



DES PLAINES VALLEY REGION
ADMINISTRATIVE COUNCIL
MARCH 3, 2016

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:39 a.m. on Thursday, March 3, 2016 in Room 201 at Riverside-Brookfield High School. In attendance: Dr. Anne Cothran (DVR), Dr. Fran Brady (Leyden Dist. 212), Mr. Frank Holthouse (Leyden Dist. 212), Ms. Marcia Bernas (Elmwood Park Dist. 401), Mr. Phil Prale (Oak Park & River Forest Dist. 200), Ms. Sheri Costello (Ridgewood Dist. 234), Ms. Patti Farlee (Riverside-Brookfield Dist. 208), Dr. Chuck Bohleke (Triton College), Dr. Peter Jaswilko (Triton College), Ms. Denise Yaneck (DVR).

Dr. Brady introduced Mr. Holthouse, Director of Careers and Community Outreach. He will replace her as Leyden's representative on the Administrative Council upon her retirement at the end of this school year.

APPROVAL OF MINUTES

Ms. Farlee moved, Ms., Bernas seconded the motion to approve minutes of the February 4, 2016 meeting. All ayes; motion carried.

DUAL CREDIT COORDINATOR

Dr. Bohleke announced that Jameta Rogers will be the Dual Credit Coordinator, effective March 22nd. At this time Devin Hughes will continue in a part-time role with dual credit.

DUAL CREDIT SUMMIT

Dr. Bohleke reported that the keynote speaker is in place. After the April 29th date was published, potential conflicts were identified on some of the schools' calendars. Planning for next year's Summit will begin earlier in the year. A suggestion was made that the Summit focus on communication and our Region's process as opposed to examples of other colleges' dual credit programs operations.

DUAL CREDIT ADJUNCT APPLICATION STATUS

Dr. Bohleke distributed a list indicating the status of teachers who have applied. He noted that the list does not include teachers who have been teaching for several years. A recommendation was made that Triton work with Administrative Council members to compile the complete database. Dr. Bohleke discussed enhancing procedures for dual credit recordkeeping and student awareness about dual credit eligibility.

DUAL CREDIT HANDBOOK

Dr. Bohleke reported that the current handbook will be divided into two handbooks – one for teachers and administrators and one for students. He hopes to have draft copies available in April to obtain feedback.

HEALTH CAREERS CAMP

Dr. Jaswilko reported that Triton has been asked to revisit the Health Careers Camp, and that there is willingness to again offer such an experience for our high school students. Triton's newly enhanced facilities could provide a higher level of experience. Financial aspects must be considered. A suggestion was made to produce a short promotional video.

STATUS OF GRANT EXPENSE CLAIMS

The Council received the current status of expense claims. Dr. Cothran noted that ISBE is looking closely at amendments and raising questions about funds that have not been spent this late in the school year.

GRANT ACTIVITIES

Dr. Cothran discussed with the Council which regional activities to offer in FY17. The following were agreed to.

Career Spotlights: All schools can participate in presentations at the high schools. Rather than all schools sending only a couple students to every field trip, one school at a time will rotate to participate in a given field trip (unless the host business site allows enough seats for two schools to send a class of students). Council members will need to agree to which school will claim which field trip for FY17.

Math in CTE: A math workshop will address Perkins indicators. AMPED will be offered again, but Ms. Bernas and Ms. Farlee indicated their schools might not support this activity. Council members want to continue to build on the workshop conducted by Dr. Stone, but rather than limiting the next activity to IT they want to broaden it to as many different categories of CTE as possible. Therefore they would like to bring Dr. Stone back next year for a wider group of CTE content areas.

Reading Workshop: The Council wants to build on the September 2015 workshop. Mary Massey may be approached for the next workshop.

Tech Trek: Plans will be developed for an industrial site visit for 4-5 Technology & Engineering teachers, possibly offered in August before school resumes.

School/College Alliance Workshop: Will be included as a regional activity in FY17.

Non-trad Workshop: Schools are addressing non-trad individually, so no regional program will be planned for FY17. However, a suggestion was made to incorporate non-trad into the October School/College Alliance Workshop, and to conduct a non-trad roundtable discussion among the Student Services Committee members.

Virtual Job Shadow: Because only two schools are using it, VJS will be renewed April 2016, but will not be renewed in the FY17 grant.

MATH IN CTE WORKSHOP EVALUATION

Council members received the overall summary of the Math in CTE workshop evaluation.

SCHOOL/COLLEGE ALLIANCE WORKSHOP PARTICIPANT COUNT

Information was provided about the number of seats per district based on the October 2015 workshop. Council members are to determine the number of seats are needed for their respective districts for the October 2016 workshop, and to provide that number to the DVR office before spring break.

SCHOOL/COLLEGE ALLIANCE WORKSHOP

Dr. Cothran provided a preliminary draft of the agenda and breakout session topics. She is in the process of securing commitments from presenters. Council members were asked to provide input on the breakout sessions they would like included. A suggestion was made to include the topic of diversity and non-trad careers with regard to college and career readiness.