

ADMINISTRATIVE COUNCIL
DES PLAINES VALLEY REGION
NOVEMBER 8, 2007

MINUTES

Ms. Karen Schmidt called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:15 a.m. on Thursday, November 8, 2007 in Room 146 at Elmwood Park High School. In attendance:

Leyden: Dr. Fran Brady

Elmwood Park: Mr. Pete Binder, Ms. Toni Wurch

Oak Park-River Forest: Ms. Amy Hill

Ridgewood: Ms. Jennifer Buteyn

Riverside-Brookfield: Ms. Kathy Peterson

Triton: Ms. Mary-Rita Moore, Mr. Forbes Reyes

DVR: Ms. Karen Schmidt, Mr. Don Lund, Ms. Denise Yaneck

Guests: Ms. Barbara Halsey (ACT), Mr. Tom Vercruysse (TRV Enterprises)

APPROVAL OF MINUTES

Dr. Brady moved, Mr. Binder seconded the motion to approve minutes of the September 27, 2007 meeting. All ayes; motion carried.

WORKKEYS PRESENTATION

Ms. Halsey presented uses of WorkKeys in preparation for the PSAE exam. She provided an overview of the system's components (job profiling, assessment, and education/training), relevance to students, career readiness certificates, and examples of companies using WorkKeys scores to determine employability skills.

CAREER PLANNING BROCHURE

An example of the brochure's design was presented by Mr. Vercruysse. Final printing and delivery to schools is anticipated to be done before winter break.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

A summary of evaluations submitted by participants was distributed. Overall feedback was positive. Ms. Schmidt reported that, per discussion at the Board of Control meeting, she and Jonita Ellis will explore using Triton facilities and possible dates for next year's workshop. Council members were asked to begin providing suggestions for workshop themes and keynote speakers.

DUAL CREDIT

Mr. Reyes distributed the 2007-08 timeline, spring schedule, and 2008-09 timeline. At the December 6th meeting, Annette Jajko will present a proposal for additional dual credit courses. Ms. Moore reported that the issue of bills being sent to parents will be addressed. The Dual Credit DVD was viewed; it will be available on Triton's and DVR's web sites. Mr. Reyes will present the DVD at the next Student Services meeting. District representatives requested a couple copies for each school. It was suggested that each member of the DVR program committees receive a copy.

HEALTH CARE CAREERS ARTICULATION

Articulation of Health Care courses affects Leyden only. A special note about the specific local courses that are articulated will be added to the Triton-Regional-Local course matrix.

ARTICULATION AGREEMENT REVIEW

The Family & Consumer Science committee reviewed Fashion Merchandising. No changes were recommended. Mr. Binder moved, Mr. Moore seconded the motion to accept the committee's review. All ayes; motion carried.

UPDATES

Grants: No new information at this time.

ISIS: The Council was reminded that State-issued student ID's will be required in this year's data which will be requested in February.

Documented grant expenditures, payment schedules, cash on-hand: Council members received an update on the status for their respective districts. Payment schedules must be adhered to in order to avoid potential fines for excess cash on-hand. All equipment should have been ordered by now.