



Des Plaines Valley Region

Partners in Education, Employment & Life-Long Learning
2701 W. Washington Boulevard - 2nd Floor West - Bellwood, IL 60104
708-544-4278 Office 708-544-4692 Fax
www.dvr.w-cook.k12.il.us

DES PLAINES VALLEY REGION (DVR) BOARD OF CONTROL JANUARY 26, 2011

MINUTES

CALL TO ORDER

Dr. Robert Lupo called the meeting of the Des Plaines Valley Region Board of Control to order at 9:27 a.m. on Wednesday, January 26, 2011 in the Boardroom at Triton College. Voting members present: Chairperson Dr. Robert Lupo (Ridgewood Dist. 234), Vice Chairperson Dr. Kathryn Robbins (Leyden District 212), Dr. Nettie Collins-Hart (Proviso District 209), Dr. Steven Isoye (Oak Park & River Forest District 200), Dr. Douglas Rudig (Elmwood Park District 401), Dr. Patricia Granados (Triton College, ex-officio). Mr. Chris Whelton represented Secretary Dr. David Bonnette. Also present: Ms. Angela Latham (Triton College), Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).
Dr. Robbins was appointed Secretary pro tempore.

APPROVAL OF MINUTES

Dr. Collins-Hart moved, Dr. Robbins seconded the motion to approve minutes of the December 8, 2010 meeting. All ayes; motion carried.

ADMINISTRATIVE COUNCIL MINUTES

The Board received minutes of the Administrative Council's November 4, 2010 meeting.

EXPENSE AND REVENUE REPORT

The Board received the current expense and revenue report for DVR.

BROOKFIELD ZOO CONTRACT FOR OCTOBER 2011 SCP WORKSHOP

The Board received the contract with Brookfield Zoo for the October 5, 2011 School/College Partnership Workshop. Dr. Rudig moved, Dr. Robbins seconded the motion to approve the contract for \$8,877.36. Roll call vote.

Dr. Robbins – aye	Dr. Isoye – aye
Mr. Whelton – aye	Dr. Rudig – aye
Dr. Collins-Hart – aye	Dr. Lupo – aye

BOARD BILLS LIST – RATIFY FY10 CTEI PAYMENTS

Dr. Robbins moved, Dr. Isoye seconded the motion to approve payments processed in December 2010, to reimburse districts for the FY10 CTEI grant. Roll call vote.

Dr. Robbins – aye	Dr. Isoye – aye
Mr. Whelton – aye	Dr. Rudig – aye
Dr. Collins-Hart – aye	Dr. Lupo – aye

BOARD BILLS LIST – RATIFY FY11 PERKINS PAYMENTS

Dr. Robbins moved, Dr. Isoye seconded the motion to approve payments processed for the FY11 Perkins grant. Roll call vote.

Dr. Robbins – aye	Dr. Isoye – aye
Mr. Whelton – aye	Dr. Rudig – aye
Dr. Collins-Hart – aye	Dr. Lupo – aye

BOARD BILLS LIST – FY11

Dr. Robbins moved, Dr. Isoye seconded the motion to approve payment of current DVR bills. Roll call vote.

Dr. Robbins – aye	Dr. Isoye – aye
Mr. Whelton – aye	Dr. Rudig – aye
Dr. Collins-Hart – aye	Dr. Lupo – aye

USE RESERVE FUNDS FOR FY11 CTEI GRANT PORTION OF DIRECTOR'S SALARY

Dr. Rudig moved, Dr. Isoye seconded the motion to approve Leyden High School District 212 to take \$37,967 from DVR's bank account, for the FY11 DVR Director's salary for the period July 1 to December 31, 2010. Roll call vote.

Dr. Robbins – aye	Dr. Isoye – aye
Mr. Whelton – aye	Dr. Rudig – aye
Dr. Collins-Hart – aye	Dr. Lupo – aye

SECOND QUARTER SALARIES/BENEFITS FOR DVR

Dr. Collins-Hart moved, Dr. Rudig seconded the motion to approve Leyden High School District 212 to take \$19,876.52 from DVR's bank account, for FY11 DVR salaries and benefits from local funds, for the 2nd quarter of FY11. Roll call vote.

Dr. Robbins – aye	Dr. Isoye – aye
Mr. Whelton – aye	Dr. Rudig – aye
Dr. Collins-Hart – aye	Dr. Lupo – aye

FY10 CTEI GRANT FINAL EXPENDITURE STATUS

The Board received the final status of all district and regional expenditures for the FY10 CTEI grant. Dr. Cothran stated that all reports have been completed and that DVR has received all FY10 CTEI grant funds from the State.

FY10 AUDIT STATUS

The Board was informed of difficulty with Miller Cooper in obtaining the FY10 DVR audit. Dr. Cothran has contacted the auditors numerous times, but as of this date the audit has not been completed.

FY11 AUDIT

Dr. Cothran reported that she contacted firms for audit proposals for DVR's regular audit and a single audit. Two bids were received; Wiplfi quoted \$15,900 and Baker Tilly quoted \$10,500. Dr. Rudig moved, Dr. Collins-Hart seconded the motion to accept the bid from Baker Tilly. Roll call vote.

Dr. Robbins – aye	Dr. Isoye – aye
Mr. Whelton – aye	Dr. Rudig – aye
Dr. Collins-Hart – aye	Dr. Lupo – aye

DVR WEB SITE HOST

The Board commended Dr. Cothran on the update to DVR's web site. She submitted information on changing hosts in order to change DVR's domain address to a more simple, easy to remember format. She contacted BlueHost upon recommendation from Dr. Rudig. The following domain names are available: DVR-EFE.net, DVR-EFE.org, and DVR-EFE.info. The cost per year would be \$6.95 per month for using BlueHost server which includes one free domain name, for a total of \$83.40 per year. Additionally DVR can purchase the other two domain names at \$10.00 each per year. The total per year would be \$103.40. Dr. Rudig moved, Dr. Robbins seconded the motion to utilize BlueHost, to purchase all three domain names, and to use DVR-EFE.org as our published web site address. Roll call vote.

Dr. Robbins – aye	Dr. Isoye – aye
Mr. Whelton – aye	Dr. Rudig – aye
Dr. Collins-Hart – aye	Dr. Lupo – aye

CAREER CAMP REGISTRATION

DVR's web site includes a link to the on-line registration site for this year's career camps. A suggestion was made for district web sites to provide a link as well. DVR will print posters and brochures if the schools want them. All registration, permission forms, and fees will be completed on-line. The question was raised regarding students being able to register if their parents do not have a credit card and whether we should provide an alternate method of payment at this time or wait until there is an issue. Board members indicated that an alternate method of payment should be provided and that students should be informed of this option. Therefore arrangements are needed with each school for on line registration and permission, with the fees paid to the school business office. Career Camp Coordinator Allison Goodman will be asked to provide weekly updates on registrations by school. A policy has not been made regarding the minimum number of students required to run each camp. Dr. Isoye stated that he is seeking input from his district's attorneys related to providing special services and equal access for all students. Dr. Collins-Hart requested that the coordinator positions for next year be posted. Dr. Cothran noted that the budgeting process for next year's coordinators' rates of pay will begin in the next month or so.

DVR FACILITIES

The Board discussed the DVR office facilities at West 40. Dr. Lupo noted that heat and leaking had been a consistent problem since the move in. Dr. Robbins mentioned other problems including the elevator having been out of service for an extended time. In response to an email query from Dr. Lupo to DVR districts for space options, Dr. Granados offered to explore the option of moving the DVR offices to Triton College. Dr. Granados stated that the College is in the process of evaluating unused space. Dr. Cothran has looked at other office space in buildings in the DVR region, but none looked suitable or they were not within DVR's budget for facility rental. Dr. Lupo asked Board members to keep their eyes open for alternatives. Dr. Granados said she would follow-up with Triton's VP of Operations who will notify Dr. Cothran of options.

ADJOURNMENT

Dr. Isoye moved, Dr. Rudig seconded the motion to adjourn the meeting at 10:21 a.m. All ayes; motion carried.