



DES PLAINES VALLEY REGION  
BOARD OF CONTROL  
MAY 15, 2017

MINUTES

Dr. Jennifer Kelsall called the meeting of the Des Plaines Valley Region Board of Control to order at 11:09 a.m. on Monday, May 15, 2017 in Room B204/210 at Triton College. Voting members in attendance: Chairperson Dr. Jennifer Kelsall (Ridgewood Dist. 234), Vice Chairperson Ms. Mary-Rita Moore (Triton), Secretary Dr. Nick Polyak (Leyden Dist. 212), Dr. Kevin Anderson (Elmwood Park Dist. 401), Dr. Joylynn Pruitt-Adams (Oak Park & River Forest Dist. 200), Dr. Jesse J. Rodriguez (Proviso Dist. 209), Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Also present: Ms. Cheryl Antonich (Triton), Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

CONSENT ITEMS

The following items were presented for approval.

- A. April 10, 2017 minutes
- B. Ratification of Perkins payments
- C. Ratification of copier payment
- D. Ratification of photocopies payment
- E. Current board bills
- F. Third quarter salary/benefits reimbursement to Leyden Dist. 212
- G. Joint Agreement Budget revision
- H. Sub-recipient claims
- I. Payment of insurance renewal invoices
- J. Expense/revenue report

Dr. Polyak moved, Dr. Pruitt-Adams seconded the motion to approve the consent items as presented.

Roll call vote.

Ms. Moore – aye

Dr. Polyak – aye

Dr. Anderson – aye

Dr. Pruitt-Adams – aye

Dr. Rodriguez – aye

Dr. Skinkis – aye

Dr. Kelsall – aye

EDGAR RULES/EQUIPMENT INVENTORY AND DISPOSITION

Dr. Cothran recently attended an EDGAR update meeting. She presented information to the Administrative Council and the Board. Districts must include any technology, regardless of cost, on their properties lists. The IWAS system only allows for disposition of items that cost \$5,000 or above. Individually districts designate the person(s) responsible for maintaining disposition

status of properties list items. This information must be readily available to Dr. Cothran when she or ISBE personnel perform site visits to verify disposition of items purchased with CTE grant funds. Superintendents will notify Dr. Cothran whom to contact in their respective districts regarding properties lists.

#### TECHNICAL ASSISTANCE VISIT

Our ISBE representative visited the DVR office and one school on April 7<sup>th</sup>. Dr. Cothran received follow-up communication which she shared with the Board. Another visit is expected during next school year and all schools will be visited.

#### BUSINESS OFFICE BACKUP REPORT

Per our auditor's recommendation, since last fall Dr. Cothran has requested Leyden's Business Office backup report to share with the Board each month. The Board discussed how frequently they want the report. After discussion, Ms. Moore moved, Dr. Skinkis seconded the motion that the backup report will be provided to the Board in the months of May and September. All ayes; motion carried.

#### INFORMATION

The Board received an update on grant expense claims, site visits, and minutes of the April 6<sup>th</sup> Administrative Council meeting.

#### BOARD OF CONTROL MEETING DATES

Last month the FY18 meeting dates were established. Due to a schedule conflict, the Board agreed to change the November date from the 13<sup>th</sup> to the 20<sup>th</sup>.

#### GRANTS/IWAS

FY18 grants have not yet been released, but a June 1<sup>st</sup> submission date is expected. With the school year ending soon, Dr. Cothran reported that Administrative Council members stated they will make themselves available to enter their grants into IWAS as soon as the system is open to do so. Once entered into IWAS, the superintendents and college president must forward the grants to Dr. Cothran for review and final submission to ISBE. Board members were asked to provide Dr. Cothran with any known dates they would be unavailable and not able to access IWAS.

#### COMMITTEE CHAIRPERSONS

Per the applications received and recommendations by the Administrative Council, Dr. Skinkis moved, Dr. Polyak seconded the motion to approve the following committee chairpersons for FY18: Valarie Berger – Family Consumer & Health Science; Ryan VenHorst – Technology & Engineering; and Mike Reingruber – Student Services. Roll call vote.

Ms. Moore – aye

Dr. Polyak – aye

Dr. Anderson – aye

Dr. Pruitt-Adams – aye

Dr. Rodriguez – aye

Dr. Skinkis – aye

Dr. Kelsall – aye

No applications were received for Business Education committee chair. Following discussion, due to the lack of official applicants Dr. Skinkis moved, Dr. Polyak seconded the motion to appoint Dr. Cothran as interim chairperson of the Business Education committee for FY18 and to pay Dr. Cothran the stipend as established in the FY18 DVR budget. Roll call vote.

Ms. Moore – aye

Dr. Polyak – aye

Dr. Anderson – aye

Dr. Pruitt-Adams – aye

Dr. Rodriguez – aye

Dr. Skinkis – aye

Dr. Kelsall – aye

#### OTHER

At Dr. Polyak's request, Ms. Moore will look into Triton's Trustee Scholarship dates.

Ms. Moore requested that schools provide Triton with student GPA info with regard to Triton Trustee Honors Scholarships.

Dr. Rodriguez distributed information on Proviso's College and Career Academies.

#### ADJOURNMENT

Dr. Polyak moved, Dr. Pruitt-Adams seconded the motion to adjourn at 11:55 a.m. All ayes; motion carried.