

DES PLAINES VALLEY REGION
BOARD OF CONTROL
APRIL 14, 2014

MINUTES

Dr. Kevin Anderson called the meeting of the Des Plaines Valley Region Board of Control to order at 8:12 a.m. on Monday, April 14, 2014 in the Boardroom at Triton College. Voting members present: Vice Chairperson Dr. Kevin Anderson (Elmwood Park Dist. 401), Secretary Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Dr. Patricia Granados (Triton College), Dr. Nick Polyak (Leyden Dist. 212), Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Voting members absent: Chairperson Dr. Nettie Collins-Hart (Proviso Dist. 209), Dr. Robert Lupo (Ridgewood Dist. 234). Also present: Dr. Anne Cothran (DVR), Dr. Doug Olson (Triton College), Ms. Denise Yaneck (DVR).

CONSENT ITEMS

The following were presented for approval.

- A. March 7, 2014 meeting minutes
- B. Ratification of Perkins payments in the amount of \$10,710.08
- C. Ratification of copier payments in the amount of \$312.00
- D. Ratification of Awesome Dynamic Tech Solutions payment in the amount of \$4,040.00
- E. Current Board bills in the amount of \$30,218.08
- F. Third quarter salary/benefits reimbursement to Leyden Dist. 212 in the amount of \$46,944.38
- G. FY14 audit contract with Baker Tilly in the amount of \$11,330

Dr. Skinkis moved, Dr. Isoye seconded the motion to approve the seven consent items as listed.

Roll call vote.

Dr. Isoye – aye
Dr. Granados – aye
Dr. Polyak – aye
Dr. Skinkis – aye
Dr. Anderson – aye

FY14 CTEI GRANT AMENDMENT

Several versions of the amendment have been submitted. Changes were needed due to counselors being unable to attend a Programs of Study workshop due to busy spring schedules; schools' Broadcast programs are not available at this time to produce a POS video; and ISBE not approving signage promoting our POS website.

With the DVR Student Services Committee's request for resources, the current amendment allocates the POS funds to Virtual Job Shadow website subscriptions for each DVR high school. Contracts start in May and training will be included. Dr. Skinkis moved, Dr. Polyak seconded the motion to approve the CTEI amendment for Virtual Job Shadow. Roll call vote.

Dr. Isoye – aye
Dr. Granados – aye
Dr. Polyak – aye
Dr. Skinkis – aye
Dr. Anderson – aye

FY14 FOOD SANITATION CERTIFICATION CAREER CAMP

Previously there was no fee for the certification tests. The instructors of this camp have informed us that we will now have to pay \$35 for each test. The State allows us to have up to 24 students in the classroom. Some students may not be able to participate if they have to pay the test fee. This is not an allowable use of grant funds. Dr. Skinkis moved, Dr. Granados seconded the motion to use reserve funds to pay for a maximum of 24 tests for the June 2014 Food Sanitation Certification Career Camp. Roll call vote.

Dr. Isoye – aye

Dr. Granados – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Anderson – aye

In the fall the Board will discuss future camps.

INSURANCE RENEWAL

Last year our insurance was cancelled due to the career camps, and a new provider was located for FY14. We were recently informed that the current provider has changed their profile of policies and will not renew our coverage. Our agent is working on a replacement provider. Information was distributed to the Board for their review. We do not yet have the final documents. In order to proceed with securing coverage by the end of our current policy term, Dr. Skinkis moved, Dr. Polyak seconded the motion to use CNA as our insurance provider. Roll call vote.

Dr. Isoye – aye

Dr. Granados – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Anderson – aye

INFORMATIONAL ITEMS

A video about labor market demand and educational requirements was viewed (<https://vimeo.com/67277269>).

Dr. Cothran discussed her attendance at the Illinois Pathways Leadership Meeting in March in which she demonstrated use of our Programs of Study website. The organization expressed interest in using the site statewide and linking it to other software. These discussions may continue.

In March Dr. Cothran had a conference call with the Office of Career, Technical, and Adult Education (OCTAE) to provide information on the POS website.

The Board received the current expense/revenue report.

The Board received the current status of districts' expenditure claims for the grants.

The Board received minutes of the Administrative Council's February 6, 2014 meeting.

Via email, Dr. Cothran polled Board of Control and Administrative Council members regarding a new log and slogan for DVR. Results were provided to the Board.

Awesome Dynamic Tech Solutions is in the process of converting the DVR website to WordPress.

CLOSED SESSION

At 8:50 a.m. Dr. Isoye moved, Dr. Skinkis seconded the motion to enter closed session for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of DVR or legal counsel for DVR including hearing testimony on a complaint lodged against an employee or against legal counsel for DVR to determine its validity. 5ILCS 120/2c(1),

as amended by PA.93-57; and discussion of lawfully closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 5 ILCS 5 ILCS 120/2(c)(21); and for discussion of closed meeting verbatim recording (The Guide to the Illinois Open Meetings Act, 5 ILCS 120, subsection 2.06(c). Roll call vote.

Dr. Isoye – aye

Dr. Granados – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Anderson – aye

OPEN SESSION

The Board returned to open session at 9:30 a.m.

DVR DIRECTOR'S CONTRACT

This item will be tabled until the May meeting.

DVR FY15 STAFF PAY RATES

This item will be tabled until the May meeting.

CLOSED SESSION MEETING MINUTES

Dr. Skinkis moved, Dr. Granados seconded the motion that minutes from the closed sessions held on 8/5/12, 9/5/12, 1/16/13, 2/6/13, 3/20/13, 8/22/13 and 9/17/13 should be made available.

Roll call vote.

Dr. Isoye – aye

Dr. Granados – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Anderson – aye

CLOSED SESSION RECORDING

Dr. Skinkis moved, Dr. Polyak seconded the motion that the verbatim recording from the closed session held on 8/15/12 should be destroyed. Roll call vote.

Dr. Isoye – aye

Dr. Granados – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Anderson – aye

ESTIMATED FY15 REGIONAL GRANT ACTIVITIES

The Board received an itemization of the FY15 regional grant activities which include the following.

Perkins: Programs of Study workshop \$1,900; business & industry regional student events \$1,500.

CTEI: Business & industry meetings \$150; Teacher Workplace Experience \$5,574; Virtual Job Shadow \$7,775; career development and POS website \$10,000; Math in CTE training \$7,040; counselor workshop on POS \$5,000; Health Camp \$6,723; Food Sanitation Camp \$2,122; Career Camp copies/phone/registration \$540.

Dr. Skinkis moved, Dr. Granados seconded the motion to approve the FY15 regional grant activities as presented. Roll call vote.

Dr. Isoye – aye
Dr. Granados – aye
Dr. Polyak – aye
Dr. Skinkis – aye
Dr. Anderson – aye

FY15 CTEI BUDGETING

IWAS is not yet open. Dr. Cothran calculated the districts' FY15 CTEI allotments as follows: Elmwood Park \$28,137; Leyden \$94,614; Oak Park & River Forest \$67,092; Proviso \$109,616; Ridgewood \$26,598; Riverside-Brookfield \$20,218; Triton \$6,357. Dr. Polyak moved, Dr. Isoye seconded the motion to approve providing these figures to the Administrative Council members in order to finalize their FY15 CTEI budget plans. Roll call vote.

Dr. Isoye – aye
Dr. Granados – aye
Dr. Polyak – aye
Dr. Skinkis – aye
Dr. Anderson – aye

TEACHER SALARY CAP

The CTEI grant allows a portion to be used toward qualified CTE teacher salaries. The districts' salary caps are as follows: Elmwood Park \$5,326; Leyden \$21,859; Oak Park & River Forest \$15,014; Proviso \$25,590; Ridgewood \$4,943; Riverside-Brookfield \$3,357. Dr. Isoye moved, Dr. Polyak seconded the motion to approve providing these figures to the Administrative Council members in order to finalize their FY15 CTEI budget plans. Roll call vote.

Dr. Isoye – aye
Dr. Granados – aye
Dr. Polyak – aye
Dr. Skinkis – aye
Dr. Anderson – aye

FY15 LOCAL BUDGET

FY15 DVR pay rates are still being finalized and therefor the FY15 Local Budget is not complete. Since at this time the individual districts are budgeting for FY15, Dr. Cothran presented the Board with a preliminary FY15 Local Budget in order for districts to budget for their Local Match contributions which are Elmwood Park \$45,200; Leyden \$13,248; Oak Park & River Forest \$41,885; Proviso \$64,556; Ridgewood \$10,353; Riverside-Brookfield \$18,450 for a total of \$193,692. DVR will also allocate \$10,448 in reserve funds for anticipated Education Foundation expenses. Dr. Isoye moved, Dr. Granados seconded the motion to approve the preliminary FY15 Local Budget as presented. Roll call vote.

Dr. Isoye – aye
Dr. Granados – aye
Dr. Polyak – aye
Dr. Skinkis – aye
Dr. Anderson – aye

ADJOURNMENT

Dr. Isoye moved, Dr. Polyak seconded the motion to adjourn the meeting at 9:39 a.m. All ayes; motion carried.