



c/o Triton College, Building M, Room M100
2000 Fifth Avenue, River Grove, IL 60171

DES PLAINES VALLEY REGION
BOARD OF CONTROL
JANUARY 16, 2013

MINUTES

Dr. Kevin Skinkis called the meeting of the Des Plaines Valley Region Board of Control to order at 8:43 a.m. on Wednesday, January 16, 2013 in the Boardroom at Triton College. Voting members present: Chairperson Dr. Kevin Skinkis (Riverside-Brookfield Dist. 208), Vice Chairperson Dr. Nettie Collins-Hart (Proviso Dist. 209), Secretary Dr. Kevin Anderson (Elmwood Park Dist. 401), Dr. Patricia Granados (Triton College), Dr. Steven Isoye (Oak Park & River Forest Dist. 200), Dr. Robert Lupo (Ridgewood Dist. 234), Dr. Kathryn Robbins (Leyden Dist. 212). Also present: Dr. Doug Olson (Triton College), Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Dr. Lupo moved, Dr. Robbins seconded the motion to approve minutes of the December 19, 2012 meeting. All ayes; motion carried.

RATIFICATION OF PERKINS PAYMENTS

At the August 15, 2012 meeting the Board authorized DVR to pay Perkins billing as it is received, with payment to be ratified at the next Board meeting. DVR processed Perkins payments totaling \$106,351.60. Dr. Robbins moved, Dr. Anderson seconded the motion to ratify payment of Perkins billing. Roll call vote.

Dr. Collins-Hart – aye
Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – aye
Dr. Lupo – aye
Dr. Robbins – aye
Dr. Skinkis – aye

RATIFICATION OF CONTINGENCY PAYMENT

The Board previously authorized DVR to utilize the contingency fund for fees related to the DVR Education Foundation. Form 1023 is the Application for Recognition of Exemption under Section 501(c)(3) of the Internal Revenue Code. Our attorneys were completing Form 1023 and submitted it to the DVR office on December 20th. Dr. Cothran immediately assembled the required supporting documents, cut a check for the \$850 fee out of the approved contingency budget, and mailed all of the documents and check to our attorneys for filing. Dr. Robbins moved, Dr. Granados seconded the motion to ratify payment of \$850.00 to file Form 1023 for the DVR Education Foundation. Roll call vote.

Dr. Collins-Hart – aye
Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – aye
Dr. Lupo – aye
Dr. Robbins – aye
Dr. Skinkis – aye

FY13 CTEI PAYMENT STATUS

The CTEI Grant has had delayed payments for the last three years, but ultimately ISBE does send all the money to the regions. In FY13, ISBE has been vouchering our payments, but the Comptroller's office has been delaying in releasing the funds. In December the Comptroller released \$24,588 to DVR for the FY13 CTEI grant. As of January 2nd ISBE has vouchered an additional \$416,949. We are reimbursing schools in the order in which their claims have been received.

BOARD BILLS LIST

The Board was presented with the list of current bills totaling \$24,834.49. Dr. Anderson moved, Dr. Isoye seconded the motion to approve payment of the current bills list. Roll call vote.

Dr. Collins-Hart – aye
Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – aye
Dr. Lupo – aye
Dr. Robbins – aye
Dr. Skinkis – aye

2ND QUARTER SALARY/BENEFITS REIMBURSEMENT TO LEYDEN

We have been reimbursing Leyden on a quarterly basis for salary and benefits. As was done in the 1st quarter, the grant salary portion will be paid from reserves and will be restored to reserves when FY13 CTEI grant funds are received. Dr. Robbins moved, Dr. Lupo seconded the motion to authorize Leyden to remove \$36,830.31 from the DVR bank account for 2nd quarter salary and benefits. Roll call vote.

Dr. Collins-Hart – aye
Dr. Anderson – aye
Dr. Granados – aye
Dr. Isoye – aye
Dr. Lupo – aye
Dr. Robbins – aye
Dr. Skinkis – aye

EXPENSE/REVENUE REPORT

The Board received the current expense/revenue report for DVR.

FY13 GRANTS – DISTRICTS' EXPENDITURE CLAIMS TO-DATE

The Board received an update on the status of each district's grant expenditure claims.

EXTERNAL ASSURANCE VISIT AND EQUIPMENT PURCHASES

The Board received an update on each district's equipment purchase status.

PROJECT BIDS FOR PROGRAMS OF STUDY WEBSITE

DVR solicited bids for a web developer to create the tables to post our Programs of Study templates and easily access them for corrections and updates. A legal notice was run in the newspaper announcing the request for bids, with sealed bids due by 2:00 p.m. on January 15th. The notice was sent to contact persons for the schools' websites and colleagues in other regions. Dr. Cothran had received phone calls from potential bidders. No bids were received. The Board discussed starting the bid process again and if Dr. Cothran could be provided the flexibility to solicit bids by phone. Dr. Cothran will contact ISBE to confirm the dollar threshold that requires adhering to the sealed bid process. The Board suggested a bid is only required at a \$25,000+ level. Dr. Collins-Hart moved, Dr. Lupo seconded the motion to authorize Dr. Cothran to move forward in soliciting quotes and making arrangements for development of the Programs of Study website. All ayes; motion carried.

DVR BOARD OF CONTROL RESOLUTION

ISBE has stated in public meetings their intention to fold EFEs into ROEs. In the December Board of Control meeting, Board members agreed to support a resolution to exempt Cook County EFEs from any consolidation action. The resolution was presented for adoption; discussion followed. The document was developed in cooperation with the other Cook County EFE Directors who have also discussed the issue with their Boards, resulting in agreements in different EFEs to use this content for their own EFEs. Dr. Cothran reported that in her discussion with other EFE directors, most of them have prescreened their Board members and they are very supportive and plan to adopt the resolution at their next meeting.

Dr. Robbins moved, Dr. Anderson seconded the motion that it is resolved, by the Board of Control members of Education for Employment Region 030 that for the benefit of our students we feel it is of paramount importance for our Education for Employment Regional Delivery System Intergovernmental Agreement to be maintained; and be it further resolved, that the Cook County Education for Employment Regions not be tied to the Intermediate Service Center; and that this resolution is hereby adopted this 16th day of January, 2013 by the Des Plaines Valley Education for Employment Regional Delivery System 030 Board of Control.

Roll call vote.

Dr. Collins-Hart – aye

Dr. Anderson – aye

Dr. Granados – aye

Dr. Isoye – aye

Dr. Lupo – aye

Dr. Robbins – aye

Dr. Skinkis – aye

HOUSE JOINT RESOLUTION

ISBE has stated in public meetings their intention to fold EFEs into ROEs. In the December DVR Board meeting, Board members stated support of the EFEs pursuing a House Joint Resolution for a legislative task force to examine the issue of whether ROEs should be mandated to absorb EFE responsibility. Dr. Cothran met with State Representative Chris Welch and provided the Board highlights of her discussion with him. Mr. Welch is willing to be a co-sponsor of the proposed House Joint Resolution as stated above.

INSURANCE COVERAGE

Per the recommendation from DVR's insurance agent, individual districts list the Des Plaines Valley Region on their insurance policies to cover liability for DVR sponsored functions in which we are transporting district staff and students. It is requested that, for FY13, each district again list the Des Plaines Valley Region on their insurance policy, to cover liability for the Career Camps and the Teacher Workplace Experience. Dr. Skinkis requested that the DVR office send an email reminder to all Board members regarding this item.

OCTOBER SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

At their December meeting, the Administrative Council unanimously requested that the workshop again be held at Hamburger University. The nature of the 2013 workshop will require many breakout rooms similar to the October 2012 workshop, and Hamburger University has the space available on October 17th. Administrative Council members have all agreed to the October 17th date change. The Board received a comparison of the October 2012 facility costs and the quote for October 2013 at Hamburger University. The October 17, 2013 contract was presented for approval. Dr. Granados stated that Triton administrators would not be able to attend on October 17th due to their upcoming accreditation schedule. There is also a conflict with the date that would involve all of the superintendents. Therefore the Board agreed that a different date, either in September or November, must be sought. Dr. Lupo moved, Dr. Granados seconded the motion for Dr. Cothran to seek and hold a different date with Hamburger University, to obtain a new contract, and to poll the Board members for approval if a deposit check must be released prior to the next Board meeting, with ratification of payment to take place at the next meeting. All ayes; motion carried.

BOARD OFFICERS ROTATION

At the December 19th meeting a question was raised regarding where Triton is in the rotation of Board Officers. The Board received a copy of Board Policy #8300 which was revised August 3, 2011 to include Triton in the order of succession of Board officers.

CLOSED SESSION

At 9:20 a.m., Dr. Robbins moved, Dr. Granados seconded the motion to move to closed session for the purpose of the appointment, employment, compensation, discipline, performance or dismissal of specific employees of DVR or legal counsel for DVR including hearing testimony on a complaint lodged against an employee or against legal counsel for DVR to determine its validity. All ayes; motion carried.

RETURN TO OPEN SESSION AND ADJOURNMENT

Dr. Lupo moved, Dr. Isoye seconded the motion to adjourn the meeting at 9:32 a.m. All ayes; motion carried.