

**BOARD OF CONTROL
DES PLAINES VALLEY REGION
APRIL 15, 2009**

MINUTES

Dr. Douglas Rudig called the meeting of the Des Plaines Valley Region Board of Control to order at 9:59 a.m. on Wednesday, April 15, 2009 in the Board Room at Triton College. Voting members present: Chairman Dr. Douglas Rudig, Vice Chairman Dr. Attila J. Weninger, Secretary Dr. Robert Lupo, Mr. Jack Baldermann, Dr. Nettie Collins-Hart, Dr. Kathryn Robbins and Dr. Patricia Granados (ex-officio). Also present: Ms. Cheryl Antonich, Ms. Karen Schmidt, Mr. Don Lund and Ms. Denise Yaneck.

APPROVAL OF MINUTES

Dr. Robbins moved, Dr. Weninger seconded the motion to approve minutes of the February 4, 2009 meeting. All ayes; motion carried.

VOTING ITEM: BOARD BILLS

Dr. Robbins moved, Dr. Weninger seconded the motion to approve payment of DVR bills. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Mr. Baldermann – aye
Dr. Collins-Hart – aye
Dr. Robbins – aye
Dr. Rudig – aye

DUAL CREDIT

Ms. Lizette Rivera and Mr. Paul Bhasin presented six music courses for dual credit. The courses are MUS100 Rudiments of Theory, MUS101 Electronic Music, MUS110 Listening to Music, MUS120 Record Production I, MUS215 Introduction to Music History, and MUS216 American Music. The courses were presented to and approved by the Administrative Council with the intent to be offered for the 2010-11 school year. Ms. Rivera and Mr. Bhasin described the courses, objectives, transferability, and timeline. At this time, all courses are offered on Triton's campus but could possibly be offered off-site in the future. Dr. Robbins moved, Dr. Weninger seconded the motion to approve the six proposed courses for the fall of 2009. All ayes; motion carried. Ms. Schmidt requested

that Ms. Rivera and Mr. Bhasin provide her with the sequence of courses students would take over a two year period, and that this information be available for the May 7th Administrative Council meeting.

Mr. Baldermann departed and was absent for the remainder of the meeting.

FY09 DVR AUDIT

Virchow Krause & Company has submitted a letter of engagement for FY09 DVR audit services. The quote is \$12,000 which matches the quote for FY08. Dr. Robbins moved, Dr. Lupo seconded the motion to authorize Ms. Schmidt to sign the letter of engagement. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Collins-Hart – aye
Dr. Robbins – aye
Dr. Rudig – aye

Dr. Rudig recommended that different auditing companies be considered for next year. Superintendents were asked to provide Ms. Schmidt with contact information for possible auditors.

DESIGNATION OF ADMINISTRATIVE AGENT FOR DVR

At the November 5, 2008 meeting Dr. Collins-Hart requested that Proviso no longer perform the Administrative Agent duties for DVR. Dr. Weninger moved, Dr. Collins-Hart seconded the motion to designate Leyden High School District 212 as Administrative Agent for DVR, effective July 1, 2009, with the DVR office remaining at the Proviso Mathematics and Science Academy. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Collins-Hart – aye
Dr. Robbins – aye
Dr. Rudig – aye

VOTING ITEM: ADMINISTRATIVE GRANT – FY10 LOCAL FUNDING

Ms. Schmidt stated that the Administrative budget can not be completed until items such as salaries and benefits are known. Dr. Collins-Hart has confirmed that DVR's office rental fee will remain the same for FY10.

VOTING ITEM: FY10 CAREER & TECHNICAL EDUCATION IMPROVEMENT GRANT

Administrative Council representatives work with staff and administration at their respective schools to identify initiatives in preparing budgets for the upcoming school year. Ms. Schmidt and Mr. Lund have met individually with Administrative Council representatives to assist in developing FY10 budgets.

The FY10 Career & Technical Education Improvement (CTEI) grant combines the following funds: Formula Reimbursement (\$270,399), Elementary Career Development (\$33,006), Administration (\$75,934), Work-Based Learning (\$15,684), Program Improvement (\$29,797), and Programs of Study (\$75,927) for a total of \$500,747. Board members received a break-out as to how these funds are allocated among the districts and for regional activities. The Work-Based Learning grant supports the regional Student and Staff Integrated Learning Experience. The Health Careers Camp and Coordination of Expos will be supported with Programs of Study funds as opposed to Local Funds.

The sum of Formula Reimbursement, Program Improvement, and State Tech Prep funds is allocated to the districts as follows: \$79,411 Leyden; \$39,256 Elmwood Park; \$48,253 Oak Park-River Forest; \$109,349 Proviso; \$57,514 Ridgewood; \$17,353 Riverside-Brookfield; \$8,490 Triton.

Elementary Career Development grant funds are based on one dollar per student and are allocated as follows: \$245 Rosemont 78; \$374 Pennoyer 79; \$989 Norridge 80; \$1,042 Schiller Park 81; \$2,701 Mannheim 83; \$1,242 Franklin Park 84; \$600 Rhodes 84.5; \$534 River Grove 85.5; \$513 Union Ridge 86; \$2,742 Berkeley 87; \$2,819 Bellwood 88; \$5,513 Maywood 89; \$1,335 River Forest 90; \$958 Forest Park 91; \$500 Lindop 92; \$1,089 Westchester 92.5; \$492 Hillside 93; \$440 Komarek 94; \$937 Brookfield 95; \$1,358 Riverside 96; \$4,909 Oak Park 97; \$1,674 Elmwood Park 401. If an elementary district chooses not to participate, their allocation will be utilized for a regional program. Dr. Weninger moved, Dr. Robbins seconded the motion to approve the FY10 CTEI grant as presented. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Collins-Hart – aye
Dr. Robbins – aye
Dr. Rudig – aye

VOTING ITEM: FY10 CARL PERKINS GRANT

The FY10 Carl Perkins grant is \$559,616. District allocations are as follows: \$115,713 Leyden; \$33,851 Elmwood Park; \$59,448 Oak Park-River Forest; \$260,862 Proviso; \$20,856 Ridgewood; \$24,386 Riverside-Brookfield. Regional programs are: \$30,000 outreach and recruitment, \$3,300 Student Services, and \$11,200 Student & Staff Integrated Learning Experience for a total of \$44,500. Dr. Robbins moved, Dr. Weninger seconded the motion to approve the FY10 Carl Perkins budget. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Collins-Hart – aye
Dr. Robbins – aye
Dr. Rudig – aye

VOTING ITEM: FY10 PARTNERSHIP FOR COLLEGE & CAREER GRANT

The PCCS grant total is \$76,368. The six high school districts and Triton will receive \$4,867 each. The high schools will submit applications for Implementation Grants at \$7,000 per district, and

\$299 is set aside for a regional program. Dr. Weninger moved, Dr. Robbins seconded the motion to approve the FY10 Partnership for College & Career budget. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Collins-Hart – aye
Dr. Robbins – aye
Dr. Rudig – aye

REALLOCATION OF FUNDS

A draft of a new Board Policy was presented in response to the Board's discussion at the February 4th meeting regarding developing a policy to redistribute unspent grant funds. The Board discussed the need to adopt the policy. Comments included the following.

Last year was the first time a significant amount of grant funds were returned to the State, and if this is not an ongoing problem then why is there a need for the policy?

The policy is intended to have the Region benefit if a district does not access all of its grant funds; it is not an attempt to punish any district.

Dr. Collins-Hart stated that she could not support this policy.

Grant funds should be spent as early in the school year as possible; equipment and other materials should be available to students for the entire year; purchasing equipment and materials late in the school year does not look favorable in an audit.

In May, discussion can take place concerning excess unencumbered grant funds.

Any of the Region's districts could be in the position of having excessive unencumbered grant funds.

The Board resolved to table the topic of adopting a Board Policy at this time and to have discussion about unencumbered grant funds at the May Board of Control meeting.

Board members requested that they receive the status of expenditures for all districts as opposed to only their respective district.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

Outlines for a one-day and a two-day workshop were developed by presenter Meg Ormiston. The outlines were previously forwarded to Board members for review. Three superintendents responded in support of a two-day workshop, and one responded in support of a one-day workshop. The Administrative Council members reviewed the outlines and recommended a two-day event. The workshop will be held October 1-2, 2009. Ms. Schmidt will proceed with securing contracts for the presenters.

FY10 MEETING DATES

The following dates were proposed for the 2009-10 school year: August 12, September 16, October 1-2 (workshop), November 4, December 9, February 3, March 17, April 21, and May 26. Board members were asked to check these dates for conflicts. The 2009-10 schedule will be approved at the next meeting.

HEALTH CAREERS CAMP

Dates for this year's Health Careers Camp are June 15-17. The program outline will follow last year's outline and the same hospitals will be visited. Sample fliers and posters were presented. The application and brochures are available on DVR's web site.

STUDENT & STAFF INTEGRATED LEARNING EXPERIENCE

Sample posters and fliers were distributed. Brochures and applications are available on DVR's web site. The program is intended for one team per building. Teams are expected to be comprised of one CTE teacher, one core teacher, one counselor, and five students.

INFORMATION

Board members were reminded to submit a copy of their FY08 district audit to the DVR office by May 15th. A letter must accompany the audit stating whether there were any findings of non-compliance in regard to the grants the district received through DVR.

Board members received documented grant expenditures, payment schedules, cash on hand, and statement of revenue and expenditures.

CLOSED SESSION

At 11:12 a.m., Dr. Weninger moved, Dr. Robbins seconded the motion to enter closed session for the purpose of discussing personnel. Dr. Granados appointed Ms. Antonich to represent her in the closed session.

RETURN TO OPEN SESSION

At 11:42 a.m., the Board returned to open session. Dr. Weninger moved, Dr. Robbins seconded the motion to approve the Local Fund Administrative Budget, providing a 3.3 percent salary increase for DVR Administrative Assistant Denise Yaneck for FY10, and providing a 3.3 percent salary increase for Ms. Karen Schmidt, with her salary budgeted for the full 12 months, but to employ Ms. Schmidt in her current role through December 31, 2009. All benefits for FY10 will remain the same as FY09. Roll call vote.

Dr. Weninger – aye
Dr. Lupo – aye
Dr. Collins-Hart – aye
Dr. Robbins – aye
Dr. Rudig – aye

ADJOURNMENT

Dr. Robbins moved, Dr. Weninger seconded the motion to adjourn the meeting at 11:44 a.m. All ayes; motion carried.