

**MINUTES OF THE AUGUST 22, 2019 MEETING OF THE
DES PLAINES VALLEY REGION ADMINISTRATIVE COUNCIL**

Members Present:	Dr. Anne Cothran (DVR), Dr. Jennifer Davidson (Triton College), Ms. Pam Harmon (Triton College), Mr. Frank Holthouse (Leyden Dist. 212), Mr. Eric Lasky (Ridgewood Dist. 234), Ms. Antoinette Rayburn (Proviso Dist. 209), Mr. David Weishaar (Riverside-Brookfield Dist. 208), Mr. Doug Wildes (Elmwood Park Dist. 401), Ms. Sarah Wurster (Oak Park & River Forest Dist. 200),
Member(s) Absent:	None
Guest(s) Present:	Mr. Paul Jensen (Triton College)
Staff:	Ms. Lori Kwon (DVR)

CALL TO ORDER

Dr. Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:30 a.m. on Thursday, August 22, 2019 at Des Plaines Valley Region in room M142A.

FRAUD PREVENTION

Scenarios were used for discussion points on keeping correct and accurate grant records including the use of funds. Topics included activities reporting, reasonable costs, procurement policies, vendor credits, supplanting, EDGAR rules, whistleblower policies, limits on food (working lunch), professional development, ICQ risk assessment, and GATA requirements.

Fraud prevention training ended at 9:20 a.m.

APPROVAL OF MAY MINUTES

Mr. Weishaar moved, Mr. Holthouse seconded the motion to approve minutes of the May 2, 2019 meeting. None opposed. Motion carried.

REGIONAL ACTIVITIES LOGISTICS

- A. Triton Program Visits:** A revised schedule will be sent via email to Council members.
- B. Leyden Trades Expo:** DVR will email an updated flier to the Council. Mr. Holthouse instructed Council members to drop off students at West Leyden Field House, Entrance 1.
- C. 10/4 School/College Alliance Workshop:** The focus will include PWR and Competency followed by general sessions. Triton College will present on cohorts and Dual Credit. Dr. Cothran requested the Council email the workshop attendants list to her by Wednesday, August 28. She will notify Council members via email regarding equipment room assignments.

REVIEW OF FY20 ADMINISTRATIVE COUNCIL HANDBOOK

Council members received calendar of dates and expense reimbursement forms. Discussion of Comprehensive Needs Analysis for Perkins V.

PERKINS V COMPREHENSIVE LOCAL PLAN

According to the new law, due to teacher shortages, prospective teachers are not required to take the basic skills test to be licensed to teach in Illinois. Regarding requests for priority review of licensure applications with special stipulations, districts must send in a separate application and applicants have to describe their related work hours content for verbatim in relation to course description language. Also, for ELS/CTE, 2,000 work hours are needed. If a person has more than 2,000 work hours, see if the additional hours can be applied to another CIP. Dr. Cothran asked the Council to give her a list of teachers qualified to teach Dual Credit courses and new CIP Sequences to include in the five-year Plan.

OTHER

No discussion or comments

Adjourned at 10:25 a.m.