

DES PLAINES VALLEY REGION  
BOARD OF CONTROL  
SEPTEMBER 17, 2013

MINUTES

Dr. Nettie Collins-Hart called the meeting of the Des Plaines Valley Region Board of Control to order at 9:13 a.m. on Tuesday, September 17, 2013 in Room B204/210 at Triton College. Voting members present: Chairperson Dr. Nettie Collins-Hart (Proviso Dist. 209), Vice Chairperson Dr. Kevin Anderson (Elmwood Park Dist. 401), Secretary Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Dr. Patricia Granados (Triton College), Dr. Robert Lupo (Ridgewood Dist. 234), Dr. Nick Polyak (Leyden Dist. 212). Voting member absent: Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Also present: Dr. Anne Cothran (DVR), Dr. Doug Olson (Triton College), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Dr. Anderson moved, Dr. Granados seconded the motion to approve minutes of the August 22, 2013 meeting. All ayes; motion carried.

RATIFICATION OF FINAL FY13 CTEI PAYMENTS

At the August 22, 2013 meeting the Board authorized DVR to pay out FY13 CTEI final claims, with payment to be ratified at the next Board meeting. In August DVR processed final FY13 CTEI reimbursements totaling \$21,283.66. Dr. Lupo moved, Dr. Isoye seconded the motion to ratify FY13 CTEI final reimbursements. Roll call vote.

Dr. Anderson – aye  
Dr. Isoye – aye  
Dr. Granados – aye  
Dr. Lupo – aye  
Dr. Polyak – aye  
Dr. Collins-Hart – aye

RATIFICATION OF FINAL FY13 PERKINS PAYMENTS

At the August 22, 2013 meeting the Board authorized DVR to pay Perkins billing as it is received, with payment to be ratified at the next Board meeting. In August DVR processed final FY13 Perkins reimbursements totaling \$16,202.15. Dr. Anderson moved, Dr. Granados seconded the motion to ratify FY13 Perkins final reimbursements. Roll call vote.

Dr. Anderson – aye  
Dr. Isoye – aye  
Dr. Granados – aye  
Dr. Lupo – aye  
Dr. Polyak – aye  
Dr. Collins-Hart – aye

FY13 GRANTS: FINAL EXPENDITURE STATUS

FY13 grants have been closed out and all final claim reimbursements have been processed. The Board received the final expenditure status for the FY13 CTEI and Perkins grants.

#### RATIFICATION OF FY14 PERKINS PAYMENTS

At the August 22, 2013 meeting the Board authorized DVR to pay Perkins billing as it is received, with payment to be ratified at the next Board meeting. In August DVR processed FY14 Perkins reimbursements totaling \$13,905.59. Dr. Lupo moved, Dr. Isoye seconded the motion to ratify FY14 Perkins reimbursements. Roll call vote.

Dr. Anderson – aye  
Dr. Isoye – aye  
Dr. Granados – aye  
Dr. Lupo – aye  
Dr. Polyak – aye  
Dr. Collins-Hart – aye

#### RATIFICATION OF COPIER PAYMENT

Per the terms of DVR's copier contract, invoicing occurs monthly. For the months when the timing of the Board meeting would cause our payment to be late, at the May 2013 meeting the Board authorized DVR to process payment of invoices in accordance with the due date, with ratification to occur at the next meeting. DVR processed payment to Konica Minolta in the amount of \$156.00 for the invoice due on September 18, 2013. Dr. Isoye moved, Dr. Polyak seconded the motion to ratify copier payment. Roll call vote.

Dr. Anderson – aye  
Dr. Isoye – aye  
Dr. Granados – aye  
Dr. Lupo – aye  
Dr. Polyak – aye  
Dr. Collins-Hart – aye

#### CURRENT BOARD BILLS

The Board was presented with the list of current bills. Dr. Isoye moved, Dr. Anderson seconded the motion to approve payment of the current bills list. Roll call vote.

Dr. Anderson – aye  
Dr. Isoye – aye  
Dr. Granados – aye  
Dr. Lupo – aye  
Dr. Polyak – aye  
Dr. Collins-Hart – aye

#### FY13 EXPENSE/REVENUE REPORT

The Board received the final FY13 expense/revenue report for DVR.

#### CONTRACT FOR WEBSITE HOSTING

At the August 22<sup>nd</sup> meeting the Board authorized amendment of the regional budget to reallocate funds from Career Camp Coordinator in order to transfer all of DVR's websites from the BlueHost server to the Awesome Dynamic server. The Board approved a budget of \$651.20. Dr. Anderson moved, Dr. Granados seconded the motion to approve the contract for \$651.20 with Awesome Dynamic Tech Solutions to migrate DVR's domains and websites to their server. Roll call vote.

Dr. Anderson – aye  
Dr. Isoye – aye  
Dr. Granados – aye  
Dr. Lupo – aye  
Dr. Polyak – aye  
Dr. Collins-Hart – aye

## CONTRACT FOR PROGRAM OF STUDIES WEBSITE ENHANCEMENTS

We have launched the Program of Studies website. Transit dollars released by Triton will support several feature upgrades to our Program of Studies (POS) website. Dr. Granados moved, Dr. Anderson seconded the motion to approve the contract for \$5,760.00 with Rich Dworiansyn for POS website feature upgrades. Roll call vote.

Dr. Anderson – aye

Dr. Isoye – aye

Dr. Granados – aye

Dr. Lupo – aye

Dr. Polyak – aye

Dr. Collins-Hart – aye

## FY14 MEETING SCHEDULE

The FY14 meeting dates were previously agreed to by the Board. Following the August 22<sup>nd</sup> meeting, potential conflicts were identified with the dates of December 11<sup>th</sup>, March 26<sup>th</sup> and April 9<sup>th</sup>. The Board agreed to reschedule and agreed that Dr. Cothran will conduct a poll via email to determine Board members' availability for alternate dates.

## FIRST READING: REVISION OF BOARD POLICY #2100 – ADMINISTRATIVE COUNCIL DUTIES

The Board was presented with language changes for Policy #2100. The revisions include the following.

Under Regional Role, inclusion of the statement that the Administrative Council will “collaborate on regional strategies to improve CTE Report Card data on required indicators.”

Under Local Role, addition to statement #3 to include “Career Cruising, Naviance, What’s Next Illinois?”.

Under Local Role, in statement #4 deletion of “articulation.”

Dr. Lupo moved, Dr. Anderson seconded the motion to approve the first reading of revision to Policy #2100 revision. All ayes; motion carried.

## DUAL CREDIT: ENT COURSES

Engineering Technology dual credit courses were originally approved in 2006. Some of those course titles and/or numbers have been changed. Additional ENT courses have been brought to the Administrative Council for approval and are now presented to the Board for approval. The following changes were presented.

### Changes to existing approved courses:

ENT 111 (Dimensional Metrology 1) – Name change to Metrology with Geometric Dimensioning and Tolerancing

ENT 232 (Descriptive Geometry) – Name change to Geometric Design, Layout & Building

ENT 210 (Materials and Processes) – Course number change to ENT 127

ENT 215 (Basic Pro E) – Delete

ENT 252 (Introduction to Mechanical AutoCAD) – Keep

ENT 280 (Solidworks) – Keep

Additional courses recommended for approval:

These dual credit course additions will apply to both the Engineering Technology Certificate and the Engineering Technology Degree.

ENT 104 Electricity 1 (3 credits)

ENT 110 Production Drawings & CAD (4 credits)

ENT 204 Programmable Logic Controls 1 (PLC 1) (3 credits)

ENT 205 Robotics I (4 credits)

Dr. Anderson moved, Dr. Isoye seconded the motion to approve the ENT dual credit recommendations as listed. All ayes; motion carried.

## DUAL CREDIT: GRAPHIC ARTS COURSES

The following courses in Graphics Arts were presented for the Board's approval.

VIC 100 Graphic Design (3 credits)

VIC 104 Computer Art 1 (3 credits)

VIC 121 Introduction to Quark InDesign (4 credits)

VIC 142 Introduction to Illustrator (4 credits)

VIC 161 Introduction to PhotoShop (4 credits)

Dr. Anderson moved, Dr. Granados seconded the motion to approve the Graphic Arts dual credit recommendations as listed. All ayes; motion carried.

## SCHOOL/COLLEGE PARTNERSHIP WORKSHOP FINAL AGENDA

The Administrative Council members have been working on the format and content for the October School/College Partnership Workshop. On September 5<sup>th</sup> the AC meeting included discussion on finalizing the agenda. The Board received the workshop schedule. AC members are finalizing names of panelists and moderators.

## SCHOOL/COLLEGE PARTNERSHIP WORKSHOP PARTICIPANTS

The Board received the current list of October School/College Partnership Workshop team members as submitted by the Administrative Council member from each district.

## CAREER CRUISING

With a whole community approach to education and career development, Career Cruising, a career and education planning software provider, has developed a module which links students with employers as mentors. Career Cruising representative Steve Yaun provided an overview of the program and the related details needed to consider it for our Region in the future. Mr. Yaun demonstrated use of the website through its four portals (students/career seekers, educators, parents, employers). DVR's Programs of Study website could include a link that would provide a point of access to the student/career seeker portal. Schools can continue using Naviance, What's Next Illinois, etc. and use Career Cruising as an additional resource for students. The annual fee for the DVR Region would be \$34,000. Funding options would need to be investigated. Board members agreed to review the information, discuss it with representatives of their districts, and have further discussion at the next meeting.

## CLOSED SESSION

At 10:00 a.m. Dr. Anderson moved, Dr. Lupo seconded the motion to move into closed session for the purpose of discussion of lawfully closed meeting minutes. Section 2.06 5 ILCS 5 ILCS 120/2(c)(21). All ayes; motion carried.

At 10:04 a.m. the Board returned to open session. Dr. Anderson moved, Dr. Lupo seconded the motion that the March 21, 2012 closed session minutes be made available. All ayes; motion carried. Dr. Lupo moved, Dr. Granados seconded the motion that the verbatim recording of the March 21, 2012 closed session be destroyed. All ayes; motion carried.

## ADJOURNMENT

Dr. Lupo moved, Dr. Granados seconded the motion to adjourn the meeting at 10:05 a.m. All ayes; motion carried.