

DES PLAINES VALLEY REGION
BOARD OF CONTROL
MARCH 20, 2017

MINUTES

Dr. Jennifer Kelsall called the meeting of the Des Plaines Valley Region Board of Control to order at 9:28 a.m. on Monday, March 20, 2017 in Room B204/210 at Triton College. Voting members in attendance: Chairperson Dr. Jennifer Kelsall (Ridgewood Dist. 234), Vice Chairperson Ms. Mary-Rita Moore (Triton), Dr. Kevin Anderson (Elmwood Park Dist. 401), Dr. Joylynn Pruitt (Oak Park & River Forest Dist. 200) Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208), Dr. Mikkel Storaasli representing Secretary Dr. Nick Polyak (Leyden Dist. 212). Voting member absent: Dr. Jesse J. Rodriguez (Proviso Dist. 209). Also present: Ms. Cheryl Antonich (Triton), Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

CONSENT ITEMS

The following items were presented for approval.

- A. February 27, 2017 minutes
- B. Ratification of Perkins payments
- C. Ratification of copier payment
- D. Ratification of photocopies payment
- E. Current board bills
- F. Expense/revenue report

Dr. Anderson moved, Dr. Skinkis seconded the motion to approve the consent items as presented.

Roll call vote.

Ms. Moore – aye

Dr. Storaasli – aye

Dr. Anderson – aye

Dr. Pruitt – aye

Dr. Skinkis – aye

Dr. Kelsall – aye

BEST PRACTICES VIDEO PROJECT

Per GATA requirements, bids were solicited for production of the DVR Best Practices videos since previously the project has exceeded the threshold of \$3,000. Dr. Cothran reported that four vendors requested bid specs. Two proposals were received: TRV Enterprises \$4,687.70 and Vapor Trails/Brandon Delgado \$4,612.00. Dr. Cothran noted that the original proposal from Vapor Trails was higher since the vendor included equipment costs. She contacted the vendor as equipment is not provided for in the specs. She also confirmed that, although the vendor will be graduating in May, he will have no issues with completing the project according to the established timeline. Vapor Trails has produced videos for Leyden. TRV Enterprises has worked with us previously and knows our schools. A question was raised as to whether GATA requires acceptance of the lowest bid. Dr. Skinkis moved, Ms. Moore seconded the motion to approve the proposal from Vapor Trails for production of this year's Best Practices videos, not to exceed \$4,612.00.

Roll call vote.

Ms. Moore – aye

Dr. Storaasli – aye

Dr. Anderson – aye

Dr. Pruitt – aye

Dr. Skinkis – aye

Dr. Kelsall – aye

INFORMATION

The Board received the current status of districts' grant expense claims, minutes of the Administrative Council's February 9, 2017 meeting, site visit update, and business office backup report. Regarding the Administrative Council minutes, Ms. Moore asked for additional information on Oak Park & River Forest's possible dual credit participation with Loyola, and she asked if there is a gap in Triton's dual credit offerings that should be addressed. Dr. Pruitt stated that her district would not pursue involvement with another college if it meant taking students away from the dual credit partnership between OPRF and Triton.

SECOND READING: BOARD POLICIES

To establish consistency across our program committees in determining chairpersons each year, Policy 2230 (DVR Committee Chair Responsibilities) and Policy 2231 (DVR Committee Chair Selection) were presented to the Board for first reading at the February 27th meeting. Per the Board, Policy 2231 was revised to include, "Applications will be reviewed by the Administrative Council which will make recommendations for committee chairs for the upcoming year." Both policies were now presented for second reading and approval. Dr. Pruitt moved, Dr. Anderson seconded the motion to approve Policy 2230 and Policy 2231. Roll call vote.

Ms. Moore – aye

Dr. Storaasli – aye

Dr. Anderson – aye

Dr. Pruitt – aye

Dr. Skinkis – aye

Dr. Kelsall – aye

SALARY RATE: DVR ASSISTANT

Dr. Skinkis moved, Ms. Moore seconded the motion to approve a 2.1 percent salary increase for Ms. Yaneck for FY18.

Roll call vote.

Ms. Moore – aye

Dr. Storaasli – aye

Dr. Anderson – aye

Dr. Pruitt – aye

Dr. Skinkis – aye

Dr. Kelsall – aye

FY18 LOCAL BUDGET

Dr. Cothran noted that next year's budget is slightly less than FY17, and reserve funds will not be used to offset districts' Local Match. Ms. Moore moved, Dr. Pruitt seconded the motion to approve the FY18 Local Budget as presented.

Roll call vote.

Ms. Moore – aye

Dr. Storaasli – aye

Dr. Anderson – aye
Dr. Pruitt – aye
Dr. Skinkis – aye
Dr. Kelsall – aye

FY18 REGIONAL ACTIVITIES

Regional activities for FY18 were based on Administrative Council recommendations. Dr. Cothran noted that we will not conduct a regional workshop on reading and math since schools are addressing those Perkins indicators in their own district activities. Dr. Pruitt moved, Dr. Skinkis seconded the motion to approve the FY18 regional activities as presented.

Roll call vote.

Ms. Moore – aye
Dr. Storaasli – aye
Dr. Anderson – aye
Dr. Pruitt – aye
Dr. Skinkis – aye
Dr. Kelsall – aye

FY18 LOCAL MATCH

FY18 Local Match figures were provided and are based on the most current available school report cards. Dr. Cothran stated that, since ISBE has not yet provided our exact FY18 allocations, she cannot yet provide the Board with ROI calculations. Ms. Moore moved, Dr. Skinkis seconded the motion to approve the FY18 Local Match as presented.

Roll call vote.

Ms. Moore – aye
Dr. Storaasli – aye
Dr. Anderson – aye
Dr. Pruitt – aye
Dr. Skinkis – aye
Dr. Kelsall – aye

FY18 GRANT BUDGETS

Schools are planning their FY18 budgets based on FY17 initial budget figures. It is anticipated that ISBE will provide finalized FY18 allocations and IWAS will open between now and the next Board meeting. Dr. Anderson moved, Ms. Moore seconded the motion for Dr. Cothran to proceed with opening IWAS budgets, with ratification at the next meeting, and with planning based on FY17 initial budgets per ISBE recommendations.

Roll call vote.

Ms. Moore – aye
Dr. Storaasli – aye
Dr. Anderson – aye
Dr. Pruitt – aye
Dr. Skinkis – aye
Dr. Kelsall – aye

Dr. Cothran added that schools can choose not to accept their additional Programs of Study allocation dollars in FY18. She must be notified this week in order adjust how those funds are distributed across the other districts.

TRITON COLLEGE REPORTS

Information on high school placement and high school market share will be provided at the next meeting.

OTHER

Dr. Anderson announced that he will leave at the end of this fiscal year. The Board will plan to have lunch following an upcoming meeting.

Dr. Skinkis raised a question regarding unspent funds in reference to the current status of district grant expense claims. Dr. Cothran stated that the funds will be spent. Dr. Kelsall raised the question as to how the Board members can help ensure grant funds are spent sooner in the school year.

ADJOURNMENT

Ms. Moore moved, Dr. Pruitt seconded the motion to adjourn at 10:06 a.m. All ayes; motion carried.