

**MINUTES OF THE DECEMBER 10, 2020 MEETING OF THE  
DES PLAINES VALLEY REGION ADMINISTRATIVE COUNCIL**

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<b>Members Present:</b>	Dr. Anne Cothran (DVR), Dr. Jennifer Davidson (Triton Dist. 504), Ms. Pamela Harmon (Triton Dist. 504), Mr. Frank Holthouse (Leyden Dist. 212), Mr. Eric Lasky (Ridgewood Dist. 234), Mr. Neil Posmer (Elmwood Park Dist. 401), Ms. Antoinette Rayburn (Proviso Dist. 209), Mr. David Weishaar (Riverside-Brookfield Dist. 208), Ms. Sarah Wurster (Oak Park & River Forest Dist. 200)
<b>Member(s) Absent:</b>	None
<b>Staff:</b>	Ms. Lori Kwon (DVR)

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**CALL TO ORDER**

Dr. Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:15 a.m. on Thursday, December 10, 2020 via Zoom conference.

**APPROVAL OF MINUTES**

Mr. Weishaar moved, Mr. Holthouse seconded the motion to approve the minutes of the November 12, 2020 meeting. None opposed. Motion carried.

**TRANSITIONAL ENGLISH & TRANSITIONAL MATH UPDATE**

Dean Segovia thanked the Administrative Council for their collaboration over the last four years. He announced that Transitional Math and English is now called Transitional Instruction. In 2018, the Illinois Community College Board (ICCB) hired Northern Illinois University (NIU) as a consultant. The two main NIU contacts are Heather Penczak, Policy and Program Manager and Juan Gonzalez, Pathways Director.

Dean Segovia said that currently, MOUs have been signed and Transitional Math is being taught at the High School level. In November of 2020, Triton College received state portability for Quantitative Literacy and Statistics and Technical Math courses. Ms. Roseanne Feldman, Triton College Readiness Math Faculty, has updated all District High School Math instructors regarding this approval. Students who have completed Transitional Math courses in High School with a grade of C or better shown in their transcripts will receive guaranteed placement in credit Math courses at Triton or other Community Colleges without taking a placement test. Triton's Admissions staff and counselors have been trained on accepting student grades from High Schools and Triton is in the process of implementing data sharing.

Next semester, Dean Segovia plans to meet with each District High School adviser and or counselor to discuss transcription including portability coding and electronic collection of student grades. Senior High School student transcripts should include the course grade, portability code, and the date that the course was completed. Made possible by ICCB, there is a local advisory panel consisting of representation from Ridgewood and Riverside-Brookfield High Schools, Triton College and partnerships. Current District enrollment in Transitional Math consists of 70 Oak Park & River Forest, 55 Riverside-Brookfield, 159 Proviso East & West, 120 Leyden, 76 Ridgewood and 39 Elmwood Park High School students. As for Transitional English, Dean Segovia stated that the competencies have been approved and are being reviewed by the state. On behalf of the Council, Mr. Holthouse thanked Dean Segovia for his leadership and for impacting students in a meaningful way.

**DUAL CREDIT COHORTS**

Dr. Cothran stated that per Illinois Compiled Statutes (ILCS) for the Police Academy job training programs, ISBE requested information from EFEs on their participation. She reported 8 students in all from Riverside-Brookfield, Ridgewood and Elmwood Park High Schools with a total of 84 credits, 30 credits in Criminal Justice and 54 credits in the College program. The Council gave their support for Dual Credit opportunities in Health/CNA, Criminal Justice/Law Enforcement, Microcomputer A+ and Auto at Triton College. Dr. Davidson commented that currently Microcomputer A+ is being taught by the Triton Adjunct Faculty in the evening.

Dr. Davidson offered to email the Council information about upcoming Diesel/Automotive, Computer Information Systems, and Renewable Energy Advisory Committee meetings. Regarding Renewable Energy, she spoke about Triton's partnership with the Illinois IBEW Renewable Energy Fund and Triton's Renewable Energy Certificate Program, a 30-credit hour course offering that launched in the Fall of 2020 which students showed positive feedback. Also, at Triton, a discussion has started about possible Dual Credit Cohort opportunities for the Introduction to Renewable Energy (REN 100) course. Dr. Davidson provided Triton's website link for the Renewable Energy Certificate Program. Since the Executive Director of IBEW presented at the September 2019 DVR Administrative Council meeting, Mr. Lasky has emailed him numerous times. So far, none of his emails and calls have been returned by IBEW.

### **ACTIVITY REPORTS**

The Council discussed ways to be in compliant with the new Perkins V requirements for Work-Based Learning. Dr. Cothran will further advise the Council after she speaks with the DVR Board in the December meeting. Everyone agreed that at the district level, the responsibility of identifying and tracking students would be challenging. Dr. Cothran pointed out that the Illinois Career Pathways dictionary's definition of Work-Based Learning seems to overlap with the definition of Career Development Experience. For now, she suggested skilled-level course descriptions be entitled under Work-Based Learning and Co-op related courses be described as Career Development Experience.

### **EXPENSE REPORTS**

Dr. Cothran will ask the Board in the upcoming meeting when they would vote to redistribute the FY21 regional grant funds of about \$5,000 between the High School Districts. The Council showed interest in receiving the extra funds.

### **PROOFREAD & UPDATE DVR COMMITTEE MEMBERS IN SHARED DOCUMENT**

Dr. Cothran requested the Council update the DVR Committee members' names and contacts.

### **SHARE UPDATED FY20 EQUIPMENT PROPERTIES LIST WITH DVR**

Dr. Cothran asked for updated Equipment Properties lists from the High School Council members.

### **FY22 SCHOOL COLLEGE ALLIANCE WORKSHOP**

Dr. Cothran explained that the 2021 Fall Workshop will consist of a keynote speaker, representatives from ISBE addressing Pathways Endorsements and CCRI and a panel representing different industries. The breakout session topics will be on internships and entrepreneurship. Mr. Lasky suggested using the redistribution of FY21 regional funds to help develop internship and entrepreneurship programs. The Council considered asking Triton faculty and administrators to participate in the 2021 SCA Workshop breakout sessions.

Adjourned at 9:46 a.m.