

DES PLAINES VALLEY REGION
BOARD OF CONTROL
AUGUST 29, 2016

MINUTES

Dr. Jennifer Kelsall called the meeting of the Des Plaines Valley Region Board of Control to order at 9:15 a.m. on Monday, August 29, 2016 in Room B204/210 at Triton College. Voting members in attendance: Chairperson Dr. Jennifer Kelsall (Ridgewood Dist. 234), Vice Chairperson Ms. Mary-Rita Moore (Triton), Secretary Dr. Nick Polyak (Leyden Dist. 212), Dr. Kevin Anderson (Elmwood Park Dist. 401), Dr. Joylynn Pruitt (Oak Park & River Forest Dist. 200), Dr. Jesse Rodriguez (Proviso Dist. 209), Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Also present: Dr. Anne Cothran (DVR), Ms. Cheryl Antonich (Triton), Ms. Denise Yaneck (DVR).

NEW BOARD MEMBERS

Dr. Pruitt and Dr. Rodriguez are new members of the Board.

FY16 CONSENT ITEMS

The following FY16 items were presented for approval.

- A. June 20, 2016 minutes
- B. Ratification of fourth quarter salary/benefits reimbursement to Leyden
- C. Revenue/expense report

Ms. Moore moved, Dr. Polyak seconded the motion to approve the consent items as presented.

Roll call vote.

Ms. Moore – aye
Dr. Polyak – aye
Dr. Anderson – aye
Dr. Pruitt – aye
Dr. Rodriguez – aye
Dr. Skinkis – aye
Dr. Kelsall – aye

FY17 CONSENT ITEMS

The following FY17 items were presented for approval.

- A. Ratification of payment of summer bills
- B. Approval of Joint Agreement Budget
- C. Disposition of unusable DVR property
- D. Revenue/expense report

Dr. Skinkis moved, Ms. Moore seconded the motion to approve the consent items as presented.

Roll call vote.

Ms. Moore – aye
Dr. Polyak – aye
Dr. Anderson – aye
Dr. Pruitt – aye
Dr. Rodriguez – aye
Dr. Skinkis – aye
Dr. Kelsall – aye

GATA UPDATE

Dr. Cothran reported that our FY17 grants are not yet approved, therefore districts do not yet have approval to spend their grant funds. She noted there are some changes in allowable expenses, such as eliminating food purchases for guest speakers. Dr. Cothran is now required to visit sub-grantees to observe activities for which grant funds are being used; frequency of visits will depend on a district's risk assessment. She distributed a sample of the activity review form she will use to document her visits, until/unless the state develops a different document for this purpose.

APPROVAL FOR REGIONAL ACTIVITY EXPENSES

The Board was presented with the list of FY17 regional activities. Although the FY17 grants are not yet approved, Dr. Cothran reported that our ISBE representative has not challenged these activities. Dr. Pruitt moved, Dr. Anderson seconded the motion to proceed with the regional activities, using reserve funds, and restoring the reserve funds when FY17 grant funds are received. Roll call vote.

Ms. Moore – aye

Dr. Polyak – aye

Dr. Anderson – aye

Dr. Pruitt – aye

Dr. Rodriguez – aye

Dr. Skinkis – aye

Dr. Kelsall – aye

CONTRACTS

The Board was presented with the following contracts.

A. Awesome Dynamic Tech Solutions (WordPress security updates)

B. VMdoh (Drupal updates)

C. Mary Massie (Reading Workshop)

D. Frank Holthouse (Tech Trek)

E. SREB (Math in CTE Workshop)

Dr. Skinkis moved, Dr. Pruitt seconded the motion to approve the five contracts as presented.

Roll call vote.

Ms. Moore – aye

Dr. Polyak – aye

Dr. Anderson – aye

Dr. Pruitt – aye

Dr. Rodriguez – aye

Dr. Skinkis – aye

Dr. Kelsall – aye

BOARD POLICIES: FIRST READING

Dr. Cothran compiled additional policies that DVR needs to have in place per GATA requirements, as a result of the ICQ and IWAS Risk Assessment process. The new policies were presented to the Board. Ms. Moore moved, Dr. Pruitt seconded the motion to approve first reading. All ayes; motion carried. Second reading and adoption will take place at the next meeting.

Dr. Cothran reported that she has been conducting fraud prevention training for the elementary district representatives and will provide the same training for the Administrative Council at their

September meeting. She will bring the training information to the Board at their next meeting so they are aware of what is included.

DESIGNATED SUBSTITUTES

Board members identified their designated substitutes for FY17 Board of Control meetings.

HB5729

HB5729, Postsecondary Workforce and Readiness Act, has been signed into law. Dr. Cothran stated that there is no funding behind this Act, and it will take some time for the state to develop implementation guidelines.

SCHOOL/COLLEGE ALLIANCE WORKSHOP CONTENT AND PARTICIPANTS

Dr. Cothran distributed a sample of the workshop invitation, agenda, and breakout sessions. A survey will be distributed to the participants so they can select their preferred breakout sessions. Content of the breakouts may help districts determine who would be most appropriate to attend the workshop. Board members were requested to submit their finalized participant lists by the end of this week.

CLOSED SESSION

At 9:43 a.m., Dr. Anderson moved, Dr. Skinkis seconded the motion to move into closed session for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of DVR or legal counsel for DVR including hearing testimony on a complaint lodged against an employee or against legal counsel for DVR to determine its validity. 5ILCS 120/2c(1), as amended by PA.93-57. All ayes; motion carried.

RETURN TO OPEN SESSION

At 9:57 a.m. the Board returned to open session. No items from closed session were brought to open session for a vote.

FY17 MEETING DATES

The Board was reminded of FY17 meeting dates.

OTHER

Dr. Cothran discussed with the Board, the procurement requirements per GATA. When services received from a vendor total \$3,000 or more, if received from a single-source vendor then bids are not required. Regarding production of our Best Practices videos, TRV's fees have been approximately \$3,500. The Board agreed that grant funds should continue to be used rather than local funds, and they authorized Dr. Cothran to proceed with obtaining bids for the Best Practices video project. Specs must be written for the bid process, and potential bidders such as TRV may not assist with writing specs if they are going to bid on it.

Ms. Moore stated that Triton's photographer can attend the October workshop to take pictures, therefore eliminating the need to pay TRV for his time to attend the workshop.

ADJOURNMENT

Dr. Anderson moved, Dr. Skinkis seconded the motion to adjourn at 10:02 a.m. All ayes; motion carried.