



DES PLAINES VALLEY REGION
ADMINISTRATIVE COUNCIL
FEBRUARY 9, 2017

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:30 a.m. on Thursday, February 9, 2017 in Room 151C at Ridgewood High School. In attendance: Dr. Anne Cothran (DVR), Mr. Frank Holthouse (Leyden Dist. 212), Mr. Jim Jennings (Elmwood Park Dist. 401), Mr. Phil Prale (Oak Park & River Forest Dist. 200), Ms. Antoinette Rayburn (Proviso Dist. 209), Mr. Eric Lasky (Ridgewood Dist. 234), Dr. Chuck Bohleke (Triton College), Ms. Jameta Rogers (Triton College), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Mr. Jennings moved, Dr. Bohleke seconded the motion to approve minutes of the December 8, 2016 meeting. All ayes; motion carried.

TECHNICAL ASSISTANCE VISIT

The TAV is scheduled for Friday, March 3rd, 9:00 a.m. – 2:30 p.m. Our ISBE representative will examine records in the DVR office, but it is not known which schools he will visit. Dr. Cothran discussed requirements including Teacher Service Records, properties lists, and advisory councils. Mr. Prale stated that the appropriate personnel at the schools, such as HR departments, should be given advance notice of the visit.

OCTOBER WORKSHOP

The Board of Control agreed to Programs of Study and Competency as the focus of the next workshop. Friday the 20th was the only date in October available to us at Hamburger University. Jonathan Furr will be our keynote presenter. Dr. Cothran provided brief background on initiatives he is involved in. She will meet with him to discuss direction and planning. Per the Board of Control, the number of seats allocated to each district will be reduced. Schools will be asked to submit participant lists after spring break.

BEST PRACTICES NOMINATIONS

Per the suggestion from the Administrative Council, Best Practices winners will present their programs in breakout sessions at the workshop. Videos will be shortened to three minutes. Due to GATA, bids will be sought from video production vendors. Dr. Cothran has sought input from schools' television departments for leads on vendors. Mr. Prale and Dr. Bohleke requested bid specs which they intend to forward to potentially interested persons. All nomination forms are due to the DVR office by the end of February.

DVR COMMITTEE MID-YEAR REPORTS

Council members received mid-year reports and minutes from Business, FCS, and Student Services. The Technology committee's report will be submitted after their meeting tomorrow. The Council had no questions regarding committee activities.

The Manufacturing Career Spotlight presentation was held earlier this week at OPRF. One speaker mentioned a possible future field trip for 80 students (to be determined). All must be upper-level students who are highly interested in a career in the field of manufacturing. Dr. Cothran reported on her meeting with Mr. Sinan Ordu, German American Chamber of Commerce of the Midwest, regarding apprenticeship opportunities for our students.

COUNSELOR ROUNDTABLES

The Student Services Committee counselors have been meeting with labor market leaders in specific career cluster areas. Ms. Rayburn provided comments about the excellent Health Careers roundtable. Non-trad is the focus for the February meeting, and March's meeting is manufacturing. The Council discussed the fact that there appears to be limited economic opportunities in the fashion career path. Dr. Bohleke cited mynextmove.org as a resource.

FY18 BUDGET PLANNING

Council members are to schedule individual meetings with Dr. Cothran in March as they plan their FY18 budgets. Everyone is to base their planning on original FY17 funding levels and have their budget detail ready so that when IWAS opens, they are prepared to input the required information.

The Council made recommendations on which regional activities to offer in FY18. Discussion included the following.

Reading and Math workshops: The Council suggested incorporating training for a specific group of teachers. One full-day workshop could include one-half day for reading and one-half day for math. Dr. Cothran will contact Brenda Pacey about a PLTW consultant for math training.

Certiport: Very few teachers would participate next year, therefore Dr. Cothran will explore other locations for interested teachers.

Tech Teacher Trek: Mr. Holthouse expressed interest in coordinating the program again next year. Dr. Cothran stated that proposals need to be submitted.

Career Spotlight presentations: Council members requested industry representative presentations at high schools, focusing on key STEM areas. In discussion on how to target students, a request was made for presenters to provide more detail in advance about what their presentations will cover.

Career Spotlight field trips: The Council requested that field trips continue.

Dr. Bohleke stated that Triton offers ServSafe, and he will explore what the college can do for the high schools.

Mr. Holthouse stated that Leyden instructors who are ServSafe certified will be training other teachers on March 15th. He will explore whether the workshop can be opened for other schools to participate.

Dr. Cothran noted again that Perkins requires advisory committees. Schools have received guidelines over many years. The question was raised as to the possibility of combining advisories with our DVR program committees.

DUAL CREDIT

Ms. Rogers reported on dual credit registration. Course offerings at the high schools are increasing, examples include Culinary at Oak Park & River Forest, HIA and Accounting at Leyden. Triton is working with OPRF on NAS. PLTW is being worked on; teachers need to be qualified. Course offerings in Eye Care Assistant have been reworked. Ms. Rogers will attend the Illinois Alliance of Concurrent Enrollment Partnerships in Joliet on April 21st, and high school representatives can attend if interested (this could include dual credit liaisons, instructors and counselors). Names of high school attendees are needed by the end of February. Mr. Prale mentioned the possibility of dual credit with Loyola.

GRANT CLAIMS

Any district that has not yet encumbered remaining grant funds should do so immediately.

OTHER

The German apprenticeship program offers some after-school activities for students, including site visits which students would need to attend with their parents. If schools are interested in promoting such activities, promotional fliers can be obtained.