

**MINUTES OF THE MARCH 11, 2021 MEETING OF THE  
DES PLAINES VALLEY REGION ADMINISTRATIVE COUNCIL**

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<b>Members Present:</b>	Dr. Anne Cothran (DVR), Dr. Jennifer Davidson (Triton Dist. 504), Ms. Pamela Harmon (Triton Dist. 504), Mr. Frank Holthouse (Leyden Dist. 212), Mr. Eric Lasky (Ridgewood Dist. 234), Mr. Neil Posmer (Elmwood Park Dist. 401), Ms. Antoinette Rayburn (Proviso Dist. 209), Mr. David Weishaar (Riverside-Brookfield Dist. 208), Ms. Sarah Wurster (Oak Park & River Forest Dist. 200)
<b>Member(s) Absent:</b>	None
<b>Staff:</b>	Ms. Lori Kwon (DVR)

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**CALL TO ORDER**

Dr. Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:17 a.m. on Thursday, March 11, 2021 via Zoom conference.

**APPROVAL OF MINUTES**

Mr. Weishaar moved, Mr. Posmer seconded the motion to approve the minutes of the February 18, 2021 meeting. None opposed. Motion carried.

**FY22 PLANNING**

**A. Budgets:** This week, Dr. Cothran shared files with each Council member for their District budget detail, updated from last year that includes the CLNA Goals and Strategies. Under the new Perkins V, budget plans must continue to include the Goals & Strategies for each line before they can be submitted to ISBE each year.

Dr. Cothran distributed student Performance Indicators (PIs) issued by ISBE, specific to the DVR EFE. She pointed out a correction in the state document and asked the Council refer to the '1S2' core indicator as 'Six-Year Graduation Rate' instead of 'Four-Year Graduation Rate.' As the use of grant funds is about improving the performance of CTE Concentrators, PIs below 90% of each benchmark would place District High Schools under probation by the State. Districts must show implementation strategies to improve performance compared to the benchmarks for Concentrators, as required under Perkins V. Dr. Cothran urged the Council to do so by using available budgeted funds for Curriculum activities.

In response, the Council brainstormed on the following comments:

- Involve teachers in the implementation process.
- Develop grant-specific requirements for CTE teachers.
- PI data was based on SAT test scores during the Covid-19 pandemic. Therefore, it may take time for new data to reflect test score improvements.
- Create pre and post tests for every CTE course - How to develop reliable assessments?
- Regional workshops may be too general to encompass all CTE subject areas and Concentrators.
- Without support outlined by final objectives and in the absence of PI data tailored to each District, what are the targets for improvement?
- Hire a consultant for a target audience and provide teachers with the foundational knowledge to impact student outcome.
- Consult West 40 to work with teachers.
- Multiple times in the year, develop and administer a series of pre-imposed CTE tests for students and gather local data to prove the effectiveness of teachers.
- Plan for teachers to attend conferences centered on targeted Concentrators in order to satisfy Professional Development and to develop Curriculum lesson plans to improve test scores.

Dr. Cothran explained that many years ago, ISBE used to issue district-by-district CTE Report Cards categorized by CIP codes, which are no longer being issued by the State. The current data at hand is the only available source for reference. She concluded that at this point, for FY22, the Council may ask teachers to attend grant-funded PDs and to write in the grant detail, 'Working on integrated academics,' for implementing new strategies to improve key Concentrators such as 'Low-Income students.' Dr. Cothran asked the Council to further discuss with the new DVR Director for planning implementation for FY23 and FY24.

**B. CLNA:** On March 15, 2021, the DVR Board will consider approval to proceed with posting the updated Comprehensive Local Needs Assessment (CLNA) surveys on school websites.

**C. CTE Graduate Profile Development Status:** Ms. Wurster announced that Oak Park & River Forest High School will be conducting its graduate profile.

### **COMPLETION OF FY21 SIZE/SCOPE/QUALITY CURRICULUM WORK**

**A. Dual Credit in Every CIP:** No discussion, comment or questions.

**B. Collaboration on Regional Team Competitions/CTSOs:** DECA may be listed in multiple business CIPs, per Dr. Cothran.

**C. Employability Skills in Every CIP:** No discussion, comment or questions.

**D. Work-Based Learning (WBL) in Every CIP:** The state has yet to release the handbook on WBL. Dr. Cothran reminded the Council that either simulated class or internship fulfills WBL requirements. WBL must be incorporated into Group 3 Class in place of Group 5, Co-Op Class. Student hours must be tracked (Transeo) to qualify as documented WBL. Mr. Lasky shared a link for NIU's Virtual Career Development Experiences (CDEs) which is now called WBL.

### **TRANSEO IMPLEMENTATION**

Mr. Lasky's presentation tabled until the next meeting.

### **COMPUTER SCIENCE CIP**

Dr. Cothran stated that in the past, Computer Science was not integrated into CTE courses as determined by ISBE course matrices. Regarding the proposed Administrative Code, Title 23 (Education and Cultural Resources), Part 256 (Career and Technical Education), ISBE received over 500 comments. In a later zoom meeting, ISBE suggested that teachers with a Business license can teach any Business Programming CIPs, but this is not currently reflected in school codes. Once teacher qualification requirements are published, the Council would need to work with the new DVR Director. A question was raised if Math teachers with a CTE Endorsement having 2,000 hours would meet the criteria to teach a Computer Science course. Math licensing does not count for CTE fundable courses and a teacher would need to apply for an Educator License with Stipulations, under the current system. College and Career Readiness Department at ISBE will be taking over teacher licensing.

### **MYCAERT**

The State's contract with MyCaert will end effective April 2021. ISBE has loaded all lessons onto the ISBE website.

### **CUTTING EDGE CAREERS STUDENT CONFERENCE**

The Council members remarked that without specific times set by ISBE for the virtual student conference, it is hard to predict student participation, especially when students need to make up for less class time due to the pandemic.

**OTHER**

- Dr. Cothran clarified that grant funds may not be used to buy equipment to make t-shirts if students are in a CTSO competition from a Marketing class.
- Additional grant funds may be released in the form of New Innovation and or Career Development. The amount and the release date are unknown at this time. The Council discussed paying \$500 per CTE student for 60 hours worked once the DVR Board approves proceeding with the new grants and funds are released by ISBE. The Council will consider the distribution of funds across Districts based on the assessment of available internships and the number of interns from each High School. In response to an inquiry Dr. Cothran received whether technical skills would make up for hands-on-class, a Council member suggested fundamental skills such as measuring and cutting, for instance, would certify as 'technical skills.'

The Council was excited to hear Dean Harmon's announcement that two babies have been delivered through simulation in the H Building at Triton College.

Dr. Davidson mentioned ongoing Covid-19 vaccination efforts in the T Building at Triton College.

DVR is working on electronic handbooks to be emailed to the Admin Council members.

Adjourned at 9:53 a.m.