



c/o Triton College, Building M, Room M100
2000 Fifth Avenue, River Grove, IL 60171

DES PLAINES VALLEY REGION
BOARD OF CONTROL
NOVEMBER 13, 2013

MINUTES

Dr. Nettie Collins-Hart called the meeting of the Des Plaines Valley Region Board of Control to order at 9:22 a.m. on Wednesday, November 13, 2013 in Room B204/210 at Triton College. Voting members present: Chairperson Dr. Nettie Collins-Hart (Proviso Dist. 209), Vice Chairperson Dr. Kevin Anderson (Elmwood Park Dist. 401), Secretary Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Dr. Patricia Granados (Triton College), Dr. Robert Lupo (Ridgewood Dist. 234), Dr. Nick Polyak (Leyden Dist. 212), Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208). Also present: Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Dr. Lupo moved, Dr. Anderson seconded the motion to approve minutes of the October 23, 2013 meeting. All ayes; motion carried.

RATIFICATION OF FY14 PERKINS PAYMENTS

At the August 22, 2013 meeting the Board authorized DVR to pay Perkins billing as it is received, with payment to be ratified at the next Board meeting. DVR processed FY14 Perkins reimbursements totaling \$34,441.23. Dr. Isoye moved, Dr. Granados seconded the motion to ratify FY14 Perkins reimbursements. Roll call vote.

Dr. Anderson – aye
Dr. Isoye – aye
Dr. Granados – aye
Dr. Lupo – aye
Dr. Polyak – aye
Dr. Skinkis – aye
Dr. Collins-Hart – aye

RATIFICATION OF COPIER PAYMENT

Per the terms of DVR's copier contract, invoicing occurs monthly. For the months when the timing of the Board meeting would cause our payment to be late, at the May 2013 meeting the Board authorized DVR to process payment of invoices in accordance with the due date, with ratification to occur at the next meeting. DVR processed payment to Konica Minolta in the amount of \$156.00 for the invoice due on November 18, 2013. Dr. Isoye moved, Dr. Lupo seconded the motion to ratify copier payment. Roll call vote.

Dr. Anderson – aye
Dr. Isoye – aye
Dr. Granados – aye
Dr. Lupo – aye
Dr. Polyak – aye
Dr. Skinkis – aye
Dr. Collins-Hart – aye

RATIFICATION OF SCHOOL/COLLEGE PARTNERSHIP WORKSHOP PAYMENT

at the October 23rd meeting the Board authorized DVR to process payment to The Hyatt Lodge for the October 31, 2013 School/College Partnership Workshop. The terms of our contract required submission of payment in full by the date of our workshop, and on October 31st we submitted a check to The Hyatt Lodge for the balance due on our account which was \$9,741.59. Dr. Anderson moved, Dr. Lupo seconded the motion to ratify payment of \$9,741.59 to The Hyatt Lodge. Roll call vote.

Dr. Anderson – aye

Dr. Isoye – aye

Dr. Granados – aye

Dr. Lupo – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Collins-Hart – aye

CURRENT BOARD BILLS

The Board was presented with the list of current bills. Dr. Skinkis moved, Dr. Polyak seconded the motion to approve payment of the current bills list in the amount of \$36,419.78. Roll call vote.

Dr. Anderson – aye

Dr. Isoye – aye

Dr. Granados – aye

Dr. Lupo – aye

Dr. Polyak – aye

Dr. Skinkis – aye

Dr. Collins-Hart – aye

EXPENSE/REVENUE REPORT

The Board received the current FY14 expense/revenue report for DVR.

STATUS OF DISTRICTS' FY14 GRANT CLAIMS

Districts are to expend their FY14 grant funds in accordance with the grants' guidelines. The Board received the current status of each district's claims as of today.

REQUEST FOR DISTRICTS' FY13 AUDITS

Each year DVR requests and receives copies of the annual audit from each member for our own audit files. It is requested that all districts to forward a copy of the FY13 audit to the DVR office. To-date we have received the Oak Park & River Forest audit report. Dr. Collins-Hart requested that the DVR office send an email reminder to the Board members. Dr. Cothran reported that our auditors have not been able to file DVR's FY13 AFR since the government website still cannot be accessed.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP EVALUATION SUMMARY

The Board received the compiled summary of evaluations. Overall the evaluations were very positive. Dr. Lupo commented that the Triton panel was excellent. The question was raised as to whether we should use our own members as facilitators/moderators instead of contracting with the keynote presenter to also serve as facilitator/moderator. The opening session requires an energetic presenter.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP EXPENSES

The workshop was paid for with CTEI grant and Local funds. The total amount allocated for the workshop was \$14,363 and total expenses were \$13,350.28. Hyatt's fees were slightly higher due to additional A/V needed for the panel discussions, and ICSPS fees were much lower since we only needed one presenter/moderator instead of two. Dr. Cothran added that the CTEI budget still

includes a follow-up session with ICSPS, however the Administrative Council can determine if the additional services are needed.

FY15 SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

The past two workshops have been held at Hamburger University, and participants have expressed favorable reviews with this facility. October dates fill up quickly at Hamburger University, and as of yesterday the only date they have space available to accommodate our program next October is Monday the 27th. Board members commented that a Monday generally will not conflict with board meetings or other district events. Dr. Skinkis moved, Dr. Isoye seconded the motion that the DVR office reserve the date of Monday, October 27, 2014 at Hamburger University for the FY15 School/College Partnership Workshop. All ayes; motion carried. Additionally, the Board suggested that we plan future SCP workshops for the last Monday in October, and that we reserve the date at our chosen facility two years in advance.

NATIONAL SCIENCE FOUNDATION STEP GRANT

Dr. Cothran has been monitoring grant sites including the National Science Foundation to see if a STEM oriented opportunity would be available. She provided brief information to the Board about the Science, Technology, Engineering and Mathematics Talent Expansion (STEP) program. In the grant application that was submitted to NSF last year, one component detailed how high school students would conduct independent research, with a teacher coach, utilizing research facilities at the high schools or at our grant partners' facilities. That component may apply to the STEP program. The grant deadline originally was early December however the website currently identifies the due date as February 4, 2014. The Board agreed that Dr. Cothran should further explore this grant opportunity.

BOARD OF CONTROL MEMBER CONTACT INFORMATION

At the request of Dr. Collins-Hart, contact information was compiled for and distributed to each Board member.

ADJOURNMENT

Dr. Isoye moved, Dr. Skinkis seconded the motion to adjourn the meeting at 9:49 a.m. All ayes; motion carried.