



DES PLAINES VALLEY REGION
BOARD OF CONTROL
SEPTEMBER 5, 2012

MINUTES

Dr. Kevin Skinkis called the meeting of the Des Plaines Valley Region Board of Control to order at 9:03 a.m. on Wednesday, September 5, 2012 in the Triton College Boardroom. Voting members present: Chairperson Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208), Vice Chairperson Dr. Nettie Collins-Hart (Proviso Dist. 209), Secretary Dr. Kevin Anderson (Elmwood Park Dist. 401), Dr. Patricia Granados (Triton College), Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Dr. Rober Lupo (Ridgewood Dist. 234). Voting member absent: Dr. Kathryn Robbins (Leyden Dist. 212). Also present: Dr. Doug Olson (Triton College), Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Dr. Collins-Hart moved, Dr. Lupo seconded the motion to approve minutes of the August 15, 2012 meeting. All ayes; motion carried.

FY12 AUDIT

Baker Tilly conducted the FY12 DVR audit. DVR personnel and the Leyden Business office cooperated with Baker Tilly to keep with the established schedule in order to complete and file the audit on time. Board members received a bound copy of the FY12 audit. Baker Tilly representative John Rossi was present to discuss the report and answer questions. No Federal Single Audit was required this year. Mr. Rossi stated that the audit process went smoothly this year. Dr. Cothran filed the required documents with the ISC, and our audit has been completed well in advance of the November 15th deadline. Dr. Isoye moved, Dr. Anderson seconded the motion to accept the FY12 DVR audit. Roll call vote.

Dr. Collins-Hart – aye

Dr. Anderson – aye

Dr. Granados – aye

Dr. Isoye – aye

Dr. Lupo – aye

Dr. Skinkis – aye

RATIFICATION OF PERKINS PAYMENTS

At the August 15, 2012 meeting the Board authorized DVR to pay Perkins billing as it is received, with payment to be ratified at the next Board meeting. In August DVR processed Perkins payments totaling \$119,557.48. Dr. Lupo moved, Dr. Isoye seconded the motion to ratify payment of Perkins billing. Roll call vote.

Dr. Collins-Hart – aye
Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – age
Dr. Lupo – aye
Dr. Skinkis – aye

FY12 GRANTS – FINAL EXPENDITURE STATUS

EFEs were permitted to extend the FY12 CTEI grant. The conditions prohibited amending budget lines or previously approved activities but allowed for more time to complete those activities. In filing the extension date for the region, districts with FY12 funds still to spend were notified about the opportunity. All final claims for the FY12 grants have been received from the districts. The Board received the final status of expenditures.

FY12 CTEI – STATUS OF PAYMENTS AND RETURN OF REVENUE

We have received 100 percent of CTEI funds for FY12. The final report will be filed by September 22nd, at which time ISBE will ask for a refund of the unspent \$352. The next Board meeting is not until October 24th. Dr. Lupo moved, Dr. Granados seconded the motion to authorize DVR, upon receipt of ISBE invoice, to return unused FY12 CTEI funds to ISBE, with ratification at the next Board meeting. Roll call vote.

Dr. Collins-Hart – aye
Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – age
Dr. Lupo – aye
Dr. Skinkis – aye

BOARD BILLS LIST

The Board was presented with the list of current bills totaling \$67,772.76. Dr. Anderson moved, Dr. Collins-Hart seconded the motion to approve payment of the current bills list. Roll call vote.

Dr. Collins-Hart – aye
Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – age
Dr. Lupo – aye
Dr. Skinkis – aye

EXPENSE/REVENUE REPORT

The Board received the current expense revenue report for DVR.

FY13 JOINT AGREEMENT BUDGET

FY13 School District Budget Forms must be adopted by September 30th. DVR submitted the budget to the Leyden Business office. The newspaper ad announcing the posted budget was scheduled and ran on August 6, 2012. Dr. Lupo moved, Dr. Isoye seconded the motion to adopt the FY13 DVR Joint Agreement Budget. Roll call vote.

Dr. Collins-Hart – aye
Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – age
Dr. Lupo – aye
Dr. Skinkis – aye

EXTERNAL ASSURANCE VISIT AND EQUIPMENT PURCHASES

DVR will have an External Assurance visit in January 2013 (date to be determined) to audit FY13 Perkins and FY11 CTEI. Administrative Council members have been notified to expect the visit and have been reminded that the object 400 (supplies) and object 500 (equipment) expenditures should all be obligated by the start of school. The Perkins grant requires that equipment be in use in classrooms within the first semester. The Board received information on the process for districts to obtain approval prior to purchasing equipment. They also received an update on each district's equipment purchase status.

HEATHER SASS CONTRACT

Dr. Heather Sass from High Schools that Work has been conducting professional development workshops for DVR CTE teachers on the topic of Standards-Based Instruction. In the FY13 budget the Board approved Dr. Sass to conduct three workshops for a total of 30 teachers. This year's schedule is: Nov. 15-16, 2012 (Developing Standards-based Curriculum for Career/Technical Courses), Feb. 7-8, 2013 (Standards-based Unit Planning in Career/Technical Classrooms), June 24-25, 2013 (Actively Engaging Students in Career/Technical Classrooms). Dr. Collins-Hart moved, Dr. Anderson seconded the motion to approve the FY13 contract with Dr. Sass. Roll call vote.

Dr. Collins-Hart – aye
Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – age
Dr. Lupo – aye
Dr. Skinkis – aye

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

The School/College Partnership Workshop will be held October 4, 2012 at Hamburger University in Oak Brook. The topic is "Incorporating Common Core into the Curriculum" and the presenter is Judy Carr from ASCD. The tentative schedule was provided to the Board. In preparation, Ms. Carr has asked that attendees write out responses to the following four questions and bring their answers with them to the workshop.

If I walked through your school, what would I see happening in classrooms that would tell me that the CCSS are in routine use?

If I walked through your school, what would I see in classrooms that I will no longer see when the CCSS are in routine use?

What work, if any, have you done with the following tools: The Tri-State Rubrics; The Publishers' Criteria; Samples of assessment items aligned to the CCSS.

What do you most hope to gain by attending the sessions planned for this day? What is your/your team's most pressing question regarding implementation of the Common Core State Standards?

Dr. Cothran requested that Board members share these four planning/preparation questions with their teams. At tomorrow's Administrative Council meeting, the AC representatives will also be asked to assist in following up with their respective district teams to help ensure everyone has

prepared their answers. Districts are in different stages of implementation of Common Core, but the goal is for all schools to achieve a meaningful outcome from the workshop.

Board members received the current list of workshop team members submitted by each district. We have to pay for the contracted number of persons even if seats are not filled. By the end of this week, any district's unfilled seats will be given to other districts that have a waiting list. An invitation will be sent to everyone when the list is finalized.

ISBE ORGANIZATION CHART

ISBE has updated its organizational chart. A copy was provided to the Board.

CLOSED SESSION

At 9:25 a.m., Dr. Lupo moved, Dr. Anderson seconded the motion to move to closed session for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of DVR or legal counsel for DVR including hearing testimony on a complaint lodged against an employee or against legal counsel for DVR to determine its validity. Roll call vote.

Dr. Collins-Hart – aye

Dr. Anderson – aye

Dr. Granados – aye

Dr. Isoye – age

Dr. Lupo – aye

Dr. Skinkis – aye

RETURN TO OPEN SESSION

At 9:32 a.m. the Board returned to open session. Dr. Lupo moved, Dr. Anderson seconded the motion to approve the DVR Director's goals and evaluation instrument for FY13. Roll call vote.

Dr. Collins-Hart – aye

Dr. Anderson – aye

Dr. Granados – aye

Dr. Isoye – age

Dr. Lupo – aye

Dr. Skinkis – aye

ADJOURNMENT

Dr. Lupo moved, Dr. Granados seconded the motion to adjourn the meeting at 9:34 a.m. All ayes; motion carried.