



DES PLAINES VALLEY REGION
ADMINISTRATIVE COUNCIL
FEBRUARY 4, 2016

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:32 a.m. on Thursday, February 4, 2016 in Room 151C at Ridgewood High School. In attendance: Dr. Anne Cothran (DVR), Dr. Fran Brady (Leyden Dist. 212), Ms. Marcia Bernas (Elmwood Park Dist. 401), Dr. Nicolas Wade (Elmwood Park Dist. 401), Mr. Phil Prale (Oak Park & River Forest Dist. 200), Ms. Sheri Costello (Ridgewood Dist. 234), Ms. Patti Farlee (Riverside-Brookfield Dist. 208), Dr. Chuck Bohleke (Triton College), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Dr. Brady moved, Dr. Bohleke seconded the motion to approve minutes of the December 3, 2015 meeting. All ayes; motion carried.

PROGRAM COMMITTEE MIDYEAR REPORTS

Midyear reports were provided from each committee. Dr. Brady complimented the committees for how their members are working together. Ms. Costello commented that people have expressed interest in once again offering the Health Careers Camp.

NON-TRAD WORKSHOP

The Non-trad Workshop is February 8th. Seats are still available. ISU will reimburse schools \$100 per sub regardless of individual school actual rates. The DVR office will provide a specific form that schools are to mail directly to ISU for reimbursement immediately after the workshop.

CAREER SPOTLIGHT FIELD TRIP

PricewaterhouseCoopers just notified Dr. Cothran that they cannot accommodate our students' field trip on February 11th as planned. Council members agreed that, due to timing and other activities already on their school calendars, an alternate date will not be set. The Council discussed how to utilize the regional funds set aside for PwC sub and bus expenses. It was agreed that we should send additional counselors and teachers to Connections. Names are to be submitted to the DVR office by next Wednesday, and Council members must indicate if their person will attend one day or both.

DUAL CREDIT SUMMIT

Dr. Bohleke discussed Triton's upcoming Dual Credit Summit on April 29th. He stated that a search committee has recommended the name of a person for the position of full-time Dual Credit specialist, and he plans for this person to attend all of the DVR Program Committee meetings. Dr. Brady offered the following informational link about dual credit:
<http://www.dailyherald.com/article/20160131/news/160139839/>.

FY16 EXPENDITURE CLAIMS STATUS

Council members received the status of grant expenditure claims to-date.

FY16 GRANTS “TBD” BUDGET LINE DESCRIPTIONS

According to grant rules, all TBD notations must be edited before the end of the year to include the actual names of participants. Council members are to review their grants to see if any TBDs still exist that need to be updated with names.

FY17 GRANT PLANNING

Council members are to begin planning their FY17 grants and should plan their funding based on the original FY16 allocations. The FY17 grant planning templates were provided. Dr. Cothran will meet individually with Council members. The following dates and times were agreed to: OPRF – 1:00 p.m. on 2/12; Elmwood Park – 8:00 a.m. on 2/23; RB – following the Math in CTE workshop on 2/25; Triton – 2:00 p.m. on 2/26; Ridgewood – 8:30 a.m. on 2/29; Leyden – 1:00 p.m. on 2/29.

VIRTUAL JOB SHADOW

Council members were asked to identify whether their schools are using Virtual Job Shadow. Dr. Brady: Leyden does not use, their students are engaged with live professionals. Ms. Bernas: Elmwood Park uses very little, primarily for one specific project. Ms. Farlee: Likes the program. Mr. Prale: OPRF is not using it, the video library format has not been appealing. Ms. Costello: Ridgewood is not putting into practice although it has good components.

SCHOOL/COLLEGE ALLIANCE WORKSHOP THEME

Previously the Council recommended that the October 2016 workshop theme center on college and career readiness. The Board approved “Programs of Study and Student Readiness.” Dr. Cothran shared HR477 information about promoting college/career readiness and asked Council members to review the document for ideas. She discussed breakout sessions and creating strands. Council members are to submit ideas for breakouts within the next few weeks.

BEST PRACTICES NOMINATIONS

The nomination forms were provided and are due by March 1st. The document is also available on the DVR website.

NEWSLETTERS

Dr. Cothran is now utilizing an on-line email newsletter service to facilitate delivery of the informational newsletters she creates and distributes. Council members were asked to check for the initial email from the sender DVR Newsletter and to ensure the sending address is marked as safe and not spam. The new sending address is associated with the DVR website and does not accept replies.

RESOURCES

Council members were given resources on special populations and CTE credentials.