

DES PLAINES VALLEY REGION
BOARD OF CONTROL
MAY 5, 2015

MINUTES

Dr. Kevin Anderson called the meeting of the Des Plaines Valley Region Board of Control to order at 9:43 a.m. on Tuesday, May 5, 2015 in Room B223 at Triton College. Voting members present: Chairperson Dr. Kevin Anderson (Elmwood Park Dist. 401), Vice Chairperson Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Secretary Ms. Jennifer Kelsall (Ridgewood Dist. 234), Ms. Mary-Rita Moore (Triton), Ms. Kristen Smetana representing Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Voting members absent: Dr. Nettie Collins-Hart (Proviso Dist. 209), Dr. Nick Polyak (Leyden Dist. 212). Also present: Dr. Anne Cothran (DVR), Ms. Cheryl Antonich (Triton), Mr. Kurion Tharakunnel (Triton), Ms. Denise Yaneck (DVR).

CONSENT ITEMS

The following were presented for approval.

- A. April 13, 2015 meeting minutes
- B. Ratification of Perkins payments (\$9,987.79)
- C. Current bills (\$14,847.07)
- D. Payment of DVR credit card charges

Dr. Isoye moved, Ms. Moore seconded the motion to approve the four consent items as listed. Roll call vote.

Dr. Isoye – aye
Ms. Kelsall – aye
Ms. Moore – aye
Ms. Smetana – aye
Dr. Anderson – aye

INSURANCE RENEWAL

Our representative with Mesirow Financial is working our policy renewals, with dates being adjusted to match our fiscal year. Final documents from Mesirow have not yet been received, but our current coverage terminates on May 22nd. Ms. Kelsall moved, Dr. Isoye seconded the motion for Dr. Cothran to proceed with securing the required policy renewals through Mesirow, with ratification at the next meeting. Roll call vote.

Dr. Isoye – aye
Ms. Kelsall – aye
Ms. Moore – aye
Ms. Smetana – aye
Dr. Anderson – aye

INSURANCE INVOICES

We have not yet received invoices for our policy renewals, and coverage terminates on May 22nd. The invoices will need to be paid upon receipt to ensure coverage is maintained without interruption. Ms. Moore moved, Dr. Isoye seconded the motion for Dr. Cothran to process payment for the invoices upon receipt, with ratification at the next meeting. Roll call vote.

Dr. Isoye – aye
Ms. Kelsall – aye
Ms. Moore – aye
Ms. Smetana – aye
Dr. Anderson – aye

CONTRACT: TEACHER WORKPLACE EXPERIENCE TRANSPORTATION

We have contracted with MidAmerica Motor Coach to provide transportation as required for the Teacher Workplace Experience program. The coordinator is working on this year's schedule and we do not yet have the contract in place. Dr. Isoye moved, Ms. Moore seconded the motion for Dr. Cothran to proceed with securing a contract with MidAmerica for TWE transportation, with ratification at the next meeting. Roll call vote.

Dr. Isoye – aye
Ms. Kelsall – aye
Ms. Moore – aye
Ms. Smetana – aye
Dr. Anderson – aye

APPROVAL TO PAY MIDAMERICA CHARTER

MidAmerica Charter requires payment on the day of service, and each year the Board has authorized DVR to pay on the day of service with ratification at the next meeting. This year transportation for the Teacher Workplace Experience program is needed on Tuesday, June 9th. MidAmerica will require payment on that date. Ms. Moore moved, Dr. Isoye seconded the motion to approve DVR to pay MidAmerica Charter on the day of service, with ratification of payment at the next meeting. Roll call vote.

Dr. Isoye – aye
Ms. Kelsall – aye
Ms. Moore – aye
Ms. Smetana – aye
Dr. Anderson – aye

CONTRACT: A&B BUS – HEALTH CAREERS CAMP TRANSPORTATION

Each year we have contracted with A&B Bus Service to provide transportation for the Health Career Camp, with Board approval of the contract at the May meeting. The dates for this year's Health Careers Camp are June 8-10. The Coordinators are working on the schedule and sites that the students will visit. The schedule will be finalized after today's meeting, therefore we do not yet have the contract for Board approval. Ms. Moore moved, Ms. Kelsall seconded the motion to approve DVR to proceed with securing a contract with A&B Bus Service for Health Careers Camp transportation, with ratification of the contract at the next meeting. Roll call vote.

Dr. Isoye – aye
Ms. Kelsall – aye
Ms. Moore – aye
Ms. Smetana – aye
Dr. Anderson – aye

SHARING DVR RESOURCES – FORMAL AGREEMENT

We are developing an Agreement to be used with anyone who wants to purchase the Programs of Study code. The document is being reviewed by an attorney, and therefore the Board agreed to

table this topic until the next meeting. Dr. Cothran has received a purchase request from an out-of-state school. Dr. Anderson stated that, when the attorney has finished reviewing the document and it is received by Dr. Cothran, she can proceed with selling the code and the Agreement will be ratified at the next meeting.

FY15 INFORMATIONAL ITEMS

The Board received the current revenue/expense report, status of grant claims, and minutes of the March 5, 2015 Administrative Council meeting.

RATIFICATION OF FY16 PERKINS BUDGET

In a prior meeting the Board approved FY16 Administrative Council recommendations for regional activities. Schools were advised to create draft budgets at FY15 funding levels. Dr. Cothran received our FY16 Perkins allocation which, based on Board action in the last meeting, she released to our schools so they could complete their IWAS FY16 submissions. Dr. Cothran provided the Board with details of the FY16 Perkins budget items. Ms. Kelsall moved, Dr. Isoye seconded the motion to ratify the FY16 Perkins budget as presented. Roll call vote.

Dr. Isoye – aye

Ms. Kelsall – aye

Ms. Moore – aye

Ms. Smetana – aye

Dr. Anderson – aye

FY16 TOTAL GRANTS RECAP

Grant allocations were received over a period of weeks, and we now have both FY16 grants. Dr. Cothran provided the Board with the total FY16 budget overview. Ms. Moore moved, Dr. Isoye seconded the motion to ratify the FY16 grant budgets as presented. Roll call vote.

Dr. Isoye – aye

Ms. Kelsall – aye

Ms. Moore – aye

Ms. Smetana – aye

Dr. Anderson – aye

LOCAL BUDGET

The Board approved FY16 DVR staff salaries at the last meeting. Dr. Cothran provided the Board with the FY16 Local Budget. She noted that FY15 excess funds, due to lower costs for benefits and the audit, in the amount of \$1,830 will be used toward the FY16 Local Budget, thereby reducing the districts' Local Match contributions. Ms. Kelsall moved, Ms. Moore seconded the motion to approve the FY16 Local Budget. Roll call vote.

Dr. Isoye – aye

Ms. Kelsall – aye

Ms. Moore – aye

Ms. Smetana – aye

Dr. Anderson – aye

LOCAL MATCH

With the approval of the FY16 Local Budget, the Board was presented with FY16 Local Match contributions for each district. Dr. Isoye moved, Ms. Kelsall seconded the motion to approve the FY16 Local Match contributions. Roll call vote.

Dr. Isoye – aye
Ms. Kelsall – aye
Ms. Moore – aye
Ms. Smetana – aye
Dr. Anderson – aye

PLACEMENT TEST RESULTS

Ms. Antonich discussed sharing data from Triton with the DVR schools. Information was presented regarding general and school specific data which she stated will be shared with the math team and data team. Board members agreed that data should be shared among all districts as opposed to being provided only the district to which it pertains.

OTHER

Career Camp registration is open.

Dr. Cothran shared with the Board the legislative newsletter she compiled in preparation for testifying at the recent House Appropriations Committee meeting in Chicago.

Dr. Anderson inquired as to whether districts have provided the DVR office with their lists for the October School/College Alliance Workshop.

ADJOURNMENT

Dr. Isoye moved, Ms. Kelsall seconded the motion to adjourn the meeting at 10:03 a.m. All ayes; motion carried.