

DES PLAINES VALLEY REGION
ADMINISTRATIVE COUNCIL
DECEMBER 4, 2014

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:38 a.m. on Thursday, December 4, 2014 in Room 207 at West Leyden High School. In attendance: Dr. Anne Cothran (DVR), Dr. Fran Brady (Leyden Dist. 212), Ms. Marcia Bernas (Elmwood Park Dist. 401), Mr. Phil Prale (Oak Park & River Forest Dist. 200), Dr. Tracy Lett (Proviso Dist. 209), Ms. Sheri Costello (Ridgewood Dist. 234), Dr. Chuck Bohleke (Triton College), Dr. Sandra Hughes (Triton College), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Mr. Prale moved, Dr. Brady seconded the motion to approve minutes of the November 6, 2014 meeting. All ayes; motion carried.

CAREER SPOTLIGHT WORKSHOPS

The Manufacturing Career Spotlight was held November 18th at Oak Park & River Forest High School, with 66 students in attendance. The Finance Career Spotlight was held November 20th at East Leyden High School with 108 students in attendance. Future Career Spotlights are scheduled for the following.
Health – January 21 at Proviso
Engineering – January 28 at Riverside-Brookfield
IT – February 18 at Elmwood Park

Council members noted the positive aspect of getting students together for events such as these. The Career Spotlights can be used to market our Career Camps. Discussion included requests to obtain evaluations from students at the close of the presentations. A suggestion was made to use Survey Monkey, with questions such as the following.

Was the presentation clear? Useful? Interesting?

Did you learn something new about careers?

Are you interested in learning more?

Home school, grade level, gender.

At least one week prior to each event, districts are to send their lists of student names, chaperone names, and chaperone contact information to the DVR office, so that the information can be forwarded to the host school

PERKINS CLAIMS

Each month we submit to the State the required Perkins expenditure report. For the next report, claims are needed in the DVR office by Friday, December 12.

FY15 CAREER CAMPS

DVR is again offering camps for Health Careers and Food Sanitation Certification. The camp instructors were asked to identify dates for the June 2015 camps, taking into consideration the possibility that schools may need to adjust their school year end dates due to use of emergency days. Health Camp instructors Jennifer Maldonado and Toni Memmel have requested June 8, 9 & 10 for

their camp. Food Sanitation Certification instructors Alicia Kadlitz and Nichole Sweeney have requested June 9 & 10 for their camp. Ms. Costello moved, Dr. Brady seconded the motion to approve the career camp dates as requested. All ayes; motion carried.

FY15 CTEI GRANT – ADDITIONAL FUNDS FOR PROGRAMS OF STUDY

The State has allocated to our region an additional \$11,734 in the FY15 CTEI grant. These funds must be used for programs of study. After an in-depth discussion, the Council agreed that the additional funds should be used to support the following.

Send teams to the two-day Algebra in Engineering training

Develop individual apps for each district based on our Programs of Study website, so that students can pull up information specific to their school

Programs of study curriculum development, to be proposed by districts, and benefit the region

Offer additional career camps in areas such as coding, women in technology, or web design, to be proposed by districts

The amendment to incorporate the new funds into the budget must be submitted next week. Instructors who want to teach a new career camp or do curriculum development must submit proposals. Dr. Cothran will provide Council members with the proposal forms which their teachers will need to fill out and submit back to her immediately.

DUAL CREDIT

At the November meeting the Council began reviewing and updating the current Dual Credit Handbook. At that meeting, a request was made for a subcommittee to review the handbook and make suggestions for updates. Following the meeting, the subcommittee met to continue work on the Dual Credit Handbook.