

**MINUTES OF THE NOVEMBER 15, 2018 MEETING OF THE
DES PLAINES VALLEY REGION ADMINISTRATIVE COUNCIL**

Members Present: Dr. Anne Cothran (DVR), Dr. Henry Bohleke (Triton College), Mr. Frank Holthouse (Leyden Dist. 212), Mr. Matt Kirkpatrick (OPRF Dist. 200), Mr. Eric Lasky (Ridgewood Dist. 234), Ms. Antoinette Rayburn (Proviso Dist. 209), Mr. David Weishaar (RB Dist. 208)

Members Absent: Dr. Sue Campos (Triton College), Mr. Doug Wildes (EP Dist. 401)

Staff: Ms. Lori Kwon (DVR)

CALL TO ORDER

Dr. Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:36 a.m. on Thursday, November 15, 2018 at East Leyden High School in the Dean Conference Room.

APPROVAL OF OCTOBER MINUTES

Mr. Holthouse moved, Mr. Weishaar seconded the motion to approve minutes of the October 14, 2018 meeting. None opposed. Motion carried.

ISBE GRANT LINE REQUIREMENTS

- A. Budget Line Amendments:** Discussion on ISBE's email to the EFE Directors regarding new budget lines 2230/300 (annual renewals) or 2230/400 (one-time purchase) for student credential test fees.

PERKINS V – LOCAL PLAN/COMPREHENSIVE NEEDS ASSESSMENT

Local Plan and Comprehensive Needs Assessment will address a list of options which were reviewed. Discussion followed on how to successfully track attainment of student credentials, student work based learning, and other national and state CTE priorities listed in the handout. Dr. Cothran said professional development activities should be consistently followed up to decide which ones offer greater value.

SCA WORKSHOP EVALUATIONS

Discussion and recommendations for 2019 workshop. Admin Council Members reported that many participants found completing the survey difficult. A google link works better than an embedded survey via email. The question was raised if invitees understand the reasons for how and why they are chosen to participate. Main results of the survey responses were discussed. Last year, respondents wanted more sessions, but this year, respondents felt rushed and wanted more time in sessions for discussion. Survey respondents expressed interest in continuing with PWR for next year. AC Members agreed to recommend a theme of POS/PWR continue for the 2019 workshop.

CTE TEACHER LICENSURE

Dr. Cothran reviewed a chart with the different categories of CTE teaching credentials that had already been distributed by email.

FY19 ADMINITRATIVE COUNCIL MEETING SCHEDULE

DVR Calendar has been updated to reflect the changes in the March meeting date from 3/7/19 to 3/14/19 due to the March Connections Conference in Tinley Park.

END OF SEMESTER – EQUIPMENT CONFIRMATION

As has been discussed in the past, AC Members were encouraged to expend all grant funds (except 2nd semester Conference travel lines) by December 2018. The DVR Board of Control will review the February expense reports to decide on reallocation of unused grant funds. AC Members who have used all their funds should develop a wish list for their Superintendents in the event that money is available for reallocation.

REIMBURSEMENT REQUESTS FOR TRITON AND APPRENTICESHIP EXPO

AC Members were asked to submit requests of reimbursement for September and October regional student activities by the end of November 2018.

OTHER

Dr. Cothran requested information on which software programs include industry credentials.

Adjourned at 9:53 a.m.