



DES PLAINES VALLEY REGION
ADMINISTRATIVE COUNCIL
APRIL 6, 2017

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:37 a.m. on Thursday, April 6, 2017 in Library Classroom C at West Leyden High School. In attendance: Dr. Anne Cothran (DVR), Mr. Frank Holthouse (Leyden Dist. 212), Mr. Phil Prale (Oak Park & River Forest Dist. 200), Ms. Antoinette Rayburn (Proviso Dist. 209), Mr. Eric Lasky (Ridgewood Dist. 234), Mr. Dave Monti (Riverside-Brookfield Dist. 208), Dr. Henry Bohleke (Triton College), Ms. Jameta Rogers (Triton College), Ms. Denise Yaneck (DVR), Ms. Val Berger (DVR Family Consumer Science & Health Committee Chairperson).

APPROVAL OF MINUTES

Mr. Monti moved, Mr. Holthouse seconded the motion to approve minutes of the March 2, 2017 meeting. All ayes; motion carried.

FAMILY CONSUMER SCIENCE & HEALTH COMMITTEE REPORT

Chairperson Ms. Val Berger was present to provide a midyear report for the DVR Family Consumer Science & Health Committee. Yesterday's meeting focused on Early Childhood. The committee's final report will be compiled after tomorrow's meeting on Culinary. Ms. Berger's report to the Administrative Council included discussion points such as loss of state accreditation for some proprietary culinary schools; increased state requirements in Early Childhood Education and in Healthcare; dual credit issues that are cumbersome to teachers; and possible certifications.

TECHNICAL ASSISTANCE VISIT

The visit is tomorrow, April 7th. Our ISBE representative will review records in the DVR office and will visit PMSA. He will return next year for a two-day visit to go to each district.

EDGAR RULES

Dr. Cothran attended a state meeting on the EDGAR rules. Federal legislation updates require that properties lists include all grant purchased technology, regardless of purchase price per item. Council members were advised to take their properties inventory lists of equipment and add all technology items purchased this year. In the event that a grant-purchased item needs to be returned to the vendor, Dr. Cothran stated that schools must have in place procedures ensuring that the person placing the order and business office handle the return. Individual teachers should be informed of proper procedures.

Grant expense claim forms will now include a statement taken verbatim from the EDGAR rules, which provides more detailed certification language which the district representative submitting the expense claim will sign off on.

DVR WEBSITE

Dr. Cothran reviewed resources available on the DVR website.

FY18 PROGRAM COMMITTEE CHAIR SELECTION

Council members received current policies governing DVR Committee Chair Responsibilities

(#2230) and DVR Committee Chair Selection (#2231). These policies have been adopted by the Board of Control to provide consistency on how chairpersons are appointed across all committees. Chairperson will apply annually. Applications for FY18 chair positions have been received from Val Berger (Family Consumer Science & Health), Ryan VenHorst (Technology & Engineering), and Mike Reingruber (Student Services). Council members received copies of applications. Mr. Monti moved, Mr. Prale seconded the motion to recommend the three applicants as listed as chairs of their respective committees. All ayes; motion carried. If any Council member has a recommendation for the Business Education committee, applications are needed within the next two weeks.

IWAS UPDATE AND CTE REPORT CARDS

ISBE has not yet released the FY18 allocations, and updated CTE report cards are not yet available.

REGIONAL CONSOLIDATED CALENDAR, MEETING DATES, REGIONAL EVENTS

Council members received the FY18 regional calendar which was compiled using each district's school calendar.

The Council discussed dates and location for next year's meeting as follows.

September 21 – DVR at Triton (meeting to include annual fraud training)

October 12 – Leyden

November 2 – Elmwood Park

December 7 – Ridgewood

February 8 – Proviso

March 1 – Riverside-Brookfield

April 12 – Oak Park & River Forest

May 3 – Triton

Mr. Prale moved, Mr. Monti seconded the motion to approve the FY18 meeting schedule. All ayes; motion carried.

The Council agreed to the following Career Spotlight events. Dr. Cothran will confirm with presenters their availability for all of the following.

Spotlight presentations at high schools:

Finance – Date TBD – Elmwood Park

Manufacturing – September 12 – Leyden

IT – September 19 – Ridgewood

Health – October 3 – Riverside-Brookfield

Engineering – October 31 – Proviso

Spotlight field trips (tentative dates):

September 26, October 10, November 14, November 28 (business sites TBD)

Ms. Rogers requested scheduling dates for current dual credit teachers to attend training at Triton, covering topics such as midterm dates and policies, for two hours at most. Thursday, September 28th at 2:00 p.m. was suggested by the Council. Also suggested was having Triton chairpersons available at the training.

OTHER

The region purchased one set of math integration resources for each district. The books were distributed at the meeting.

Triton is returning some of their FY17 CTEI funds. Rather than all schools receiving a portion of the funds, which would require everyone to submit another amendment, the Council agreed that the region should retain the funds to purchase more math integration materials. Dr. Cothran will discuss this with the Board of Control at their meeting next week.