

DES PLAINES VALLEY REGION  
BOARD OF CONTROL  
APRIL 13, 2015

MINUTES

Dr. Kevin Anderson called the meeting of the Des Plaines Valley Region Board of Control to order at 8:27 a.m. on Monday, April 13, 2015 in the Boardroom at Triton College. Voting members present: Chairperson Dr. Kevin Anderson (Elmwood Park Dist. 401), Vice Chairperson Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Secretary Ms. Jennifer Kelsall (Ridgewood Dist. 234), Dr. Nick Polyak (Leyden Dist. 212). Dr. Nettie Collins-Hart (Proviso Dist. 209) arrived during the meeting. Voting members absent: Dr. Mary-Rita Moore (Triton), Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Also present: Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

CONSENT ITEMS

The following were presented for approval.

- A. March 9, 2015 meeting minutes
- B. Ratification of Perkins payments (\$11,357.45)
- C. Ratification of copier payment (\$156.00)
- D. Current bills (\$26,456.39)
- E. Baker Tilly contract for the FY15 DVR audit (\$10,300.00 without single audit; \$11,500.00 with single audit)
- F. Third quarter salary/benefits reimbursement to Leyden Dist. 212 (\$45,044.78)

Dr. Isoye moved, Ms. Kelsall seconded the motion to approve the six consent items as listed. Roll call vote.

Dr. Isoye – aye

Ms. Kelsall – aye

Dr. Polyak – aye

Dr. Anderson – aye

CTEI GRANT AMENDMENT

When the FY15 budget was established, Dr. Cothran had received pricing on regional budget activities, including the annual subscription fee for Virtual Job Shadow. The invoice has been received to renew Virtual Job Shadow for DVR's schools, and the company has given us a discount since several of our feeder schools have also subscribed with them. The reduced fee leaves us with \$2,259 in additional dollars to reallocate very late in the year. The CTEI grant allows us limited ability to increase our Administrative use of funds, and after checking with other EFEs Dr. Cothran has determined that office equipment could be purchased with this money.

Dr. Cothran has been using her personal iPad for work, including cellular minutes. Also, purchasing a printer for the DVR director's use will reduce per copy charges on the network printer. Dr. Isoye moved, Dr. Polyak seconded the motion to approve the CTEI grant amendment for purchase of regional items. Roll call vote.

Dr. Isoye – aye

Ms. Kelsall – aye

Dr. Polyak – aye

Dr. Anderson – aye

## HEALTH CAREERS RESOURCE

The Board received information on a health careers MOOC (massive open online course) launched this week. This free MOOC was developed by Northwestern University for high school students and includes video clips, lectures, and other resources. It is recommended that science teachers (biology and chemistry) be made aware so they can evaluate or incorporate it into science programs, or simply introduce it to students for individual use.

## COHORT POS EXAMPLES

Our approved dual credit list now includes courses required for four possible student cohorts. The Board received copies of the cohort programs including anticipated costs for FY16 tuition and industry certifications available. Dr. Cothran discussed each program.

## SHARING DVR RESOURCES – FORMAL AGREEMENT

Last year the Board created Policy #3241 allowing DVR to share resources developed in our region. We developed a draft agreement to be used with anyone who wanted to purchase the POS code. The Board received the working draft of the agreement which will require review by an attorney, specifically sections on hold harmless, enforceability, and applicable law. District 401's attorney will review, and Dr. Anderson hopes to have input by next meeting.

## SHARING DVR RESOURCES – RATES

When the Board created Policy #3241, Board members voted to charge a small fee for educational entities that want to purchase our POS website code. At that time it was recommended to charge \$1,000 for the first recipient, and \$500 thereafter. A district outside Illinois has contacted Dr. Cothran about buying our code and customizing it for their own region. She stated \$1,000 at their initial inquiry, and they are preparing a purchase order for that amount. Our initial Board discussion assumed all interested parties would be in Illinois. Dr. Cothran recommend a consistent rate structure of \$1,000 for out-of-state educational entities and \$500 for in-state educational entities. The Board requested that Dr. Cothran inquire with Awesome Dynamic Tech Solutions (POS code programmer), to determine what work is involved in providing the code to a buyer. Dr. Polyak moved, Dr. Isoye seconded the motion to approve the rate structure of \$1,000 for out-of-state entities and \$500 for in-state entities. Roll call vote.

Dr. Collins-Hart – aye

Dr. Isoye – aye

Ms. Kelsall – aye

Dr. Polyak – aye

Dr. Anderson – aye

## FY15 INFORMATIONAL ITEMS

The Board received the current revenue/expense report, status of grant expense claims, Administrative Council meeting minutes of February 5, 2015, and were notified that Career Camp registration opens today.

## FY16 INFORMATIONAL ITEMS

The Board received the regional consolidated calendar and the Career Spotlight schedule. Dr. Cothran reported that PricewaterhouseCoopers wants to continue a partnership with DVR and intends to offer two field trips for FY16.

## BOARD OF CONTROL MEETING DATES

The following FY16 meeting dates were presented for approval. August 24, September 21, October 23 (during School/College Alliance Workshop), November 16, December 14, January 25, February 22, March 21, April 18, May 9, June 20.

All dates are Mondays with the exception of October 23.

Dr. Collins-Hart moved, Dr. Isoye seconded the motion to approve the FY16 meeting dates as presented. All ayes; motion carried.

## CTEI FUNDING

Previously the Board approved FY16 Administrative Council recommendations for regional activities. The districts were working on draft budgets at FY15 funding levels. After last month's meeting the FY16 CTEI allocations were released, and Dr. Anderson authorized Dr. Cothran to release allocations to the districts so they could complete their IWAS FY16 submissions.

Dr. Cothran provided the Board with the DVR FY16 CTEI grant budget and allocations for each activity. Ms. Kelsall moved, Dr. Isoye seconded the motion to ratify the FY16 CTEI budget as presented. Roll call vote.

Dr. Collins-Hart – aye

Dr. Isoye – aye

Ms. Kelsall – aye

Dr. Polyak – aye

Dr. Anderson – aye

## PERKINS BUDGET

Preliminary information indicates our figures for FY16 will be very close to the FY15 figures. If the figures are released to us between Board meetings we will need authorization to compute the allocations and release the figures to our districts so they can file in IWAS. Dr. Collins-Hart moved, Dr. Isoye seconded the motion for Dr. Cothran to proceed with releasing Perkins allocations to the districts when they are received, with ratification at the next meeting. Roll call vote.

Dr. Collins-Hart – aye

Dr. Isoye – aye

Ms. Kelsall – aye

Dr. Polyak – aye

Dr. Anderson – aye

## CLOSED SESSION

At 8:56 a.m., Dr. Isoye moved, Ms. Kelsall seconded the motion to enter closed session for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of DVR or legal counsel for DVR including hearing testimony on a complaint lodged against an employee or against legal counsel for DVR to determine its validity. 5ILCS 120/2c(1), as amended by PA.93-57. Roll call vote.

Dr. Collins-Hart – aye

Dr. Isoye – aye

Ms. Kelsall – aye

Dr. Polyak – aye

Dr. Anderson – aye

#### OPEN SESSION

At 9:05 a.m., Ms. Kelsall moved, Dr. Collins-Hart seconded the motion to resume open session. All ayes; motion carried.

#### DECISIONS FROM CLOSED SESSION

Dr. Anderson stated that he will go over Dr. Cothran's evaluation with her after the meeting. Ms. Kelsall moved, Dr. Polyak seconded the motion that Dr. Cothran and Ms. Yaneck receive a two percent raise for FY16. Roll call vote.

Dr. Collins-Hart – aye

Dr. Isoye – aye

Ms. Kelsall – aye

Dr. Polyak – aye

Dr. Anderson – aye

#### ADJOURNMENT

Dr. Collins-Hart moved, Dr. Polyak seconded the motion to adjourn the meeting at 9:06 a.m. All ayes; motion carried.