CareerPrepped

February 2020

DVR DIGEST

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Illinois Essential Employability 4 Framework

ACTE ONLINE LEARNING NETWORK-CAREERPREPPED

Your 21st Century Career Success System

ACTE Sponsored Service for Institutions Utilizing CTE Learn Free access to CareerPrepped for any public institution that is using ACTE Online Learning Network including Online Learning Centers of ACTE's unified state association partners

Enhance Your Work-Based Learning Programs

Blend your onsite WBL programs with virtual WBL activities. CareerPrepped provides your students with an interactive environment to build, prove and showcase the essential workforce skills in-demand by employers. Students learn how to articulate and evidence their skill claims through a guided process which encourages the type of self-awareness, self-reflection, and self-assessment needed in the real world. Supporting ACTE's Quality CTE Program of Study Framework AN INITIATIVE OF ACTE

ACTE)



Support Student Career Development

- Improve students' self-management and career management skills
- Improve students' employability knowledge and skills
- ✓ Improve students' ability to communicate and evidence their skill claims
- Encourage lifelong learning and skill development
- Provide lifelong career support and engage alumni in a continuous improvement process

Credits:

https://www.ctelearn.org/ careerprepped/acte-network/

https://www.acteonline.org/wpcontent/uploads/2020/01/ State_Policies_Impacting_CTE_-2019_Year_in_Review_Final.pdf



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CAREERPREPPED-21ST CENTURY CAREER SUCCESS SYSTEM

About CareerPrepped

CareerPrepped is a lifelong career success system that empowers individuals to continuously build in-demand soft skills, prove their soft and hard skills with open badges and portfolio evidence, and showcase their full set of abilities to employers through their own career site.

Core Features

Skill Builders40+ competency-based Skill Builders enable students to build their soft
skills through a continuous process of learning, reflection and practice.Skill BadgesCareer PortfolioCareer SiteCareer ToolboxJob Center



Request Your Free Institutional Account

Your free institutional account will allow you to give unlimited students and alumni lifetime access to CareerPrepped.



Request Free Institutional Account	×	
First Name	Last Name	
Job Title		
Institution Name		
Email	Phone	
Request		
CareerPrepped is 100% free for any public institution that is using ACTE Online Learning Network, including Online Learning Centers of ACTE's unified state association partners. Complete this form to request your free institutional account.		

ACTE ONLINE LEARNING NETWORK INSTITUTIONAL PRICING, UP TO 10 USERS

ACTE ONLINE LEARNING NETWORK			
Institutional Subscription	 Unlimited Access Just-in-time learning for your faculty, staff and administrators to maximize 		
\$195/Month No extra charge for up to 10 users \$9/month per each additional user Annual Subscription Enter Number of Users Enter VIP Code (ff available)	 employee and institutional performance! Participating employees will receive unlimited access to all 150+ courses during the subscription year. A Certificate of Completion with 4 hours of continuing education credits is awarded for completion of each course. Learning Management Your institution will receive access to an online panel to manage, track and share employee learning activities. Your employees will have access to an online tool to plan, manage and document their professional development activities. Course Enrollment Pricing Our unified state association partners offer course enrollment pricing with membership discounts. Visit your State Online Learning Center 		
Annual Commitment Save 20% Pay Monthly Pay Yearly			
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REPORT: STATE POLICIES IMPACTING CTE 2019 YEAR IN REVIEW

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EMPLOYABILITY SKILLS

Employers are concerned about more than a particular technical skill. They also want people with good employability skills, regardless of the job you are in. What are employability skills, you ask? "Essential employability skills are those general skills that are required to be successful in all sectors of the labor market and are separate from the technical skills attained in career pathways or academic skills such as math and reading."

What do employers want? There are four major categories: Personal Ethic, Work Ethic, Teamwork, and Communication.

Let's take a look at Work Ethic

- a. Dependability
- i. Shows up on time and ready to work
- 1. Fulfills obligations, completes assignments, and meets deadlines
- 2. Behaves consistently and predictably
- ii. Regular Attendance
- 1. Demonstrates minimum absenteeism
- 2. Communicates absenteeism with direct supervisor
- iii. Commitment
- 1. Desires to effectively work toward the employer's goals
- 2. Takes the initiative in seeking new responsibilities, maintaining professional
- goals, and striving to exceed standards and expectations of their position

b. Professionalism

- i. Maintains a professional demeanor at work
- 1. Demonstrates self-control by maintaining composure and keeping emotions
- in-check, even in difficult situations

2. Exhibits professional appearance by dressing appropriately for the workplace and maintaining personal hygiene

3. Understands employer's objectives

For more information on the Illinois Essential Employability Skills Framework, go to: https://icsps.illinoisstate.edu/wpcontent/uploads/2017/07/Essential-Handout-2.pdf

