



**MINUTES OF THE AUGUST 24, 2020 MEETING OF THE  
DES PLAINES VALLEY REGION BOARD OF CONTROL**

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<b>Members Present:</b>	Dr. Leah Gauthier (Elmwood Park Dist. 401), Dr. James L. Henderson (Proviso Dist. 209), Dr. Jennifer Kelsall (Ridgewood Dist. 234), Ms. Mary-Rita Moore (Triton Dist. 504), Dr. Nick Polyak (Leyden Dist. 212), Dr. Joylynn Pruitt-Adams (Oak Park & River Forest Dist. 200), Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208)
<b>Member(s) Absent:</b>	None
<b>Guest(s) Present:</b>	Mr. Paul Jensen (Triton Dist. 504)
<b>Staff:</b>	Dr. Anne Cothran (DVR), Ms. Lori Kwon (DVR)

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**CALL TO ORDER**

Dr. Pruitt-Adams called the meeting of the Des Plaines Valley Region Board of Control to order at 8:16 a.m. on Monday, August 24, 2020 via Zoom video conference.

**FY20 & FY21 CONSENT ITEMS**

- A. Approval of June 1, 2020 BOC Minutes
- B. Ratification of FY20 Local Payments
- C. Ratification of June Repayment to Leyden for Salaries and Benefits
- D. Ratification of FY21 Local Payments
- E. Approval of FY21 Local Payments
- F. Ratification of FY20 Perkins Payments
- G. Ratification of FY20 CTEI Payments
- H. Ratification of FY21 CTEI/Regional Payments
- I. Approval of FY20 Updated Final Joint Agreement Budget
- J. Approval of FY21 Original Joint Agreement Budget
- K. Approval to Pay Local Bills and Ratify at the September Meeting
- L. Approval to Pay Grant Expenses Upon Release of Vouchers
- M. Approval of GoToMeeting Contract
- N. FY20 Expense/Revenue Reports
- O. FY21 Expense/Revenue Reports

Dr. Kelsall moved, Dr. Skinkis seconded the motion to approve the consent items as presented.

Roll call vote. Ayes: Dr. Gauthier, Dr. Kelsall, Ms. Moore, Dr. Polyak, Dr. Pruitt-Adams, Dr. Skinkis. None opposed. Motion carried.

**APPROVAL ITEMS**

**A. Resignations of FY20 DVR Board Members:**

Dr. Skinkis moved, Dr. Kelsall seconded the motion to approve the resignations of Dr. Jesse J. Rodriguez and Dr. Nicolas Wade. None opposed. Motion carried unanimously.

**B. FY21 Board Members:**

Ms. Moore moved, Dr. Polyak seconded the motion to approve Dr. James L. Henderson and Dr. Leah Gauthier as new DVR Board members. None opposed. Motion carried unanimously.

**C. FY21 Board Officers:**

Dr. Polyak moved, Dr. Kelsall seconded the motion to approve the adjusted Board Officer rotation for Dr. Leah Gauthier as the FY21 Board Chair and Dr. James L. Henderson as the FY22 Board Chair. None opposed. Motion carried unanimously.

**D. DVR Perkins Consolidated Local Needs Assessment:**

Dr. Kelsall moved, Dr. Polyak seconded the motion to approve the Perkins Consolidated Local Needs Assessment and to recognize the DVR Administrative Council members for their hard work in completing the project. None opposed. Motion carried unanimously.

**E. October 5, 2020 School/College Alliance Workshop:**

Dr. Kelsall moved, Ms. Moore seconded the motion to cancel the Hyatt Lodge contract and to proceed with a virtual PACE workshop via Zoom for October 5, 2020. None opposed. Motion carried unanimously.

**F. Filming of 2020 Best Practices Videos by Mr. Brandon Delgado:**

Dr. Kelsall moved, Dr. Polyak seconded the motion to extend Mr. Delgado's contract to the end of April of 2021 and for him to gain access to schools to film the Best Practices videos.

Roll call vote. Ayes: Dr. Gauthier, Dr. Kelsall, Ms. Moore, Dr. Polyak, Dr. Pruitt-Adams. Nays: Dr. Skinkis. Motion carried with 5 votes in favor and 1 against.

**G. FY21 Board Meeting Dates and DVR Regional Consolidated Calendar:**

Dr. Polyak moved, Dr. Skinkis seconded the motion to approve the following FY21 Board meeting dates and times via Zoom conference with the October 5 Board meeting to be held immediately following the SCA Workshop and the updated DVR FY21 Regional calendar. None opposed. Motion carried unanimously.

Date	Time	Place
Monday, August 24, 2020	8:15 a.m.	Zoom
Monday, September 14, 2020	8:15 a.m.	Zoom
Monday, October 5, 2020	Following Workshop	Zoom
Monday, November 11, 2020	8:15 a.m.	Zoom
Monday, December 14, 2020	8:15 a.m.	Zoom
Monday, January 11, 2021	8:15 a.m.	Zoom
Monday, February 22, 2021	8:15 a.m.	Zoom
Monday, March 15, 2021	8:15 a.m.	Zoom
Monday, April 19, 2021	8:15 a.m.	Zoom
Monday, May 10, 2021	8:15 a.m.	Zoom
Monday, June 7, 2021	8:15 a.m.	Zoom

**H. Delay in Fraud Awareness Training:**

Dr. Pruitt-Adams moved, Ms. Moore seconded the motion to approve the postponement of the Elementary Fraud Awareness Training to September of 2020. None opposed. Motion carried unanimously.

Dr. Henderson joined the meeting at 8:57 a.m.

**I. Elementary and Secondary School Emergency Relief (ESSER) Grant:**

Ms. Moore moved, Dr. Polyak seconded the motion to approve for DVR to proceed with the application for funding under the CARES Act and \$743.00 to be divided between Ridgewood and Elmwood Park High Schools.

Roll call vote. Ayes: Dr. Gauthier, Dr. Kelsall, Ms. Moore, Dr. Polyak, Dr. Pruitt-Adams. Abstentions: Dr. Henderson, Dr. Skinkis. Motion carried with 5 votes in favor and 2 abstentions.

**J. DVR Director Job Description Posting:**

Dr. Kelsall moved, Dr. Polyak seconded the motion to approve for Dr. Cothran to publish the DVR Director Position. The Board asked Dr. Cothran to submit a written timeline of the hiring and selection process for the DVR Director applicants. Dr. Kelsall and Dr. Cothran will conduct pre-screening interviews. None opposed. Motion carried unanimously.

**K. DVR Equipment Plan:**

Dr. Kelsall moved, Ms. Moore seconded the motion to approve the purchase of a HP LaserJet Pro M404dw for Dr. Cothran's use while working from home during the covid-19 pandemic.  
Roll call vote. Ayes: Dr. Gauthier, Dr. Henderson, Dr. Kelsall, Ms. Moore, Dr. Polyak, Dr. Pruitt-Adams, Dr. Skinkis. None opposed. Motion carried.

**DISCUSSION ITEMS**

**A. Program/Course Changes Impacting Grant Funding:**

To receive ISBE program approval and funding in FY22, changes are required in Technology and Business CIPs.

**B. DVR Perkins Local Application Goals and Strategies:**

Every grant line submitted for FY21 will need to reflect the Goals and Strategies for ISBE approval.

**C. DVR Website Updates:**

The DVR webpages have been updated to comply with Perkins V in the areas of emphasis on Comprehensive Local Needs Analysis (CLNA). The resources on Distance Learning and Simulation have also been updated.

**D. Spanish Translation of Career Literature:**

Dr. Polyak mentioned Leyden High School has a Spanish translator. Dr. Cothran will speak with Mr. Frank Holthouse to inquire further about possibly utilizing Leyden's translation services for DVR.

**E. Education Career Pathway Grant Status and Data Consultants:**

Discussion ensued about the cost of hiring a data consultant. Dr. Cothran will speak further with the DVR Administrative Council members and update the Board in the next meeting.

**INFORMATIONAL ITEMS**

**A. FY20 Grant Status:** No comment or questions.

**B. FY20 Audit Status:** No comment or questions.

**C. FY21 Grant Status:** Dr. Cothran praised the Council members for their hard work.

**OTHER**

**A. FY21 Conflict of Interest Certification:** No comment or questions.

**B. FY20 Audits and Certificate of Liability Insurance:** No comment or questions.

**C. Designated FY21 DVR Board Delegates:** No comment or questions.

**D. Emergency Cell Numbers:** No comment or questions.

President Moore thanked everyone for their collaboration on Dual Credit. The Board was asked to contact Mr. Paul Jensen for any questions regarding Dual Credit.

**ADJOURNMENT**

Dr. Polyak moved, Dr. Kelsall seconded the motion to adjourn the meeting at 9:20 a.m. Motion carried unanimously.

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Dr. Leah Gauthier, Chairman  
DVR Board of Control

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Dr. Joylynn Pruitt-Adams, Secretary  
DVR Board of Control