



c/o Triton College, Building M, Room M100  
2000 Fifth Avenue, River Grove, IL 60171

DES PLAINES VALLEY REGION  
BOARD OF CONTROL  
MARCH 7, 2014

MINUTES

Dr. Steven Isoye called the meeting of the Des Plaines Valley Region Board of Control to order at 9:48 a.m. on Friday, March 7, 2014 in Room B204/210 at Triton College. Voting members present: Secretary Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Dr. Patricia Granados (Triton College), Dr. Robert Lupo (Ridgewood Dist. 234), Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Voting members absent: Chairperson Dr. Nettie Collins-Hart (Proviso Dist. 209), Vice Chairperson Dr. Kevin Anderson (Elmwood Park Dist. 401), Dr. Nick Polyak (Leyden Dist. 212). Also present: Dr. Anne Cothran (DVR), Dr. Doug Olson (Triton College), Ms. Denise Yaneck (DVR).

CONSENT ITEMS

The following were presented for approval.

- A. February 12, 2014 meeting minutes
- B. Ratification of Perkins payments in the amount of \$26,455.03
- C. Ratification of copier payment in the amount of \$156.00
- D. Current Board bills in the amount of \$25,331.67

Dr. Skinkis moved, Dr. Lupo seconded the motion to approve the four consent items as listed.

Roll call vote.

Dr. Granados – aye

Dr. Lupo – aye

Dr. Skinkis – aye

Dr. Isoye – aye

SECOND READING: BOARD POLICY #3241

At the February 12<sup>th</sup> meeting the Board held first reading of new Policy #3241.

SHARING DVR RESOURCES (#3241)

DVR resources developed with grant funds may be made available to other regions whose express purpose is for student support related to Perkins requirements, at the discretion of the DVR Board, with the stipulations that those resources may be used only with express permission of the DVR Board, and that the resources will not be shared with any third party. Furthermore, any such shared resources will require agreement in writing that DVR is not responsible for implementation or maintenance of those resources in the other region. Any fees for resources will be at the discretion of and established by the Board. If fees are charged for resources developed with grant funds, the fees will be used in the DVR region for the same purpose for which the grant funds were originally issued.

The policy was presented for second reading. Dr. Lupo moved, Dr. Skinkis seconded the motion to approve Policy #3241 – Sharing DVR Resources. Roll call vote.

Dr. Granados – aye

Dr. Lupo – aye

Dr. Skinkis – aye

Dr. Isoye – aye

#### FY14 BUDGET AMENDMENT/ADDITIONAL CTEI FUNDS

Dr. Cothran had submitted the FY14 CTEI amendment based activities in which the Administrative Council expressed interest. ISBE rejected the IT camp, so additional discussion was held at yesterday's Administrative Council meeting. The Council developed the idea of a workshop for both high school and college counselors, focusing on Programs of Study, with a presentation by a national speaker. Details must be worked out. Dr. Skinkis moved, Dr. Granados seconded the motion for Dr. Cothran to re-file the FY14 CTEI amendment to include a full-day counselor workshop in May. Roll call vote.

Dr. Granados – aye

Dr. Lupo – aye

Dr. Skinkis – aye

Dr. Isoye – aye

#### ESTIMATED FY15 GRANTS BUDGET

We have not yet received firm budget figures for FY15. It is anticipated that the sequestration cuts will be lifted. Estimates currently indicate we will be working with a budget roughly in the range of FY13. The Administrative Council has indicated interest in several regional activities, and having the cuts restored would allow us to proceed. Dr. Cothran presented the Board with a list of regional activities and approximate allocations for FY15. If final budget figures are received later in March the Board can ratify the budgets at the April meeting. Dr. Lupo moved, Dr. Granados seconded the motion for Dr. Cothran to remove the IT camp from the list of regional activities, to determine an appropriate substitute Programs of Study activity to replace the IT camp, and to proceed with planning the FY15 budgets. Roll call vote.

Dr. Granados – aye

Dr. Lupo – aye

Dr. Skinkis – aye

Dr. Isoye – aye

#### CLOSED SESSION

At 9:56 a.m. Dr. Isoye moved, Dr. Skinkis seconded the motion to enter closed session for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of DVR or legal counsel for DVR including hearing testimony on a complaint lodged against an employee or against legal counsel for DVR to determine its validity. 5ILCS 120/2c(1), as amended by PA.93-57; and discussion of lawfully closed meeting minutes, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 5 ILCS 5 ILCS 120/2(c)(21). All ayes; motion carried.

#### OPEN SESSION

The Board returned to open session at 10:08 a.m. Action on items discussed in closed session will be taken at the next meeting.

## DVR OFFICE PAY RATES

Pay rates will be finalized at the next meeting.

## DVR STIPENDS

DVR pays stipends to coordinators of the Teacher Workplace Experience, Health Career Camp, Food Sanitation Certification Camp, and Program Committees. Dr. Lupo moved, Dr. Skinkis seconded the motion to approve a two percent increase in the coordinators' stipends for FY15. Roll call vote.

Dr. Granados – aye

Dr. Lupo – aye

Dr. Skinkis – aye

Dr. Isoye – aye

## INFORMATIONAL ITEMS

The FY13 single audit has been filed with the Federal Audit Clearinghouse and has been processed to completion.

The Board received the current expense/revenue report for DVR, the current status of districts' FY14 grant claims, Administrative Council minutes of December 12, 2013, and an update on Illinois proposed dual credit changes.

Health Careers Camp is scheduled for June 9-11; Food Sanitation Certification is June 11-12; Teacher Workplace Experience is June 10-11.

Dr. Cothran provided an update on the October 27, 2014 School/College Partnership Workshop, including background information on keynote speaker Dr. Robert Sheets. The IT and Manufacturing Learning Exchanges have committed to providing panelists, and Dr. Cothran is working with other Learning Exchanges to secure additional panelist representatives.

Earlier this week Dr. Cothran met with legislators in Washington, DC. She shared with them our Programs of Study website, and Congressman Davis's office encouraged her to conduct a webinar presentation on website through OCTAE (Office of Career and Technical and Adult Education), formerly OVAE.

There have been changes in the Federal reporting requirements for grant funds. Dr. Cothran has ordered MP3 recordings of webinars on Time and Effort Documentation and Indirect Costs on behalf of the DVR Education Foundation since both of these issues pertain to an NSF award.

## ADJOURNMENT

Dr. Lupo moved, Dr. Granados seconded the motion to adjourn the meeting at 10:20 a.m. All ayes; motion carried.