

DES PLAINES VALLEY REGION
BOARD OF CONTROL
JANUARY 23, 2017

MINUTES

Dr. Jennifer Kelsall called the meeting of the Des Plaines Valley Region Board of Control to order at 9:24 a.m. on Monday, January 23, 2017 in Room B204/210 at Triton College. Voting members in attendance: Chairperson Dr. Jennifer Kelsall (Ridgewood Dist. 234), Vice Chairperson Ms. Mary-Rita Moore (Triton), Secretary Dr. Nick Polyak (Leyden Dist. 212), Dr. Kevin Anderson (Elmwood Park Dist. 401), Dr. Joylynn Pruitt (Oak Park & River Forest Dist. 200) Dr. Jesse J. Rodriguez (Proviso Dist. 209). Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208) arrived during the meeting. Also present: Ms. Cheryl Antonich (Triton), Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR)

CONSENT ITEMS

The following items were presented for approval.

- A. December 12, 2016 minutes
- B. Ratification of Perkins payments
- C. Ratification of copier payment
- D. Ratification of photocopies payment
- E. Current board bills
- F. Second quarter salary/benefits reimbursement to Leyden
- G. Revenue/expense report
- H. Ratification of CTEI budget amendment

Dr. Anderson moved, Ms. Moore seconded the motion to approve the consent items as presented.

Roll call vote.

Ms. Moore – aye

Dr. Polyak – aye

Dr. Anderson – aye

Dr. Pruitt – aye

Dr. Rodriguez - aye

Dr. Skinkis – absent during voting

Dr. Kelsall – aye

FY17 AUDIT CONTRACT

Dr. Cothran received bids from Eder Casella, Baker Tilly, and Evans, Marshall & Pease. She provided the Board with proposed costs as well as dates for fieldwork completion and filing. Eder Casella (\$10,500 - \$11,000 with GATA phone calls included); Baker Tilly (\$10,000 with GATA phone calls included); Evans, Marshall & Pease (\$6,075 plus hourly rate up to \$180/per hour for GATA phone calls).

Each year our audit report notes a finding caused by our limited resources which do not provide for employment of a staff member who can produce the financial statements. Upon Dr. Cothran's inquiry, Eder Casella and Baker Tilly stated that for a fee they can conduct training for DVR staff that could enable us to eliminate this finding. Evans, Marshall and Pease indicated

that, based on preliminary information provided by Dr. Cothran, they do not anticipate having to note such finding. This would be verified during the audit.

Without revealing the audit firms' names, Dr. Cothran checked with Leyden's fiscal office to determine their preference as it relates to them providing required reports according to the identified fieldwork and completion dates.

Discussion ensued. Ms. Moore moved, Dr. Anderson seconded the motion that DVR contract with Evans, Marshall & Pease for the FY17 and FY18 audits. Roll call vote.

Ms. Moore – aye

Dr. Polyak – aye

Dr. Anderson – aye

Dr. Pruitt – aye

Dr. Rodriguez - aye

Dr. Skinkis – aye

Dr. Kelsall – aye

COMMITTEE CHAIR RENEWALS

DVR does not currently have a policy regarding the selection of DVR committee chairs. Dr. Cothran provided background information on past practice. Traditionally chairpersons for Business, FCS, and Technology remain relatively the same from year to year with the chairpersons deciding for themselves if they wish to continue in their role. Traditionally the Student Services chair position rotates from district to district every year with the exception that chairpersons have occasionally offered to serve for two consecutive years. The Board discussed considerations such as posting the positions annually and developing criteria for leadership potential.

The Board directed Dr. Cothran to bring a draft policy for annual committee chair selection to the next meeting for a first reading and discussion.

INFORMATION

Dr. Cothran informed the Board that Dora Welker, ISBE Division Director for College and Career Readiness, is retiring at the end of February. The Board received updates on the status of site visits and grant expense claims.

CLOSED SESSION

At 9:56 a.m. Dr. Skinkis moved, Dr. Anderson seconded the motion to move into closed session for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of DVR or legal counsel for DVR including hearing testimony on a complaint lodged against an employee or against legal counsel for DVR to determine its validity. 5ILCS 120/2c(1), as amended by PA.93-57. All ayes; motion carried.

RETURN TO OPEN SESSION

At 10:02 a.m. the Board returned to open session. No items from closed session were brought to open session for a vote.

ADJOURNMENT

Dr. Skinkis moved, Dr. Anderson seconded the motion to adjourn at 10:03 a.m. All ayes; motion carried.