



DES PLAINES VALLEY REGION
BOARD OF CONTROL
JUNE 19, 2017

MINUTES

Dr. Jennifer Kelsall called the meeting of the Des Plaines Valley Region Board of Control to order at 8:26 a.m. on Monday, June 19, 2017 in the Triton College Boardroom. Voting members in attendance: Chairperson Dr. Jennifer Kelsall (Ridgewood Dist. 234), Vice Chairperson Ms. Mary-Rita Moore (Triton), Secretary Dr. Nick Polyak (Leyden Dist. 212), Dr. Kevin Anderson (Elmwood Park Dist. 401), Ms. Kristin Smetana representing Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Also present: Ms. Cheryl Antonich (Triton), Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

CONSENT ITEMS

The following items were presented for approval.

- A. May 15, 2017 minutes
- B. Ratification of Perkins payments
- C. Ratification of copier payment
- D. Ratification of photocopies payment
- E. Current board bills
- F. Authorization to pay 4th quarter salary/benefits to Leyden Dist. 212
- G. Authorization to pay summer bills
- H. DVR Education Foundation loan forgiveness
- I. Expense/revenue report

Dr. Anderson moved, Dr. Polyak seconded the motion to approve the consent items as presented.

Roll call vote.

Ms. Moore – aye

Dr. Polyak – aye

Dr. Anderson – aye

Ms. Smetana – aye

Dr. Kelsall – aye

PROPERTIES LISTS AND DISPOSITION

Dr. Cothran noted that the rules for inventory and ongoing disposition apply to all government grants, not just CTE. Dr. Cothran has the list of persons in each district to be contacted in regard to disposition notations on district properties lists. Dr. Anderson revised the Elmwood Park representative to James Jennings, Business Office. Excerpts from the fiscal handbook will be forwarded to Board members as reference for discussion in their districts.

INFORMATION

The Board received an update on grant expense claims. They also received an update on site visits which Dr. Cothran noted have now all been completed. She stated that she is developing a

rotating schedule for future years' site visits, however the frequency of visits will be determined by district risk ratings which she has not yet received from ISBE. One high risk district in DVR is visited every two months.

CONSENT ITEMS

Regional Activities Budget Adjustment

In March the Board had approved the FY18 regional activities budget. Dr. Cothran recommended shifting funds to support advisories which are being developed for Technology programs and Business programs. Other adjustments are based on Administrative Council input to reduce budgeted amounts for some regional activities. Dr. Cothran presented the adjusted regional activities budget.

Use of Reserve Funds for Certiport Training Food

Certiport has offered to send trainers at no cost to give our IT teachers the opportunity to obtain industry credentials in IT areas in a full-day workshop on October 19, 2017. Previously local funds were used to pay for food. The estimated total cost is \$200.

Board of Control Officers

Per Board Policy #8300, Board officers are elected based on district rotation. Officers for FY18, effective July 1, 2017 are Chairperson Ms. Mary-Rita Moore, Triton; Vice Chairperson Dr. Nick Polyak, Leyden; and Secretary Dr. Kevin Skinkis, Riverside-Brookfield.

Dr. Anderson moved, Dr. Polyak seconded the motion to ratify the FY18 regional activities budget change, use reserve funds for Certiport training food, and approve the FY18 Board of Control officers as presented. Roll call vote.

Ms. Moore – aye

Dr. Polyak – aye

Dr. Anderson – aye

Ms. Smetana – aye

Dr. Kelsall – aye

GRANTS/IWAS

Dr. Cothran reported that FY18 CTEI allocations have been released, but ISBE is still adapting IWAS to the additional requirements due to GATA and therefore IWAS is not yet open for budget entry and grant submission. She has notified Administrative Council members of their district allocations so they can finalize their planned budgets. There is a timing issue with grant approval triggering payment vouchers in the state system. In order to receive initial approval of our CTEI grant and avoid delays which could be caused by ISBE asking for additional budget details, when IWAS opens Dr. Cothran plans to submit the regional budget plus one district budget (Leyden) since approval requires at least one sub-recipient. Then upon approval, all remaining districts can enter their budgets and an amendment will be submitted to ISBE. Perkins allocations are still being computed by ISBE. Once released, Dr. Cothran proposes the same approach to securing initial approval as will be done with CTEI, if it will be allowable to do so.

Ms. Moore moved, Dr. Anderson seconded the motion to approve the FY18 CTEI district allocations as presented and for Dr. Cothran to proceed as planned.

Roll call vote.

Ms. Moore – aye

Dr. Polyak – aye

Dr. Anderson – aye

Ms. Smetana – aye

Dr. Kelsall – aye

OTHER

With regard to the ongoing review of the Triton Trustee Honors Scholarship process, Ms. Moore reminded Board members to provide Triton with student GPA information.

ADJOURNMENT

Ms. Moore moved, Dr. Polyak seconded the motion to adjourn at 8:45 a.m. All ayes; motion carried.