234), Mr. Neil Posmer (Elmwood Park District 401), Mr. David Weishaar (Riverside-Brookfield District 208)
Member(s) Absent:	Ms. Pamela Harmon (Triton District 504)
Guest(s) Present:	Mr. Paul Jensen (Triton District 504)
Staff:	Ms. Ericka Kouba (DVR), Ms. Lori Kwon (DVR)

CALL TO ORDER

Dr. Kuhn called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:26 a.m. on Thursday, November 10, 2022 in Room M123B of Triton College.

APPROVAL OF MINUTES

Dr. Brandon moved, Mr. Weishaar seconded the motion to approve the minutes of the October 20, 2022 meeting. None opposed. Motion carried.

FY23 DVR ADMINISTRATIVE COUNCIL MEETINGS

A. Updated Meeting Date From 12/8/22 To 12/15/22: The Administrative Council meeting date was changed to December 15, 2022 by Dr. Kuhn. Mr. Weishaar asked that future December meetings be held in the second week of the month.

B. Updated Regional Calendar: The DVR regional calendar was updated with the Administrative Council meeting date of December 15, 2022.

C. Ms. Ericka Kouba, DVR College Career Pathway Coordinator: The Council welcomed Ms. Kouba. Dr. Kuhn briefed the Council on the DVR regional activities that Ms. Kouba participated in.

REGIONAL ACTIVITIES

A. Triton Program Visits, Updated on 10/20/22:

- i. Reimbursement for Subs and Buses - Dr. Kuhn said that \$524.00 is available per district building for reimbursement.
- ii. Student Exit Slip Responses - The Council received student evaluations and thanked Dr. Lasky for generating the student exit slip.

B. New CTE Lak/Cook Leadership Event on 12/8/22, Hosted by Mr. Holthouse:

- i. Invitation - The Council received an invitation to register by November 21, 2022.

C. Triton Health Careers Open House Dates for 2022-2023, Dean Harmon:

- i. Nursing, Nursing Assistant, Emergency Medical Services & Fire Science - The Council received information sessions including links to sign up, provided by Dean Harmon.
- ii. All Other Health Careers - The Council received information sessions for the Allied Health programs including links to sign up and the application timeline, provided by Dean Harmon.

D. DVR ECE Advisory Minutes of 11/2/22, By Ms. Morris: The Council received the Early Childhood Education Advisory meeting minutes written by Ms. Morris.

DISCUSSION

A. Illinois Apprenticeship Week (November 14 - November 18):

- i. National Apprenticeship Webinars - The Council received a list of webinars offered by the Illinois WorkNet.
- ii. Governor's Proclamation - The Council received the Governor's Proclamation of November 14 through 18, 2022 as National Apprenticeship Week.

B. ACTE Fact Sheets: Dr. Kuhn asked the Council to distribute the ACTE Fact Sheets to their district members. He emphasized that CTE courses must be assigned Classification of Instructional Program (CIP) codes.

- i. STEM Is CTE - The Council received "STEM Is CTE," dated October 2022.
- ii. What Is Work-Based Learning - The Council received "What Is Work-Based Learning," dated October 2022.

C. Ridgewood HS Education Pathway Team-Based Challenges at Triton College: The Council Members thanked Dr. Lasky and Mr. Jensen for a successful event and for everyone's contribution. The Council expressed their interests to make it a recurring event for the region.

- i. Agenda - The Council received a copy of the agenda written by Dr. Lasky for November 4, 2022.
- ii. Presentation Slides By President Moore - The Council received a PowerPoint presentation that was made by President Moore on November 4, 2022. Participating students received gift bags from Triton College.

D. ISBE School Report Cards: There were questions from the Council.

- i. 2022 Report Card-What's New - The Council received ISBE's "What's New on the 2022 Illinois Report Card?"
- ii. 2022 Report Card-Student Growth - The Council received ISBE's "Student Growth."
- iii. 2022 Report Card-Metrics - The Council received ISBE's "Public Business Rules, 2022 Report Card Metrics."

E. Programs of Study:

- i. Curriculum Alignment Meetings - The Council thanked the Triton Administrators for meeting with members from their districts. For future meetings, the Council offered the following considerations to Triton administrators:
 - Check each district calendar for scheduling conflicts
 - Share agenda and location of meeting in advance
 - Assemble all districts in one meeting for discussion
 - Create a rubric
 - Designate district institute day to discuss curriculum alignment
 - Hold pre-brief meetings to curriculum alignment meetings
 - Ask for course syllabi from teachers
 - Hold curriculum alignment meetings at the High Schools
 - Host an annual virtual meeting attended by all regional district members

Mr. Jensen thanked everyone for their participation. He mentioned that Triton administrators experienced challenges in their preparation for the curriculum meetings due to no response from

some districts for requested information. Mr. Jensen offered the following suggestions for the Council:

- Cell phone diplomacy: Help Triton administrators to set up direct communication with high school administrators and faculty members to gain their perspectives and objectives
 - In-person meetings to build and reinforce a sense of community
 - One meeting inclusive of all pertinent members from the same High School
- ii. Exploring 2023-2024 Dual Credit/Dual Enrollment Options, Maintained by Ms. Terrazas - The Council had discussions and questions. Mr. Holthouse offered to create a cohort brochure.

F. Triton College Reports:

- i. Business & Technology - Dr. Davidson spoke about three additional departments that were approved.

G. CTE Professional Development:

- i. ISBE Career Connections, 2/15/23 - Dr. Kuhn clarified the date of the ISBE Career Connections Conference in Normal, Illinois.
- ii. IACTE Annual Conference, 2/16/23 - 12/17/23 - The Council received information to register for the IACTE Annual Conference in Normal, Illinois.

WORK-BASED LEARNING OPPORTUNITIES, DR. ANDERSON

A. IBM SkillsBuild & Praxera - Student Work-Based Learning: The Council received information on how to sign up students by November 14, 2022 for access to IBM SkillsBuild and paid-cybersecurity projects.

B. IBM SkillsBuild Presentation: The Council received cybersecurity work-based learning opportunities offered to students by Education Systems Center, IBM SkillsBuild, and Work-Based Learning Alliance.

C. I-WIN Upcoming Sessions: The Council received free and virtual cybersecurity work-based learning opportunities sponsored by Illinois Work-Based Learning Innovation Network (I-WIN).

OTHER

A. Grants for Energy Improvements at Public School Facilities: The Council received literature from the Department of Energy regarding program announcements.

B. Advancing Employment for Secondary Learners with Disabilities: The Council received “Advancing Employment for Secondary Learners with Disabilities through CTE Policy and Practice,” written by McKay et al.

C. A Guide to Discussion Racial Equality in CTE: The Council received “Brave Dialogues: A Guide to Discussing Racial Equity in Career Technical Education,” by Advance CTE.

D. Perkins V Expands Commitment to Equity: The Council received “Perkins V Expands Commitment to Equity,” by Advance CTE.

E. Diversity in Tech and Its Role in Future Equality: The Council received “Diversity In Tech and Its Role In Future Equality,” by Wiley Edge.

F. Centering the Learner Experience: The Council received “Centering the Learner Experience,” by Advance CTE.

G. Championing High-Quality Data: The Council received “Championing High-Quality Data,” by Advance CTE.

H. Fostering a Culture of Data Use: The Council received “Fostering a Culture of Data Use,” by Advance CTE.

I. The Home Builders Institute Construction Labor Market Report: The Council received “The Home Builders Institute (HBI) Construction Labor Market Report,” by the National Association of Home Builders.

J. NCTQ-Teacher Compensation Strategies: The Council received “Teacher Compensation Strategies,” by the National Council on Teacher Equality.

K. 2021 Illinois Educator Shortage: The Council received “2021 Illinois Educator Shortage,” written by Evan Schmitz and Tom Withee.

Adjourned at 9:55 a.m.

The next meeting will be held Thursday, December 15, 2022 (updated), 8:15 a.m. at Triton College, Building M in Room M123B.