

**MINUTES OF THE MAY 12, 2022 MEETING OF THE
DES PLAINES VALLEY REGION ADMINISTRATIVE COUNCIL**

Members Present:	Dr. Jennifer Davidson (Triton District 504), Dr. Michael Kuhn (DVR), Dr. Julie Lam (Oak Park & River Forest District 200), Dr. Eric Lasky (Ridgewood District 234), Mr. Neil Posmer (Elmwood Park District 401), Mr. David Weishaar (Riverside-Brookfield District. 208)
Member(s) Absent:	Ms. Pamela Harmon (Triton District 504), Mr. Frank Holthouse (Leyden District 212), Dr. Deborah Watson-Hill (Proviso District 209)
Guest(s) Present:	Ms. Michelle Lisack (Triton District 504)
Staff:	Ms. Lori Kwon (DVR)

CALL TO ORDER

Dr. Kuhn called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:34 a.m. on Thursday, May 12, 2022 at Elmwood Park High School in Room 192.

APPROVAL OF MINUTES

Mr. Posmer moved, Mr. Weishaar seconded the motion to approve the minutes of the April 7, 2022 meeting. None opposed. Motion carried.

ISBE CTE INFORMATION

A. DVR CTE Career Coordinator Position: The Council discussed the following points.

- Part-Time vs Full-Time
- Salary range
- Funding source for remaining salary and benefits out of CTE grant vs local budget
- Equal vs percentage-based on Perkins Grant
- Work collaboration between DVR Career Coordinator and Triton Dual Credit Coordinator
- Coordinator role in relation to District needs
- Regional vs District goals

Dr. Kuhn said the DVR Career Coordinator will not be involved in the current and ongoing activities at the District level concerning Dual Credit.

ADMINISTRATIVE COUNCIL MEETING SCHEDULE

Dr. Kuhn announced the cancellation of the June 9, 2022 Admin Council meeting. The next meeting, which includes fraud prevention training, will be held Thursday, August 25, 2022, 8:15 a.m. at DVR.

DVR WEBSITE CONVERSION PROPOSAL

The Council received a vendor proposal for rebuilding the DVR website.

COMPLETION OF FY22 GRANTS

Dr. Kuhn asked to be notified by Friday, May 13, 2022 at 5:00 pm. for filing amended budgets in IWAS.

ISBE DATA COLLECTION

A. FY22 Final Perkins Report: Dr. Kuhn said he will share the reporting document with the Council by next week.

PROFESSIONAL DEVELOPMENT

A. Career Connections – Added PD Opportunities: The Council received an on-demand video library of professional development offerings accessible through June 30, 2022.

- i. One Workforce/Calumet Area Industrial Commission – The Council received two fliers that contain information on financial assistance such as payment of tuition, books, and fees at Triton College or other training provider partners for obtaining industry-recognized credentials and job opportunities in the manufacturing sector.
- ii. Soft Skills AHA – Dr. Kuhn explained an online pilot program for educator professional development.

B. ACTE WBL 2022 – Salt Lake City, UT:

- i. Program Guide – The Council received a conference guide to the WBL Conference on April 28 and 29, 2022 at Salt Lake City, UT and a flier for Vision 2022 scheduled from November 30 to December 3, 2022 in Las Vegas, NV.
- ii. Career Awareness & Exploration WBL Opportunities by Miller & Hough – The Council received a presentation document with access to LiveBinders by Miller and Hough.
- iii. Take WBL Completely Digital by Jason Van Nus – The Council received Van Nus’ instructions on creating files for state or school WBL systems.
- iv. WBL in Secondary School FCS by Cynthia L. Miller – The Council received Miller’s data collection from a Fall 2020 online survey completed by 192 Texas secondary school Family and Consumer Sciences educators.

PROGRAM COMMITTEE

A. DVR Program Committee FY22 Final Reports: The Council received end-of-year reports written by the DVR Committee Chairs.

B. DVR Program Chairs for 2022 – 2023: Dr. Kuhn reported on the vacancy of the Technology and Engineering Chair position. The Council discussed how to build on the curriculum mapped out by Mr. VenHorst for the last ten years, to maintain communication between Committee members from the High School Districts and Triton College and to designate a regional institute or articulation day to hold meetings. Dr. Kuhn said he will ask the DVR Board for advice.

TRITON COLLEGE DISCUSSION

A. Triton Student In-Person Visits, Week of April 25, 2022: Dr. Davidson briefed the Council on student visits to Triton.

B. Dual Credit: Ms. Lisack stated that planning is underway for a timeline, program improvement, and annual review of Dual Credit. She presented an outline and discussed the following points.

- Dates of published District career guides
- Student class registration for next year
- Deadline for reviewing courses and Board approval
- Class rosters
- Counselor review
- Shared excel spreadsheet by Triton’s Dual Credit Office for High School Districts
- Registration process by Triton representatives
- Specific data needed for year-end reports
- Withdrawal date
- Certain ICCB requirements that may no longer be legal
- Parent permission for students under the age of 18

Dr. Kuhn suggested Ms. Lisack hold preliminary discussions with Council Members to address any questions and concerns prior to the first articulation meeting. Dr. Lasky offered his time in the summer.

FY23 PLANNING

A. DVR Regional Calendar: The Council received a link to the DVR regional calendar.

B. DVR Administrative Council Meeting Dates (Final): The Council received a schedule of FY23 meetings. Dr. Kuhn said that locations might change if Dr. Davidson, Dean Harmon and other Triton administrators decide to host the Admin Council meetings at their buildings.

C. Triton Fall Student Visits (In-Person): Dr. Kuhn suggested the week of September 19 with more discussion to follow in the August Admin Council meeting.

D. Fall Conference: Dr. Kuhn reported that the DVR Board was agreeable to a half-day event with a topic on Dual Credit. He asked for feedback from the Council on guest speakers. Dr. Davidson reminded Council Members of the timeline for Triton program visits and the Fall workshop.

ADJOURNMENT

Adjourned at 10:18 a.m.