

**MINUTES OF THE FEBRUARY 18, 2021 MEETING OF THE
DES PLAINES VALLEY REGION ADMINISTRATIVE COUNCIL**

Members Present:	Dr. Anne Cothran (DVR), Dr. Jennifer Davidson (Triton Dist. 504), Ms. Pamela Harmon (Triton Dist. 504), Mr. Frank Holthouse (Leyden Dist. 212), Mr. Eric Lasky (Ridgewood Dist. 234), Mr. Neil Posmer (Elmwood Park Dist. 401), Ms. Antoinette Rayburn (Proviso Dist. 209), Mr. David Weishaar (Riverside-Brookfield Dist. 208), Ms. Sarah Wurster (Oak Park & River Forest Dist. 200)
Member(s) Absent:	None
Staff:	Ms. Lori Kwon (DVR)

CALL TO ORDER

Dr. Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:17 a.m. on Thursday, February 18, 2021 via Zoom conference.

APPROVAL OF MINUTES

Ms. Rayburn moved, Mr. Lasky seconded the motion to approve the minutes of the December 10, 2020 meeting. None opposed. Motion carried.

DUAL CREDIT

A. Cohort: In FY22, Leyden High School will be offering CNA and Criminal Justice cohorts to their students. Ridgewood High School will be conducting Criminal Justice and Automotive cohorts for their students. A cohort for the Automotive program is under consideration by Proviso High Schools. To present specific logistical details to the DVR Board for approval, Dr. Cothran suggested a future meeting of schools interested in sending and receiving inter-district students in approved dual credit cohorts.

B. Dual Credit in Every CIP: Dr. Cothran urged the Council to update and mark off Dual Credit, Team Challenges, and Industry Credentials listed in the shared Course Crosswalk document. She emphasized that in ISBE's FY22 program review, every CIP needs to have a dual credit course and each school must show if students are achieving dual credit. The Council applauded Mr. Tim Nystrom for his coordination of the high school dual credit program. Ms. Wurster declared that Oak Park & River Forest High School has tripled its dual credit enrollment. Dean Davidson asked for feedback on Triton's in-person dual credit laboratory courses for the Spring semester. The Council responded that due to the CDC's covid-19 guidelines and restrictions, laboratory practices and activities had been put on hold. Dean Harmon offered if taking laboratory classes on Triton campus would be an option for high school students. Dean Davidson proposed a separate meeting to address and assist in any issues the districts may be facing in light of the current situation.

FY22 PLANNING

A. CTE Graduate Profile Development: The majority of Council members preferred to develop one method for the region as a whole. Dr. Cothran will further discuss with the Council in a future meeting.

B. Regional Career Activities (Triton Virtual Tours): The Council voted to recommend virtual tours of Triton College for FY22.

C. Budgets (include alignment to Goals & Strategies): Dr. Cothran asked the Council to refer to the Goals and Strategies document to align their FY22 budget requests when communicating with teachers. ISBE will require more evaluations of EFE activities and results, due in one, three, and five years from now for which ISBE has yet to provide guidance documents for, thus far. Dr. Cothran advised the Council be ready to answer any questions from ISBE and to align grant expenditures and curriculum work to the Goals and Strategies. ISBE will give a one-week notice in advance for submitting required documents, Dr. Cothran stated.

D. CLNA-Stakeholder Survey Updates (shared Google forms) due in Fall: Updated stakeholder survey results will be required as part of the Fall Local Needs Assessment.

EXPENSE REPORTS

A. Use of Funds: Dr. Cothran asked the Council members to check their Course Crosswalk document to keep focus on the goals to be attained through the use of budgeted funds.

B. Regional Redistribution: As discussed in the December Administrative Council meeting, the DVR Board will consider redistribution of unused Perkins and CTEI grant funds (Function 1000s) in the upcoming March Board meeting. Dr. Cothran pointed out that districts must either fully expend or encumber Perkins and CTEI function 1000 grant funds, as of the end of February, and the DVR Board of Directors must attend the DVR Board of Control meeting with details of items to be purchased in alignment to the Goals and Strategies in order to bid for the redistribution of funds.

TRANSEO IMPLEMENTATION

Mr. Lasky shared his experience regarding the implementation of Transeo and made his recommendations for the Council. Mr. Lasky agreed to present on Transeo at the March Administrative Council meeting.

COLLABORATION ON REGIONAL TEAM COMPETITIONS

Dr. Cothran clarified that the planning phase should begin this year and that regional team competitions must take place in FY22. Ms. Rayburn suggested the Council hold a separate meeting for a thorough discussion. Mr. Holthouse thought a Google form would be a good starting point. Dr. Cothran offered to create a list of common courses for the Council.

SHARED COURSE CROSSWALK FILE – PQR COMPONENT REQUIREMENTS & STATUS

No discussion, comment or questions.

ISBE CTE MONITORING GUIDANCE DOCUMENT

No discussion, comment or questions.

Adjourned at 9:20 a.m.