



DES PLAINES VALLEY REGION
ADMINISTRATIVE COUNCIL
MAY 12, 2016

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:40 a.m. on Thursday, May 12, 2016 in Room M142C at Triton College. In attendance: Dr. Anne Cothran (DVR), Dr. Fran Brady (Leyden Dist. 212), Mr. Frank Holthouse (Leyden Dist. 212), Ms. Marcia Bernas (Elmwood Park Dist. 401), Mr. Phil Prale (Oak Park & River Forest Dist. 200), Ms. Sheri Costello (Ridgewood Dist. 234), Ms. Patti Farlee (Riverside-Brookfield Dist. 208), Ms. Jameta Rogers (Triton College), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Ms. Costello moved, Ms. Farlee seconded the motion to approve minutes of the April 21, 2016 meeting. All ayes; motion carried.

PROGRAM COMMITTEE FINAL REPORTS

The Council received final reports from the Business Education, Family & Consumer Science, Engineering & Technology, and Student Services committees. It is the individual decision of each district as to who is assigned to each committee, and it is the responsibility of each committee member to share the information within their respective districts.

COURSE APPROVALS

If districts are making changes to their course offerings, Administrative Council members are to contact Dr. Cothran to ensure they are aware of any constraints concerning fundable courses.

FY16 EXPENSE CLAIMS

The current status of grant expense claims was provided. Among the Council members present, no one has any further amendments for this fiscal year.

FY17 GRANT SUBMISSIONS

Dr. Cothran reminded Council members that when she accepts a grant submission in IWAS, the AC member may receive a system-generated notice that their application has been approved. However, the application is not actually approved until it is accepted by ISBE. Districts may not begin spending grant dollars until they receive notice from Dr. Cothran that their grants are approved. Our region met the April due date for FY17 grants, but ISBE has not yet begun reading the FY17 applications.

FY17 ACTIVITIES

Dr. Cothran provided drafts of fliers she is working on for FY17 regional activities. Council members reviewed calendars for any potential conflicts and agreed on the dates as follows.

Engineering Tech Tour, August 1-2, 2016 (host site East Leyden High School with visits to business locations). Interested teachers are to contact Mr. Holthouse directly and confirm their commitment by June 1st. This program is for Industrial Technology teachers.

Certiport training, September 1, 2016 (host site Oak Park & River Forest High School). Council members are to submit names to the DVR office by June 1st, including which test(s) each participant wants to take. Each person can take up to two tests that day.

Reading in the Content Area, January 30, 2017 (host site Riverside-Brookfield High School). Names are to be submitted to the DVR office by December 9th.

Math in CTE, February 28, 2017 (host site Proviso Math & Science Academy). Names are to be submitted to the DVR office by January 30th.

DUAL CREDIT SUMMIT

The Dual Credit Summit was held on April 29th. Ms. Rogers, who is Triton's main contact for dual credit now, provided a review of the Summit. The list of Triton on-campus courses for Fall 2016 is being finalized. The list of dual credit courses on high school campuses is needed. Ms. Rogers is visiting schools to assist students with their applications and work with teachers. Dr. Cothran reported that each superintendent is providing the name of a specific person at his/her respective district who will serve as Ms. Rogers' counterpart and main point of contact regarding dual credit. The Dual Credit Handbook was distributed at the Summit and is posted on Triton's website. Further revisions to the handbook are being done. Council members discussed the fact that dual credit is a positive initiative in how it benefits students and the college, and we need to find ways to make it more beneficial for the high school teachers who take on the added work associated with running dual credit.

OCTOBER WORKSHOP ATTENDEES

Council members were asked to provide the DVR office with their list of attendees for the October School/College Alliance Workshop.

NEW MEMBER TRAINING

Next year there will be changes to the Administrative Council membership, and Dr. Cothran is preparing a training session for new members. She reviewed various scenarios that may be faced specifically related to spending grant funds. Council members were asked to provide input on topics that should be addressed during training.

THANK YOU'S FOR SERVICE

The Council thanked Dr. Brady for her years of service on the Administrative Council. She is retiring at the end of this school year. Dr. Cothran also recognized Ms. Costello and Ms. Farlee who may not be assigned to the Administrative Council next year.