

BOARD OF CONTROL
DES PLAINES VALLEY REGION
FEBRUARY 4, 2009

MINUTES

Dr. Douglas Rudig called the meeting of the Des Plaines Valley Region Board of Control to order at 8:58 a.m. on Wednesday, February 4, 2009 in the Triton College Boardroom. Voting members present: Chairman Dr. Douglas Rudig, Vice Chairman Dr. Attila J. Weninger, Secretary Dr. Robert Lupo. Ms. Patty Sarkady represented Mr. Jack Baldermann, and Dr. Jack Denny represented Dr. Kathryn Robbins. Voting members absent: Dr. Nettie Collins-Hart, Dr. Patricia Granados (ex-officio). Also present: Ms. Cheryl Antonich, Ms. Karen Schmidt, Ms. Denise Yaneck, Ms. Kay Nees.

In accordance with Section 2.1.1 of the Intergovernmental Agreement, a member district superintendent may appoint an individual to represent the district if the superintendent is unable to attend the Board of Control meeting. Only one delegated representative is allowed to make up the quorum/vote at any one meeting. The quorum for this meeting consisted of Dr. Rudig, Dr. Weninger, Dr. Lupo, and Dr. Denny.

APPROVAL OF MINUTES

Dr. Weninger moved, Dr. Lupo seconded the motion to approve minutes of the December 3, 2008 meeting. All ayes; motion carried.

Dr. Lupo moved, Dr. Weninger seconded the motion to approve minutes of the January 28, 2009 special meeting. All ayes; motion carried.

VOTING ITEMS

Dr. Lupo moved, Dr. Weninger seconded the motion to approve payment of current DVR bills. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Denny – aye
Dr. Rudig – aye

The Board does not have a meeting in March. Dr. Weninger moved, Dr. Lupo seconded the motion to approve the DVR office to process payment for bills received in February and March. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Denny – aye
Dr. Rudig – aye

FY08 DVR AUDIT

The Board received copies of the FY08 DVR audit for review. An accompanying document, Communication from Auditors to Management and the Board of Control, will be forwarded to the Board. Virchow Krause & Company representative Ms. Kay Nees was present to review the audit results. She explained the new auditing standards which require a more in-depth examination of internal controls and increased communication between the auditing firm and the Board of Control. Ms. Nees answered questions from the Board. A specific question centered on whether DVR should write and include the letter from management. Ms. Schmidt will discuss the letter from management with Ms. Nees. Dr. Lupo moved, Dr. Weninger seconded the motion to accept the FY08 DVR audit. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Denny – aye
Dr. Rudig – aye

It was requested that the next meeting's agenda include the topic of moving the Administrative Agent duties from Proviso to Leyden.

HEALTH CAREERS CAMP

Ms. Schmidt reported that this year's Health Careers Camp will be held June 15-17, 2009. She recommended that last year's coordinators, Ms. Jennifer Maldonado of Leyden and Ms. Toni Wurch of Elmwood Park, be hired to coordinate this year's program. Dr. Rudig moved, Dr. Lupo seconded the motion to approve Ms. Maldonado and Ms. Wurch as Health Careers Camp coordinators. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Denny – aye
Dr. Rudig – aye

STUDENT & STAFF INTEGRATED LEARNING EXPERIENCE

Ms. Schmidt reported that the Student & Staff Integrated Learning Experience will be held June 17-19, 2009. She recommended that Ms. Gloria Currins of Leyden, who coordinated the SITE program from 2004-2008, be hired as a co-coordinator of this year's program. Interviews for the second coordinator were held February 3rd. The interview committee consisted of Ms. Karen Schmidt of DVR, Dr. Jack Denny of Leyden, Mr. Pete Binder of Elmwood Park, and Ms. Amanda Turner of Triton. The committee recommends Ms. Karen Bear of Elmwood Park as the second coordinator. Dr. Weninger moved, Dr. Rudig seconded the motion to approve Ms. Currins and Ms. Bear as Student & Staff Integrated Learning Experience coordinators. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Denny – aye
Dr. Rudig – aye

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

The workshop is scheduled for Thursday, October 1, 2009 with the possibility of continuation on Friday, October 2nd. Presently the focus is technology. Ms. Meg Ormiston will serve as keynote presenter and facilitator. She can conduct the workshop along with IASA representative Mr. Rich Volz. Mr. Volz can secure the usage of laptops. Fees for Ms. Ormiston and Mr. Volz are \$1,500 each, per day. To determine whether the workshop will be one day or two, Ms. Ormiston and Mr. Volz need to provide tentative schedules outlining a one-day vs. a two-day event. Ms. Schmidt will obtain the outlines and forward them via e-mail to the Board of Control for consideration and ultimate decision. Ms. Schmidt will also work with the Administrative Council to assist in developing workshop activities. A suggestion was made to include student participation. The need for time to network with colleagues was expressed. A suggestion was made to highlight the technology already in place in our schools.

Dr. Weninger moved, Dr. Rudig seconded the motion to authorize Ms. Schmidt to enter into contracts with Ms. Meg Ormiston and Mr. Rich Volz for presentations at the School/College Partnership Workshop, for either one-day services on October 1 or two-day services on October 1-2, 2009, pending approval by the Board of Control. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Denny – aye
Dr. Rudig – aye

CAREER PLANNING BROCHURES

Board members received samples of this year's career planning brochures.

REGIONAL PROGRAM COMMITTEES

At tomorrow's Administrative Council meeting, mid-year reports will be presented by the chairpersons of the Business Education and Industrial Technology committees. Mid-year reports for Family & Consumer Science and Student Services will be provided to the Council at the March meeting.

ARTICULATION/CURRICULUM REVIEW

The Family & Consumer Science committee reviewed curriculum for Child Care Practicum; no changes were recommended. The Administrative Council approved the FCS committee's review. Dr. Lupo moved, Dr. Weninger seconded the motion to approve the FCS committee's review of Child Care Practicum. All ayes; motion carried.

OTHER/INFORMATION

Dr. Weninger questioned whether Ms. Schmidt and Mr. Don Lund have looked at the proposed government stimulus package to determine whether regions like DVR will receive any funds. Ms. Schmidt responded that we are receiving e-mails from ACTE keeping us up to date regarding the specifics in the House bill that will benefit CTE students.

Ms. Schmidt reported that she contacted grant writer Gloria Hunter regarding possible sources of funding for the Career/Technology Center. Rather than hire Ms. Hunter to research available funding, the Board recommended that information be sought from entities such as the Lake County and DuPage regions, as well as State level personnel.

Dr. Weninger requested that the Board Bills be presented in a format that would categorize the different areas of expenditures into office, programs, and salary.

Ms. Schmidt noted that the Board will need to advise her of salary rates, in order to proceed with development of the DVR budgets to be presented for approval at the April meeting.

At tomorrow's Administrative Council meeting, Ms. Schmidt will present the Board's written charge to the Council regarding the Career/Technology Center.

For FY10 grants, Ms. Schmidt stated that, at this time, DVR can anticipate the same level of funding as FY09. She and Mr. Lund will conduct individual meetings with Administrative Council representatives to assist in planning FY10 budgets.

Board members received information about documented grant expenditures to-date. A question was raised concerning whether Proviso will expend all of their allocated FY09 grant funds. Ms. Schmidt has been working with Proviso's Administrative Council representative, Ms. Tracy Avant-Bey, and has communicated with Dr. Collins-Hart regarding this subject. Last year, in order to obtain the State's approval of DVR's grants, the DVR office submitted basic budgets for Proviso. The appropriate Proviso personnel have been informed about the specific budget details that are still needed. Questions raised by the Board included whether this can negatively impact DVR, whether the funds can be reallocated to other schools, and whether the funds can be reallocated for a regional initiative. Ms. Schmidt has been in contact with ISBE representative Mr. Steve Parrott about these same questions. She stated that she has been unable to obtain a definitive answer in writing from ISBE. Dr. Lupo recommended that the Board amend our by-laws regarding redistribution of unspent grant funds. Ms. Schmidt will proceed with further investigation into the Region's legal options for redistribution of funds, and she will present to the Board a proposal for policy revision.

ADJOURNMENT

Dr. Weninger moved, Dr. Rudig seconded the motion to adjourn the meeting at 10:18 a.m. All ayes; motion carried.