

DES PLAINES VALLEY REGION  
ADMINISTRATIVE COUNCIL  
FEBRUARY 5, 2015

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:44 a.m. on Thursday, February 5, 2015 in Room 151C at Ridgewood High School. In attendance: Dr. Anne Cothran (DVR), Dr. Fran Brady (Leyden Dist. 212), Ms. Marcia Bernas (Elmwood Park Dist. 401), Ms. Sarah Roodhouse (Oak Park & River Forest Dist. 200), Ms. Sheri Costello (Ridgewood Dist. 234), Ms. Patti Farlee (Riverside-Brookfield Dist. 208), Dr. Chuck Bohleke (Triton College), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Ms. Costello moved, Ms. Roodhouse seconded the motion to approve minutes of the December 4, 2014 meeting. All ayes; motion carried.

PROGRAM COMMITTEE MIDYEAR REPORTS

The Council received midyear reports from all four committees. The Business Education, Family & Consumer Science, and Technology reports represent an overall summary for the committee. The Student Services report is submitted with school by school highlights, and comments by Council members indicated that the committee needs to identify common goals/themes across the schools as this would enhance their function.

FY16 PROGRAM APPROVAL MEETINGS

Council members scheduled individual meetings with Dr. Cothran to review FY16 program approval for their respective districts.

FY16 BUDGET PLANNING MEETINGS

Council members scheduled individual meetings with Dr. Cothran to discuss FY16 budget plans for their respective districts.

STATUS OF GRANT CLAIMS

Council members received an update on the status of each district's grant expense claims to-date. All equipment should have been purchased and should be in use in the classroom. All supplies should have been purchased by now. The only remaining expenditures should be for stipends and professional development.

OCTOBER 2015 SCHOOL/COLLEGE ALLIANCE WORKSHOP

The Board of Control approved the Administrative Council's recommendation that the October 23, 2015 workshop build on the Programs of Study theme with hands-on experiences for students. Dr. Cothran discussed the overall activities for the day. A question was raised as to what information should be provided to participants in advance so they can adequately and appropriately prepare for the day.

Dr. Cothran has secured commitments from the following presenters.

Opening Comments – Dr. Lopez, Associate Superintendent of Teaching and Learning, High School District 214

Case example of Integrated Projects – Chris Magee, College and Career Academy Coach, Rockford Public Schools

Small Group Teamwork for participants – Northwestern University Office of STEM Education Programs (OSEP)

External Partner – Siemens Corporation

The team from Northwestern will require extensive preparation to design a customized program for our workshop. The Council agreed to proceed with the presenters as listed.

### BEST PRACTICES NOMINATIONS

Nominations are available on the DVR website and are due by Friday, March 13. Forms must be completely filled out including learning standards.

### CAREER SPOTLIGHTS

The final Career Spotlight focuses on IT and will be held at Elmwood Park High School on Wednesday, February 18. CompTia will present. Names of students need to be sent to the DVR office by Friday, February 13. The initiative of the Career Spotlights has been to provide students with a Spotlight presentation, then to build on the experience by providing field trips for those same students, and later offering mentoring opportunities for the students and possibly professional development for teachers. The Council agreed to continue to offer five Spotlights next school year. At the next meeting, dates and host schools will be selected.

As a follow-up to the Finance Career Spotlight, a field trip to PricewaterhouseCoopers has been scheduled for Tuesday, February 17. The Council discussed transportation factors, and all agreed that each district will handle transportation arrangements for their own students.

### DUAL CREDIT

Triton has scheduled the Dual Credit Summit on Wednesday, March 25 which is the same day as the Connections Conference. Dr. Bohleke stated that copies of the new Dual Credit Handbook will be available, and that he will email the document to Dr. Cothran to distribute to everyone.

### VIRTUAL JOB SHADOW

Per the Council's previous request, DVR purchased subscriptions to Virtual Job Shadow for each school. At this time all students in our schools have been uploaded into the database so they can access the video clips and resources.

### WORK-BASED LEARNING

This topic was tabled.

### TEACHER LESSON SHARING

The programmer is continuing development of a searchable function on the DVR website for teacher lesson plan sharing. The site is being tested now. Dr. Cothran expects to conduct a demonstration at the next meeting.

### TEACHER WORK EXPERIENCE

TWE Coordinator Karen Bear has requested the dates of June 9-10 for this year's program. The Council agreed to these dates.

## FY16 BUDGETING

Dr. Cothran provided the Council with a list of DVR's current regional activities. Members provided input to prioritize which activities to continue to discontinue in FY16. Recommendations are as follows.

Continue: Career Spotlights  
Spotlight Site Visits  
Virtual Job Shadow  
Website Maintenance  
Math in CTE Training  
October School/College Alliance Workshop

Discontinue: Career Camps  
Teacher Workplace Experience  
Counselor Workshop  
Other Teacher Training (i.e. Certiport, Raspberry Pi, etc.) if DVR needs to budget

## RASPBERRY PI PROFESSIONAL DEVELOPMENT

The IT Learning Exchange is offering Raspberry Pi training to the DVR members. Training is scheduled for Friday, February 27, 8:00 a.m. – 3:00 p.m. in Room M132 at Triton. Maximum seating is 15.