



Des Plaines Valley Region

Partners in Education, Employment & Life-Long Learning
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BOARD OF CONTROL DES PLAINES VALLEY REGION SEPTEMBER 22, 2010

MINUTES

ITEM I – ROLL CALL

Dr. Robert Lupo called the meeting of the Des Plaines Valley Region Board of Control to order at 10:42 a.m. on Wednesday, September 22, 2010 in Room 230 at West 40 Intermediate Service Center, Bellwood, IL. Voting members present: Chairperson Dr. Robert Lupo (Ridgewood District 234), Vice Chairperson Dr. Kathryn Robbins (Leyden District 212), Secretary Dr. David Bonnette (Riverside-Brookfield District 208), Mr. Steven Isoye (Oak Park & River Forest District 200), Dr. Douglas Rudig (Elmwood Park District 401). Dr. Collins-Hart attended at 10:49 a.m. Also present: Ms. Cheryl Antonich (Triton College), Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

ITEM II – APPROVAL OF MINUTES

Dr. Rudig moved, Dr. Bonnette seconded the motion to approve minutes of the August 18, 2010 meeting. All ayes; motion carried.

ITEM III – APPROVAL OF MINUTES, CLOSED SESSION

Dr. Bonnette moved, Dr. Rudig seconded the motion to approve minutes of the August 18, 2010 closed session. All ayes; motion carried.

ITEM IV – ADMINISTRATIVE COUNCIL UPDATE

The Board was provided an update of the Administrative Council's September 9th session on non-traditional enrollment.

ITEM V – EXPENSE AND REVENUE REPORT

The Board received the current expense and revenue report for DVR.

ITEM VI – BOARD BILLS

Dr. Robbins moved, Mr. Isoye seconded the motion to approve payment of current DVR bills.

Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Mr. Isoye – aye

Dr. Rudig – aye

Dr. Lupo – aye

ITEM VII – REIMBURSEMENT TO DISTRICTS FOR PERKINS CLAIMS

Dr. Bonnette moved, Dr. Rudig seconded the motion to approve the DVR office to process reimbursement to districts for Perkins expenditures immediately upon receipt of claims from the districts, up to the amount of Perkins funds received from ISBE, with payments to be ratified at the following monthly meeting. Roll call vote.

Dr. Robbins – aye
Dr. Bonnette – aye
Dr. Collins-Hart – aye
Mr. Isoye – aye
Dr. Rudig – aye
Dr. Lupo – aye

ITEM VIII – FY10 GRANT EXPENDITURE STATUS

The Board received the status of FY10 grant expenditures. Perkins grant expenditures have been finalized; unused funds cannot be carried over to the next fiscal year but rather must be returned to ISBE. With the CTEI grant extension, the FY10 grant expenditures will be finalized in December. Dr. Rudig raised the question of whether a district's unused funds can be reallocated to other districts. Dr. Cothran stated that some EFE regions have a process in place for reallocating funds among districts.

ITEM IX – DESIGNATED SUBSTITUTES FOR DVR BOARD MEETINGS

Per the Intergovernmental Agreement, Board members have designated one person from their district to represent them if they cannot attend a meeting. Dr. Bonnette and Mr. Isoye identified a second person who could represent them as well.

ITEM X – TOM VERCRUYSSSE CONTRACT UPDATE

Mr. Vercruysse's contract has been updated to include production of videos for DVR. Dr. Robbins moved, Mr. Isoye seconded the motion to approve the updated contract. Roll call vote.
Dr. Robbins – aye
Dr. Bonnette – aye
Dr. Collins-Hart – aye
Mr. Isoye – aye
Dr. Rudig – aye
Dr. Lupo – aye

ITEM XI – CTEC

Dr. Cothran reported that CTEC programming is not yet complete. Regions must have all courses input by October 15th. It is anticipated that schools will load enrollment data in January 2011. EFE directors will attend SIS training sessions.

ITEM XII – COORDINATOR JOB DESCRIPTIONS

Board members received job descriptions for all coordinator positions. Dr. Collins-Hart moved, Dr. Rudig seconded the motion to approve the job descriptions. All ayes; motion carried.

ITEM XIII – APPROVAL OF FY11 COORDINATORS

The following coordinators were proposed and all served as coordinators in FY10: Toni Wurch and Jennifer Maldonado (Health Careers Camp), Karen Bear (Teacher Workplace Experience), Nichole Sweeney and Alicia Kadlitz (Food Sanitation Certification), Allison Goodman (Career Camps), Bryan Revor (OSHA). Dr. Rudig moved, Mr. Isoye seconded the motion to approve the coordinators as presented. All ayes; motion carried.

ITEM XIV – CAREER CAMP COORDINATOR PHONE ACCESS

In order for the Career Camp Coordinator to avoid using her personal phone to contact students, DVR will provide a pre-paid phone plan through T-Mobile. The anticipated cost is \$107. Mr. Isoye moved, Dr. Bonnette seconded the motion to approve purchasing a pre-paid phone plan for the Career Camp Coordinator's use. Roll call vote.

Dr. Robbins – aye
Dr. Bonnette – aye
Dr. Collins-Hart – aye
Mr. Isoye – aye
Dr. Rudig – aye
Dr. Lupo – aye

ITEM XV – CAREER CAMPS UPDATE, REVTRAK

Students who sign up for FY11 career camps will pay a \$25 fee. The fee will be refunded if the student completes the camp. An on-line registration and payment system will be utilized, and the Board received cost comparisons between Constant Contact and RevTrak. Dr. Robbins moved, Dr. Rudig seconded the motion to approve using RevTrak. Roll call vote.

Dr. Robbins – aye
Dr. Bonnette – aye
Dr. Collins-Hart – aye
Mr. Isoye – aye
Dr. Rudig – aye
Dr. Lupo – aye

It must be determined as to what will be done with registration fees that are not refunded due to students not showing up for camp.

ITEM XVI – OCTOBER 6TH WORKSHOP AGENDA AND AWARDS PRESENTATION

The Board received the proposed agenda for the October 6, 2010 School/College Partnership Workshop. The Partnership Awards will be presented during the networking reception at 3:30 p.m. Dr. Robbins moved, Mr. Isoye seconded the motion to approve the workshop agenda as presented. All ayes; motion carried.

ITEM XVII – OCTOBER WORKSHOP PARTICIPANTS

It is anticipated that approximately 70 persons will attend the School/College Partnership Workshop. DVR's contract with Brookfield Zoo requires a certain dollar amount of revenue. Funds not utilized toward the lunch count will be shifted to enhancing the networking reception.

ITEM XVIII – EFE BOARD AND COLLEGE VOTING STATUS

The Board received information regarding which EFE regions do and do not have the college president as a voting member. Ms. Antonich was not in a position to speak on behalf of Dr. Granados' opinion on this topic. Questions raised included considering whether or not Triton would be a paying member and if so would there be a flat fee? As a paying member would there be an impact on the high schools' services? Is there anything that precludes the region from including the college president as a voting member? In consideration of the fact that our entity is a partnership, Dr. Rudig suggested that Triton should have a vote and should not pay a fee; all other superintendents agreed with Dr. Rudig's suggestion. At the next meeting, the Board will vote to amend the Intergovernmental Agreement.

ITEM XIX – ADJOURNMENT

Dr. Robbins moved, Mr. Isoye seconded the motion to adjourn the meeting at 11:26 a.m. All ayes; motion carried.