



## **Des Plaines Valley Region**

Partners in Education, Employment & Life-Long Learning  
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### **ADMINISTRATIVE COUNCIL DES PLAINES VALLEY REGION (DVR) THURSDAY, NOVEMBER 4, 2010**

#### **MINUTES**

#### **CALL TO ORDER**

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region administrative Council to order at 8:02 a.m. on Thursday, November 4, 2010 in Room 201 at Riverside-Brookfield High School. In attendance: Dr. Fran Brady (Leyden Dist. 212), Dr. Mikkel Storaasli (Leyden Dist. 212), Toni Wurch (Elmwood Park Dist. 401), Amy Hill (Oak Park & River Forest Dist. 200), Mr. Ed Moyer (Proviso Dist. 209), Mr. Steve Silca (Ridgewood Dist. 234), Ms. Patty Sarkady (Riverside-Brookfield Dist. 208), Ms. Tonette Baldin (Triton College), Ms. Susan Collins (Triton College), Ms. Mary-Rita Moore (Triton College), Dr. Anne Cothran (DVR), Ms. Denise Yaneck (DVR).

#### **ITEM I – APPROVAL OF MINUTES**

Ms. Hill moved, Dr. Brady seconded the motion to approve minutes of the May 13, 2010 meeting. All ayes; motion carried.

#### **ITEM II – OCTOBER 2010 SCHOOL/COLLEGE PARTNERSHIP WORKSHOP EVALUATION RESULTS**

Council members received the compiled results of the evaluations. Feedback was very positive. Dr. Collins suggested that future events include advising participants to be prepared for varying temperatures in the facility.

#### **ITEM III – OCTOBER 2011 SCHOOL/COLLEGE PARTNERSHIP WORKSHOP SOCIAL NETWORKING HOUR**

This year the Partnership Awards were presented during the social networking hour. Comments on the evaluations suggested presenting the awards during lunch. Comments also indicated that participants do not want to stay after the actual workshop session has finished. The Council's consensus was not to include the social networking hour, to present the awards at lunch or a morning break.

#### **ITEM IV – OCTOBER 2011 SCHOOL/COLLEGE PARTNERSHIP WORKSHOP VENUE**

The Council's consensus is to hold next year's workshop again at the Brookfield Zoo Discovery Center since the facility provides sufficient meeting space, ample parking, good food and good service.

#### **OCTOBER 2011 SCHOOL/COLLEGE PARTNERSHIP WORKSHOP TOPIC**

The Council discussed potential topics for next year's workshop. Comments and suggestions included the following.

Continue with the topic of formative assessments, but somehow customize/individualize it for each district.

This topic was general enough that it could be applied to any class, not just CTE, and administrators could see more than just the CTE part.

Blend this in with college and career readiness standards and the common core standards.

The topic must include the college.

We need a topic relevant to everyone, or perhaps do we need to identify two topics?

Group participants by discipline/programs at first, then in the afternoon form groups by district.

The College has the issue of students not being prepared for college; we need to identify the gaps in K-12 and why students aren't prepared.

The College has the issue of developing programs of study.

Use models of programs of study that may exist (from other states) and have a presentation about those models.

Focus on the issue of standards and college readiness.

How well do our students perform on the Compass test?

A suggestion was made to have workshop participants take the Compass test and get their results at the workshop.

What is the crosswalk between all the tests (Compass, ACT prep, etc.)?

Following up on the Heather Sass workshop, focus on re-designing syllabi for more effective outcomes.

In the ongoing process of assessments, standards and programs of study, what part does the School/College Partnership Workshop play? The workshop should be an integral part, not just having topics in isolation.

It would be helpful to know/identify what levels of math are needed in different career areas.

Use the morning session of the workshop to have an ACT person present on testing and skills in the content areas.

A goal/outcome for the workshop could be for participants to have an awareness of the tools available and how to integrate the tools at their districts to promote career readiness. Participants will know the real picture of their entering students' level of readiness and will be able to identify the gaps.

Department chairs and key administrators should be included. All subject areas should be included.

Grant dollars might be able to be used for costs of substitutes if the intent of the workshop is academic integration.

Ms. Moore will contact Triton's Institutional Research Department to provide data for the Council to review as soon as possible.

At a future meeting, the Council will discuss integration of program committees and the Heather Sass workshops.

The Council's consensus was to keep to a one day event. The tentative date of October 5, 2011 was identified, providing the 2011-12 school calendars do not have conflicts. Dr. Cothran will check with Brookfield Zoo for this date, however the number of participants must be known before we can secure a contract. Council members anticipate the following: Leyden – 16, Elmwood Park – 10, OPRF – 12, Proviso – 20, Ridgewood – 8, Riverside-Brookfield – 13, Triton – 30.

#### ITEM VI – NON-TRADITIONAL PARTICIPATION INITIATIVE FOR FY11

Ms. Hill reported that Lynn Reha will provide a presentation to counselors on Friday, November 12<sup>th</sup> on the topic of preparing for non-traditional careers. She invited other districts to participate. The presentation is at 1:30 in the Boardroom. Council members need to e-mail Ms. Hill if they wish to send a counselor. Ms. Sarkady stated that Riverside-Brookfield is considering scheduling Ms. Reha for an event at her school.

#### ITEM VII – PERKINS STRATEGIES FY11

Dr. Cothran submitted DVR's report and included lots of detail. The State acknowledged receipt of the document and has not yet provided feedback.

#### ITEM VIII – DUAL CREDIT RECOMMENDATIONS

Ms. Baldin recapped the four courses proposed for dual credit. The courses for dual credit offerings for classes taught at the DVR high schools are ARC 161 – Residential Interior Design and ARC 189 – Introduction to Architectural CADD. The dual credit offerings for classes taught at Triton are ARC 261 – Building Information Modeling, and ARC109 – Fundamentals of Architectural Drafting. The Council unanimously agreed to take to the Board of Control all four courses for approval. Ms. Moore will forward to everyone the Dual Credit Handbook.

#### ITEM IX – UPDATE ON PROGRAMS OF STUDY POSTERS

Mr. Vercruysse is to be meeting with Council members in the development of programs of study posters. The cost of production cannot be estimated since the Council has not yet determined a clear idea of which poster stock to use. Ms. Sarkady displayed a table-top size and a wall-size poster being used at Riverside-Brookfield. A suggestion was made to produce banners identifying the 16 career clusters. Dr. Cothran will clarify the rules as to usage of grant funds to produce these materials. By December 1<sup>st</sup>, Council members are to finalize with Mr. Vercruysse the posters to be produced for their districts and to get copies for Dr. Cothran.

Dr. Cothran noted that the DVR fact brochure cannot be produced. This is due to guidelines which restrict the use of funds to promote the organization. Materials produced must promote getting students into the programs.

#### ITEM X – CTEC UPDATE

A training session will be held at West 40 on November 10<sup>th</sup>. Each district's person responsible for SIS must attend, and Council members were asked to help ensure their attendance. The State Superintendent's bulletin on the State Transcript Coding Project, available on ISBE's web site, should be referred to for details. CTEC replaces ISIS. Dr. Cothran reported that course information has been input for the schools. In January she will begin meeting with the district SIS people.

#### ITEM XI – PROGRAM COMMITTEE GOALS

Ms. Baldin questioned the Business Education committee's involvement in planning the Women in Non-traditional Careers conference. Dr. Cothran will contact Karen Bear regarding this

question. Dr. Brady suggested involving the Student Services in WINC planning in order to get a good mix of students to attend.

Dr. Cothran reported that the Student Services committee wants to utilize the funds allocated for career materials for a speaker instead. Details are needed as to whether the speaker would present to counselors only, if others would be involved, and what the topic would be.

Ms. Baldin noted that the Family & Consumer Science committee's goals have remained relatively unchanged over the last few years. She requested that the committee decide on a specific area of focus and to develop a program of study.

Mr. Silca stated that his committee will meet during the ITEC conference in November since several of the high schools are sending representatives to the conference.

#### OTHER

Ms. Sarkady reported that Riverside-Brookfield's career day is Wednesday, January 21, 2011. This is a bi-annual event. She invited all school to participate.