

**MINUTES OF THE AUGUST 26, 2021 MEETING OF THE
DES PLAINES VALLEY REGION ADMINISTRATIVE COUNCIL**

Members Present:	Dr. Jennifer Davidson (Triton Dist. 504), Ms. Pamela Harmon (Triton Dist. 504), Mr. Frank Holthouse (Leyden Dist. 212), Mr. Michael Kuhn (DVR), Dr. Julie Lam (Oak Park & River Forest Dist. 200), Dr. Eric Lasky (Ridgewood Dist. 234), Mr. Neil Posmer (Elmwood Park Dist. 401), Dr. Kathy Richard-Andrews (Proviso Dist. 209), Mr. David Weishaar (Riverside-Brookfield Dist. 208)
Member(s) Absent:	None
Staff:	Ms. Lori Kwon (DVR)

CALL TO ORDER

Mr. Kuhn called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:15 a.m. on Thursday, August 26, 2021 at Triton College in Room M142A.

APPROVAL OF MINUTES

Mr. Weishaar moved, Mr. Holthouse seconded the motion to approve the minutes of the May 13, 2021 meeting. None opposed. Motion carried.

FY22 ADMINISTRATIVE COUNCIL MEETING DATES

The Council received confirmation of scheduled meetings dates, times and locations.

Date	Times	Place (Video/In-Person)
Thursday, 8/26/21	8:15 a.m. – 10:00 a.m.	DVR at Triton College, M Building, Room M142A
Thursday, 9/16/21	8:15 a.m. – 10:00 a.m.	East Leyden High School
Thursday, 10/14/21	8:15 a.m. – 10:00 a.m.	Proviso Math & Science Academy
Thursday, 11/18/21	8:15 a.m. – 10:00 a.m.	Triton College ,T Building
Thursday, 12/9/21	8:15 a.m. – 10:00 a.m.	Ridgewood High School
Thursday, 1/20/22	8:15 a.m. – 10:00 a.m.	TBD
Thursday, 2/10/22	8:15 a.m. – 10:00 a.m.	Triton College, H Building
Thursday, 3/10/22	8:15 a.m. – 10:00 a.m.	Oak Park & River Forest High School
Thursday, 4/7/22	8:15 a.m. – 10:00 a.m.	Riverside-Brookfield High School
Thursday, 5/12/22	8:15 a.m. – 10:00 a.m.	Elmwood Park High School
Thursday, 6/9/22	8:15 a.m. – 10:00 a.m.	DVR at Triton College, M Building, Room M142A

FY22 GROUP COLLABORATION DOCUMENTS

A. Student Credentials: The Council offered no comment or questions.

B. Professional Development: The Council offered no comment or questions.

FY22 PLANNING

A. FY22 Grants: The Council offered no comment or questions.

B. Triton Program In-Person Visits: For now, two districts have suspended field trips. The Council discussed their preferences for in-person and or virtual program visits and the possibility of postponing this year's event to a later time in the school year. Further discussion will follow in the September meeting.

C. October 4, 2021 School/College Workshop: Mr. Kuhn asked for a list of workshop attendees from a district that has not turned in their information. Also, he was notified by a guest speaker who is restricted from traveling during the Covid-19 pandemic per agency policy. Mr. Kuhn mentioned the likelihood for a hybrid event that involves both in-person district attendance and virtual speakers.

OTHER

- A. Career Guides:** Mr. Kuhn made available copies of *Illinois State Board of Education Career Guides* to all Council members.
- B. WBL Update:** The Council offered no comment or questions.
- C. Special Populations:** The Council offered no comment or questions.
- D. Learning Endorsement:** The Council offered no comment or questions.
- E. Triton College Reports:** The Council offered no comment or questions.
- F. Reports by Mr. Paul Jensen:** At the May 13, 2021 Admin Council meeting, Dr. Cothran invited Mr. Jensen to present Triton College's Class of 2020 High School Market Share and Placement of District 504 High School Graduates reports in the next meeting, if Mr. Jensen wished to do so.
- G. Dual Credit:** Dr. Davidson announced the departure of Mr. Timothy Nystrom from Triton College and offered to assist with Dual Credit questions or concerns. In the interim, Mr. Paul Jensen may also be contacted. Dr. Davidson mentioned that Ms. Alexandria Terrazas, Associate Dean of Business and Technology, will be assisting her with her departments. DVR districts will benefit from Ms. Terrazas for her experience in Dual Credit, added Dr. Davidson.

A district appealed for assistance to ensure credit to be awarded to students that completed all the necessary steps of the Dual Credit program at Triton College.

Adjourned at 9:50 a.m.

FRAUD PREVENTION

All members from the High School Districts attended.

21 questions were used for discussion on keeping correct and accurate grant records including the use of funds. Topics included Whistleblower, Sub-Recipient, Quality Assurance, Record Keeping/Cost Allowability and Fraud Prevention/Ethics sections.

Fraud prevention training ended at 10:15 a.m.