



c/o Triton College, Building M, Room M100
2000 Fifth Avenue, River Grove, IL 60171

DES PLAINES VALLEY REGION
BOARD OF CONTROL
FEBRUARY 12, 2014

MINUTES

Dr. Kevin Anderson called the meeting of the Des Plaines Valley Region Board of Control to order at 10:09 a.m. on Wednesday, February 12, 2014 in the Alumni Rom at Riverside-Brookfield High School. Voting members present: Vice Chairperson Dr. Kevin Anderson (Elmwood Park Dist. 401), Dr. Robert Lupo (Ridgewood Dist. 234), Dr. Nick Polyak (Leyden Dist. 212), Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Voting members absent: Chairperson Dr. Nettie Collins-Hart (Proviso Dist. 209), Secretary Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Dr. Patricia Granados (Triton College). Also present: Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

CONSENT ITEMS

The following were presented for approval.

- A. January 15, 2014 meeting minutes
- B. Ratification of Perkins payments in the amount of \$65,753.53
- C. Current Board bills in the amount of \$29,707.33
- D. Disposition of unusable DVR property: In accordance with Board Policy #3215, the DVR office requests the Board's approval to dispose of one HP flatbed scanner (purchased prior to 2000; the unit has stopped working) and one Okidata dot matrix printer (purchased prior to 1990).

Our technology consultant at Leyden has stated that both items would not have any value based on their age and should be sent to a recycler.

- E. DVR office equipment replacement: The DVR office requests the Board's approval to replace its computers.

The laptop and desktop computers are five years old or more. The Leyden Technology Department serves as DVR's technology consultant and has advised us that their policy is to plan for replacement in five year cycles. DVR's aging computers are having operational problems and the older software has compatibility issues with current program applications. Our technology consultant at Leyden has obtained a quote and advised us to replace one laptop, three computer towers, keyboards, mouse devices and software for a total of \$5,657.90. This is a non-budgeted expense and will require use of available reserve funds. Dr. Cothran has discussed this with Dr. Collins-Hart who recommended updating the hardware and software at this time to avoid further malfunctions and to maintain optimal functionality and efficiency.

Dr. Skinkis moved, Dr. Polyak seconded the motion to approve the five consent items as listed.
Roll call vote.

Dr. Lupo – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Anderson – aye

INSURANCE COVERAGE

Per the recommendation from DVR's insurance agent, individual districts list the Des Plaines Valley Region on their insurance policies to cover liability for DVR sponsored functions in which we are transporting district staff and students. On new or current FY14 insurance policies, districts are requested to list the Des Plaines Valley Region on the policy to cover liability for the Career Camps and the Teacher Workplace Experience, and to submit a copy of the insurance rider to the DVR office.

FY14 CTEI GRANT ADDITIONAL FUNDS

Due to some unobligated funds, ISBE has notified all EFE's that they will receive an increase in their FY14 CTEI grant Programs of Study allotment. The budget must be amended by February 28th.

Dr. Cothran discussed with the Administrative Council suggestions for use of the additional funds. Some good ideas were developed for FY15 regional programs, but at this time schools are still spending out their FY14 allocations and there were no requests for spring regional programs. Also, we have funds remaining from the workshop speaker to reallocate.

Dr. Cothran explored possible interests from the schools in sending teachers to the Math in CTE professional development in June; currently one school is interested.

A quote has been obtained from Awesome Dynamic Tech Solutions to convert the DVR EFE website and Career Camp website into WordPress. The sites were originally built in Publisher, and with changing technology they are increasingly incompatible with electronic devices. The additional funds could also be used for more career camps.

Dr. Skinkis moved, Dr. Lupo seconded the motion to approve Dr. Cothran to amend grants as needed and to accept the additional funds to include EFE website and career camp format change, and include Math in CTE budget based on teacher reservation requests, and work with the Administrative Council on possible additional career camps (to be determined). Roll call vote.

Dr. Lupo – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Anderson – aye

DVR PROGRAMS OF STUDY WEBSITE CODE

We have had prior inquiries about buying the code for our Programs of Study (POS) website, which would need to be edited for another region to utilize. The Board discussed providing the

code to other entities. Consensus is that, for the good of students, we should make it available and the fee should be nominal. We would incur initial costs for attorneys' fees to create a legal document that would accompany sale of the code. The question of recovering this cost should be considered when determining the selling price. (A recommendation was made that the document should include a citation of DVR as the originator.) Dr. Cothran noted that grant funds paid for development of the code and therefore we cannot make a profit from sales. Any funds from sales would have to be used directly on programs of study initiatives for students.

To govern the issue of sharing DVR resources, the Board was presented with new DVR Policy #3241 which states, "DVR resources developed with grant funds may be made available to other regions whose express purpose is for student support related to Perkins requirements, at the discretion of the DVR Board, with the stipulations that those resources may be used only with express permission of the DVR Board, and that the resources will not be shared with any third party. Furthermore, any such shared resources will require agreement in writing that DVR is not responsible for implementation or maintenance of those resources in the other region. Any fees for resources will be at the discretion of and established by the Board. If fees are charged for resources developed with grant funds, the fees will be used in the DVR region for the same purpose for which the grant funds were originally issued."

Dr. Skinkis moved, Dr. Polyak seconded the motion that the first time DVR sells the code the fee will be \$1,000 and that subsequent sales will be \$500 each; and that the Board approve first reading of Policy #3241. Roll call vote.

Dr. Lupo – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Anderson – aye

INFORMATIONAL ITEMS

The Board received the current expense/revenue report for DVR and the current status of districts' FY14 grant claims.

ADJOURNMENT

Dr. Skinkis moved, Dr. Polyak seconded the motion to adjourn the meeting at 10:35 a.m. All ayes; motion carried.