



BOARD OF CONTROL
DES PLAINES VALLEY REGION (DVR)
APRIL 27, 2011

MINUTES

ITEM I – ROLL CALL

Dr. Robert Lupo called the meeting of the Des Plaines Valley Region Board of Control to order at 8:04 a.m. on Wednesday, April 27, 2011 in the Triton College Boardroom. Voting members present: Chairperson Dr. Robert Lupo (Ridgewood Dist. 234), Vice Chairperson Dr. Kathryn Robbins (Leyden Dist. 212), Secretary Dr. David Bonnette (Riverside-Brookfield Dist. 208), Dr. Nettie Collins-Hart (Proviso Dist. 209), Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Dr. Patricia Granados (ex-officio). Dr. Douglas Rudig arrived at 8:14 a.m. during discussion of Item XI. Also present: Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

ITEM II – APPROVAL OF MINUTES

Dr. Robbins moved, Dr. Bonnette seconded the motion to approve minutes of the March 23, 2011 meeting. All ayes; motion carried.

ITEM III – ADMINISTRATIVE COUNCIL MINUTES

The Board received minutes of the Administrative Council's February 24, 2011 meeting.

ITEM IV – EXPENSE AND REVENUE REPORT

The Board received the current expense and revenue report for DVR.

ITEM V – BOARD BILLS – RATIFICATION OF PERKINS PAYMENTS

Per Board action at the September 22, 2010 meeting, DVR processed Perkins reimbursement payments to the districts. Dr. Robbins moved, Dr. Bonnette seconded the motion to approve payment of Perkins to schools. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Lupo – aye

ITEM VI – BOARD BILLS LIST – CURRENT BILLS

Dr. Bonnette moved, Dr. Robbins seconded the motion to approve payment of current bills. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Lupo – aye

ITEM VII – EMPLOYEE COMPENSATION REPORT – 3RD QUARTER SALARIES AND BENEFITS

Dr. Collins-Hart moved, Dr. Isoye seconded the motion to approve reimbursement to Leyden High School District 212 for DVR staff salaries and benefits, for the period January 1 – March 31, 2011, to be paid out of the local budget. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Lupo – aye

ITEM VIII – FY11 3RD QUARTER ADMINISTRATIVE SALARY FROM CTEI GRANT
DVR has sufficient funds to pay Leyden High School District 212 for the third quarter amount from the CTEI grant funds. Dr. Bonnette moved, Dr. Isoye seconded the motion to approve payment to District 212. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Lupo – aye

ITEM IX – REVTRAK MONTHLY FEE

The Board was notified that the monthly fee of \$19.95 for March was withdrawn from DVR's bank account.

ITEM X – INTERGOVERNMENTAL AGREEMENT

All high school district Boards of Education have approved the revised Intergovernmental Agreement. Dr. Robbins moved, Dr. Isoye seconded the motion to approve the final adoption of the revised Intergovernmental Agreement. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Lupo – aye

ITEM XI – TRITON/DVR LEASE AGREEMENT

Dr. Cothran had written recommended revisions to the lease agreement. Dr. Lupo's attorney reviewed the document and had written recommended revisions. In the interim, Triton's Board approved and signed the original document. Dr. Granados stated a change could be made in the future if needed, but the lease had to be approved when DVR moved in. Dr. Robbins moved, Dr. Rudig seconded the motion to approve the original document that has been approved by Triton. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Rudig – aye

Dr. Lupo – aye

Dr. Granados – aye

Dr. Bonnette asked Dr. Granados to express to her Board our appreciation for housing the DVR offices on Triton's campus.

ITEM XII – ORGANIZATIONAL CHART

The Organizational Chart has been revised to reflect the newly adopted Intergovernmental Agreement. Dr. Bonnette moved, Dr. Isoye seconded the motion to approve the revised DVR Organizational Chart. All ayes; motion carried.

ITEM XIII – CLOSED SESSION

At 8:19 a.m., Dr. Robbins moved, Dr. Isoye seconded the motion to enter Closed Session for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of DVR or legal counsel for DVR including hearing testimony on a complaint lodged against an employee or against legal counsel for DVR to determine its validity. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Rudig – aye

Dr. Lupo – aye

Dr. Granados – aye

The Board returned to Open Session at 8:34 a.m.

ITEM XIV – FY12 DVR LOCAL BUDGET APPROVAL – SECOND READING

Dr. Rudig moved, Dr. Bonnette seconded the motion to approve the FY12 Local Budget. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Rudig – aye

Dr. Lupo – aye

Dr. Granados – aye

ITEM XV – FY12 DVR REGIONAL MEMBER DISTRICT BUDGET PROJECTIONS

Dr. Cothran reported that initially ISBE instructed regions to base their FY12 planning on the current year's allocations. ISBE then projected FY12 allocations and issued figures which regions are now using to submit their FY12 grants. If the projected figures change based on the Federal Continuing Resolution, the FY12 grants will have to be amended and the amended budgets will be brought to the Board for approval. Dr. Robbins moved, Dr. Isoye seconded the motion to approve the FY12 DVR regional member district budget projections. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Rudig – aye

Dr. Lupo – aye

Dr. Granados – aye

ITEM XVI – TEACHER PROFESSIONAL DEVELOPMENT – DR. HEATHER SASS TRAINING

The Board received the final list of participants. This professional development training will include Common Core and CTEI Standards.

ITEM XVII – TEACHER WORKPLACE EXPERIENCE

The Board received the final list of participants. The event will take place in June. Dates are tentative of June 14-16 at this time and are pending confirmation from the businesses that will be involved.

ITEM XVIII – FY11 END OF YEAR REGIONAL AMENDMENTS

The budget for regional events has been adjusted, and funds that will not be required to accomplish approved activities will be reallocated to the districts. Dr. Collins-Hart moved, Dr. Robbins seconded the motion to amend the regional budget. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Rudig – aye

Dr. Lupo – aye

Dr. Granados – aye

ITEM XIX – FY11 END OF YEAR REALLOCATIONS OF REGIONAL FUNDS TO DISTRICTS

Based on amending the regional budget for regional activities, funds not required to accomplish approved activities are being reallocated to the districts. Amounts being distributed to the schools are based on the standard formula used to calculate districts' shares of the grants. With Dr. Lupo's approval, Dr. Cothran had informed the Administrative Council representatives to plan ahead on how they would utilize the extra funds, in order to be ready to revise their budgets and submit amendments by the end of this week. Final amendments must be completed in May, and funds must be spent by June 30th. This year the CTEI grant can be extended from June 30th to August 30th, and Dr. Cothran stated that she filed an extension request. Dr. Bonnette moved, Dr. Robbins seconded the motion to approve reallocation of regional funds to the districts. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Rudig – aye

Dr. Lupo – aye

Dr. Granados – aye

ITEM XX – REGIONAL STEM FEST

Dr. Cothran reported that she presented the regional STEMfest idea to elementary district representatives. Reactions were varied. Some schools expressed their need for more details before committing, and they want time to consider the concept. For FY12, elementary districts are allocated their grant share in IWAS. Dr. Granados stated that Triton is hosting a STEMfest tomorrow and we should consider how DVR could connect to this event. Dr. Cothran suggested utilizing NIU's STEMfest resources. Dr. Rudig suggested that the event include both high school and elementary students.

ITEM XXI – FY10 AUDIT

Dr. Cothran reported that, just prior to this morning's meeting, she received an e-mail from the audit supervisor that the AFR has been filed with ISBE. The original auditor left her position in April and the audit supervisor met with Dr. Cothran to finish the work. She anticipates submitting the final written report to Dr. Cothran by the end of next week.

ITEM XXII – FY12 GRANT PAYMENTS

Dr. Cothran reported that, in talking with other EFE directors, it was indicated that regions which submitted their FY11 grants on time are receiving payments of state funds more readily than regions that submitted grants late. In FY12, payments of federal funds will change from a payment schedule to a reimbursement process. Expenditure reports can be filed as often as weekly, with payment anticipated to be processed in approximately ten days.

ITEM XXIII – ISBE STUDENT INFORMATION SYSTEM SUMMER WORKSHOP

ISBE has requested that DVR provide meeting space at no cost, for Student Information System Workshops this summer. ISBE requests use of Triton's Collins Center. Dr. Granados stated that, if the event is held under DVR's partnership with Triton, then it does not have to go to Triton's Board. However this is not a DVR event. Dr. Granados stated that ISBE's request is in process.

ITEM XXIV – TRV CONTRACT

DVR's contract with TRV Enterprises includes printed materials and web-based services. Information and outreach resources previously in printed format are now being provided through district websites and DVR's website. Therefore TRV's hours will increase for web-based work and decrease for printed materials, but will remain within the total budgeted amount for services. Dr. Bonnette moved, Dr. Robbins seconded the motion to shift funds from printed materials to web work, keeping within the established budget. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Rudig – aye

Dr. Lupo – aye

Dr. Granados – aye

ITEM XXV – SEXHUAL HARASSMENT POLICY – SECOND READING

Dr. Rudig moved, Dr. Isoye seconded the motion to approve DVR's Sexual Harassment Policy. Roll call vote.

Dr. Robbins – aye

Dr. Bonnette – aye

Dr. Collins-Hart – aye

Dr. Isoye – aye

Dr. Rudig – aye

Dr. Lupo – aye

Dr. Granados – aye

ITEM XXVI – FY12 CALENDAR

The Board received the Administrative Council's FY12 meeting dates. Proposed dates for the Board meetings were presented. Dr. Granados stated that she cannot attend the proposed August

3rd and September 21st dates. The Board agreed to the following dates for the 2011-12 school year.

August 3

September 28 (Board and Partnership)

October – no meeting

November 2 (Board and Partnership)

December 14

January 18 (Board and Partnership)

February 8

March 21 (Board and Partnership)

April 18

May 9 (Board and Partnership)

June 6

Dr. Robbins moved, Dr. Isoye seconded the motion to adopt the 2011-12 meeting dates. All ayes; motion carried.

ITEM XXVII – REGIONAL CAREER CAMPS 2011

Dr. Cothran distributed a list of students registered for career camps as of Friday, April 22nd. The Administrative Council had requested that Student Services members handle signups, and Student Services requested that CTE teachers handle signups. Dr. Cothran sent career camp information via e-mail to CTE teachers. Triton has expressed concern about the low number of signups and wants to open registration to students outside of DVR schools, particularly WaterBotics which is part of an NSF grant. Dr. Granados stated that we need to make every effort to serve the students of our own districts. Triton's minimum requirement to run a class is 12, but there is some flexibility. The Board agreed to extend the registration deadline from May 6th to May 13th. If there are not enough signups by the 13th, the Board authorized Dr. Cothran to determine whether or not to open registration to students outside of DVR schools at that time.

ITEM XXVIII – YEAR-END DVR BOARD LUNCH

Following the final meeting of this school year, the Board will have lunch to honor Dr. Bonnette and Dr. Rudig who are retiring. To accommodate schedules, the Board agreed to change the June 22nd meeting date to June 29th. The DVR Board meeting will begin at 10:00 a.m. and lunch will follow immediately. It was suggested to make reservations at Carlucci's.

ADJOURNMENT

Dr. Collins-Hart moved, Dr. Isoye seconded the motion to adjourn the meeting at 9:33 a.m. All ayes; motion carried.