



DES PLAINES VALLEY REGION

PARTNERS IN EDUCATION, EMPLOYMENT & LIFE-LONG LEARNING

c/o Triton College, Building M, Room M100
2000 Fifth Avenue, River Grove, IL 60171

DES PLAINES VALLEY REGION BOARD OF CONTROL JUNE 8, 2011

MINUTES

Dr. Robert Lupo called the meeting of the Des Plaines Valley Region Board of Control to order at 10:09 a.m. on Wednesday, June 8, 2011 in Room B203 at Triton College. Voting members present: Chairperson Dr. Robert Lupo (Ridgewood Dist. 234), Vice Chairperson Dr. Kathryn Robbins (Leyden Dist. 212), Secretary Dr. David Bonnette (Riverside-Brookfield Dist. 208), Dr. Nettie Collins-Hart (Proviso Dist. 209), Dr. Douglas Rudig (Elmwood Park Dist. 401), Dr. Patricia Granados (Triton College). Dr. Steven Isoye attended the meeting at 10:14 a.m. Also present: Ms. Cheryl Antonich (Triton College), Ms. Denise Yaneck (DVR). Dr. Anne Cothran (DVR) was unable to attend the meeting due to a family emergency.

APPROVAL OF MINUTES

Dr. Robbins moved, Dr. Rudig seconded the motion to approve minutes of the May 18, 2011 meeting. All ayes; motion carried.

EXPENSE AND REVENUE REPORT

The Board received the current expense and revenue report for DVR.

BOARD BILLS

Dr. Rudig moved, Dr. Robbins seconded the motion to approve payment of current bills. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Rudig – aye

Dr. Granados – aye

Dr. Lupo – aye

AUTHORIZATION OF PAYMENT OF BILLS BEFORE AUGUST 2011 MEETING

The Board's next meeting is August 3, 2011. Dr. Robbins moved, Dr. Granados seconded the motion to approve DVR to process payment for bills received during June and July, with ratification at the August 3rd meeting. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Rudig – aye

Dr. Granados – aye

Dr. Lupo – aye

FOURTH QUARTER SALARIES AND BENEFITS

With the Board's approval to pay bills in June and July, DVR requests authorization for Leyden District 212 to withdraw the fourth quarter salaries and benefits amounts directly from DVR's bank account. DVR is waiting for FY11 CTEI payments from the State and will need to use reserve funds for a portion of the DVR Director's salary for the fourth quarter. Reserve funds will be restored after receipt of the delayed CTEI payments. Dr. Bonnette moved, Dr. Collins-Hart seconded the motion for DVR to authorize Leyden District 212 to withdraw fourth quarter salaries and benefits amount from DVR's bank account at the end of June, and to use reserve funds for a portion of the DVR Director's salary, with ratification of these actions at the August 3rd meeting. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Rudig – aye

Dr. Granados – aye

Dr. Lupo – aye

GRANT ENDING DATE FOR FY11 CTEI

The Board was notified that DVR has received FY11 CTEI grant payments through December. Board members are encouraged to contact their state legislators to request that the FY11 CTEI grant be extended to December 2011 since districts must receive their grant funds in the fiscal year or else the state is in danger of losing Perkins funding.

REVTRAK MONTHLY FEE

The Board was notified that the \$19.95 monthly fee for May was deducted from DVR's bank account.

TEACHER WORKPLACE EXPERIENCE MOTOR COACH AGREEMENT

Dr. Rudig moved, Dr. Robbins seconded the motion to approve the Mid-America Motor Coach agreement for the Teacher Workplace Experience on June 15th. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Rudig – aye

Dr. Granados – aye

Dr. Lupo – aye

HEALTH CAREERS CAMP TRANSPORTATION AGREEMENT

A&B Bus transportation services are used by some of the DVR schools. Dr. Isoye moved, Dr. Bonnette seconded the motion to approve the transportation agreement with A&B Bus for the June 20-22 Health Careers Camp. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Rudig – aye

Dr. Granados – aye

Dr. Lupo – aye

FY11 GRANT CLAIMS STATUS

The Board was provided the status of each district's claimed expenditures for each grant. The listing reflects reimbursement requests that have been submitted to DVR to-date.

FY10 AUDIT

The Board is aware that DVR has been waiting for Miller Cooper to complete the FY10 audit. Dr. Lupo reported that Dr. Cothran communicated to him in an e-mail that she has seen a document from Miller Cooper indicating there are no findings. Ms. Yaneck stated that, per the e-mail she received this morning from Miller Cooper representative Betsy Allen, a copy would be provided to share with the Board. However, Ms. Yaneck did not receive the document prior to leaving the DVR office to attend the meeting.

ISBE STUDENT INFORMATION SYSTEM SUMMER WORKSHOP

ISBE will use Triton's Robert M. Collins Center for the SIS summer workshop on July 26, 2011. Dr. Granados stated that ISBE's use of the space will be approved by Triton's Board at their meeting on June 21st.

CTEC

DVR has received 2010-11 master schedules from all of the high school districts. Dr. Cothran will use the schedules to attempt to verify that CTE funded enrollments are correct in the Student Information System.

CAREER CAMPS

The Board received an update on the numbers of students registered for each camp as well as which schools are represented. Eight camps will be held. Camps with low enrollments have been cancelled and registration fees are being refunded.

FY12 GRANT STATUS

FY12 CTEI and Perkins grants were submitted in IWAS. ISBE has responded with requests for changes to CTEI and those changes have been completed and the grant has been resubmitted. One required change was modification of the payment schedule. At this time ISBE has not responded to the Perkins grant submission. The Board was notified that it is anticipated that there will not be a change to the FY12 Perkins allocations issued in April.

LEVEL OF PERFORMANCE FOR PERKINS INDICATORS FY12

The Board was informed that the FY12 required levels for Perkins indicators have been finalized, but actual numbers for each region have not yet been released.

NEW SCHOOL/COLLEGE PARTNERSHIP AGREEMENTS

The Board discussed the Intergovernmental Agreements that member districts have with Triton. Ms. Antonich stated that Triton will standardize the contract across the schools so that all schools pay the same and are on the same payment schedule. Dr. Rudig questioned the use of audio/visual equipment; Ms. Antonich replied that Triton will handle taking equipment in and out of storage and setting it up. Dr. Collins-Hart requested clarification of instructional supplies that are provided; Dr. Granados stated she believes supplies would refer to white board markers and those types of supplies. Dr. Lupo inquired about course waivers for staff members, and about criminal history records checks. Dr. Isoye noted issues regarding facility rental, parking, and security. Ms. Antonich stated that the bottom line is that schools are not to incur costs for Triton being in their buildings. Dr. Rudig questioned whether the agreements should be annual as opposed to automatic renewal. Dr. Granados suggested building in an "intent to continue" notification date to keep with the automatic renewals. Dr. Bonnette complimented Dr. Granados

for standardizing the agreement among all schools. Ms. Antonich will send a modified copy to each district. Schools will send the agreement to their attorneys for review.

SYSTEM DIRECTOR'S LEADERSHIP COUNCIL

The Board was notified that Dr. Cothran has been elected to the SDLC Executive Board as President Elect for FY12. She will be President in FY13.

HIGH SCHOOL TO COLLEGE REPORT

The Board was informed that they will receive the High School to College Report in mid-September. This creating of this data report is through ISBE, ICCB, and IBHE. A workshop will be held in Springfield on June 24th and districts are encouraged to attend. Dr. Lupo noted that the report will only include Illinois public and community colleges, and that if less than 10 students attend a college it will not be in the report. He stated that these factors will skew the data. Dr. Bonnette requested that Dean Paver attend the Board's August meeting.

FY12 TECHNICAL ASSISTANCE VISIT FROM ISBE

The Board was notified the ISBE Technical Assistance Visit (TAV) will take place in FY12. Among the items that will be checked is the CTE teacher qualification documentation. The TAV representative will visit every school and look at the file on every CTE teacher in approved programs. Dr. Granados requested that Dr. Cothran notify her if the 2,000 hour requirement applies to the college. The Board received information about the CTE teacher 2,000 hours of work experience requirement, a template for documenting the work experience hours, the External Assurance Financial Audit and Monitoring Review Record Checklist, and Fiscal Requirements and Procedures information. Dr. Bonnette moved, Dr. Rudig seconded the motion to approve posting the 2,000 Hour Work Experience Form on DVR's website for schools to access and utilize. All ayes; motion carried.

FIRST READING: CHANGE OF POLICY 8300

With the Board's approval of the DVR Intergovernmental Agreement this year, Triton is a voting member. Therefore Policy #8300 is revised to include Triton in the rotation cycle of Officers of the Board. Dr. Robbins moved, Dr. Granados seconded the motion to approve first reading of the revised Policy #8300. All ayes; motion carried.

FY12 BOARD OF CONTROL OFFICERS

Dr. Isoye moved, Dr. Rudig seconded the motion to approve the following Board of Control officers for FY12: Dr. Kathryn Robbins (Chairperson), Dr. Kevin Skinkis (Vice Chairperson), Dr. Nettie Collins-Hart (Secretary). All ayes; motion carried.

RECOGNITION OF RETIRING BOARD MEMBERS

Dr. Bonnette and Dr. Rudig are retiring at the end of June. The Board acknowledged their leadership and support and presented them with plaques.

ADJOURNMENT

Dr. Rudig moved, Dr. Bonnette seconded the motion to adjourn the meeting at 11:04 a.m. All ayes; motion carried.