

DES PLAINES VALLEY REGION
BOARD OF CONTROL
MARCH 21, 2016

MINUTES

Dr. Steven Isoye called the meeting of the Des Plaines Valley Region Board of Control to order at 8:08 a.m. on Monday, March 21, 2016 in the Boardroom at Triton College. Voting members in attendance: Chairperson Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Vice Chairperson Dr. Jennifer Kelsall (Ridgewood Dist. 234), Secretary Ms. Mary-Rita Moore (Triton), Dr. Nettie Collins-Hart (Proviso Dist. 209), Dr. Dr. Nick Polyak (Leyden Dist. 212), Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Voting member absent: Dr. Kevin Anderson (Elmwood Park Dist. 401). Also present: Dr. Anne Cothran (DVR), Ms. Cheryl Antonich (Triton), Ms. Denise Yaneck (DVR).

CONSENT ITEMS

The following were presented for approval.

- A. February 22, 2016 minutes
- B. Ratification of Perkins payments \$80,089.11
- C. Ratification of copier payment \$156
- D. Ratification of POS website programming payment \$500
- E. Current bills \$15,248.85

Dr. Collins-Hart moved, Dr. Kelsall seconded the motion to approve the five consent items as presented.

Roll call vote.

Dr. Kelsall – aye

Ms. Moore – aye

Dr. Collins-Hart – aye

Dr. Polyak – aye

Dr. Skinkis – absent during voting

Dr. Isoye – aye

INFORMATIONAL ITEMS

Due to Illinois Funds no longer handling checking accounts, our fiscal office is working on setting up our new account with US bank. In the interim, Leyden has been issuing the checks to pay DVR's bills. When we resume issuing our own checks, we will then be able to produce an updated revenue/expense report.

The Board received an update on the current status of districts' grant expenditures. Dr. Cothran noted that the districts are ahead of their spending status compared to this time last year.

The Board received minutes of the Administrative Council's February 4th meeting.

We hired programmers to rewrite the Drupal module code to make our website (dvr-eve.info) compatible with Drupal security updates. The code has been written, and the programmers are running final tests, troubleshooting, and installing all of the missing updates for the module.

Recently Dr. Cothran began using E-Mail Brain, an online service for delivering newsletters electronically. E-Mail Brain has now merged with Constant Contact. Dr. Cothran received special pricing from Constant Contact and will now use their service to distribute electronic newsletters.

The Board received an agenda for the April 29th Dual Credit Summit. Dr. Cothran stated that, a few years ago, some courses were removed from the dual credit course offerings if they were not required for a specific credential. Discussion ensued regarding elective dual credit courses. Ms. Moore stated that the College is always open to exploring additions to the dual credit course list or paring down the list if needed. Other discussion concerned teacher eligibility and communication about the Summit. Further discussion, including process issues, will occur after the Summit.

The Board received the Math in CTE Workshop evaluation summary. Administrative Council members have expressed interest in a follow-up workshop but want to expand to include all CTE areas.

Dr. Cothran provided information on the State budget and the required Perkins maintenance of effort dollars that must be included in the budget. She has been in contact with all of our representatives. HB2990 picks up the missing dollars, and it has been passed by the House but not yet by the Senate.

COPY MACHINE CONTRACT

At the February 22nd meeting the Board authorized DVR to enter into a lease with our current vendor, Konica Minolta, for three years plus three months to move the lease into a schedule that mirrors our fiscal year. The new contract was presented to the Board. Dr. Skinkis moved, Dr. Collins-Hart seconded the motion to approve the contract. Roll call vote.

Dr. Kelsall – aye

Ms. Moore – aye

Dr. Collins-Hart – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Isoye – aye

FY17 GRANT FUNDS AND IWAS FILING SCHEDULE

Dr. Cothran reported that our FY17 grant allocations may be received later this month, possibly during the time that several of our districts are on spring break. There will be a tight turn-around time for everyone to file their grants in IWAS. Dr. Cothran anticipates having the information to compute district allocations around April 4th, and she anticipates an April 15th IWAS deadline. The budget figures would then be brought to the Board for ratification. Dr. Isoye moved, Ms. Moore seconded the motion to approve Dr. Cothran to proceed with IWAS budgets when allocations are received, with ratification at the next Board meeting. Roll call vote.

Dr. Kelsall – aye

Ms. Moore – aye

Dr. Collins-Hart – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Isoye – aye

DVR OFFICE BUDGET (LOCAL FUNDS)

In planning the FY17 DVR office budget, Dr. Cothran reported that an estimate of anticipated health insurance cost increases has been provided by our fiscal office; our insurance carrier has provided an estimate of cost increases; the audit contract has not yet been received; and payroll increases are yet to be determined by the Board. She presented a tentative budget. Dr. Collins-Hart moved, Dr. Skinkis seconded the motion to approve the tentative budget as presented, with salaries contingent upon Board determination. Roll call vote.

Dr. Kelsall – aye

Ms. Moore – aye

Dr. Collins-Hart – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Isoye – aye

REGIONAL BUDGET ACTIVITIES

Per recommendations by the Administrative Council, Dr. Cothran presented the Board with a list of FY17 regional activities as well as the budget for each activity. Dr. Skinkis moved, Dr. Polyak seconded the motion to approve the FY17 regional activities budget. Roll call vote.

Dr. Kelsall – aye

Ms. Moore – aye

Dr. Collins-Hart – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Isoye – aye

For the October 21st School/College Alliance Workshop, Dr. Cothran informed the Board that we will release our hold on the auditorium at Hamburger University. Our program will now not necessitate use of that space.

CLOSED SESSION

At 8:51 a.m., Ms. Moore moved, Dr. Kelsall seconded the motion to enter closed session for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of DVR or legal counsel for DVR including hearing testimony on a complaint lodged against an employee or against legal counsel for DVR to determine its validity. 5ILCS 120/2c(1), as amended by PA.93-57; and discussion of lawfully closed meeting minutes. Section 2.06 5 ILCS 5 ILCS 120/2(c)(21). All ayes; motion carried.

OPEN SESSION

At 9:20 a.m. the Board returned to open session.

ACTION FROM CLOSED SESSION: PAYROLL

Dr. Isoye moved, Dr. Skinkis seconded the motion to approve a two percent salary increase for Dr. Cothran for FY17. This increase is in keeping with the terms of her contract. Roll call vote.

Dr. Kelsall – aye

Ms. Moore – aye

Dr. Collins-Hart – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Isoye – aye

Dr. Isoye moved, Dr. Kelsall seconded the motion to approve a two percent salary increase for Ms. Yaneck for FY17. Roll call vote.

Dr. Kelsall – aye

Ms. Moore – aye

Dr. Collins-Hart – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Isoye – aye

ACTION FROM CLOSED SESSION: STIPEND

The Board tabled this item for the next meeting.

ADJOURNMENT

Dr. Isoye moved, Dr. Skinkis seconded the motion to adjourn at 9:21 a.m. All ayes; motion carried.