

ADMINISTRATIVE COUNCIL
DES PLAINES VALLEY REGION
MAY 7, 2009

MINUTES

Ms. Karen Schmidt called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:07 a.m. on Thursday, May 7, 2009 in Room 509 at the Proviso Mathematics and Science Academy. In attendance:

Leyden: Dr. Fran Brady, Dr. Jack Denny

Elmwood Park: Mr. Pete Binder

Proviso: Ms. Cheryl Pruitt

Ridgewood: Ms. Tracy Jopa

Riverside-Brookfield: Ms. Patty Sarkady

Triton: Ms. Mary-Rita Moore, Ms. Antoinette Baldin, Ms. Susan Collins

DVR: Ms. Karen Schmidt, Mr. Don Lund, Ms. Denise Yaneck

Program Chairperson: Ms. Gloria Currins

APPROVAL OF MINUTES

Dr. Brady moved, Ms. Sarkady seconded the motion to approve minutes of the April 16, 2009 meeting. All ayes; motion carried.

A question was raised about the topic of articulated credit. Ms. Moore stated that articulated credit will transition to dual credit but this will not begin before FY10. Individually schools can begin the transition earlier if they wish to do so. Plans will be made for the transition to ensure a standardized process across all districts. It is recommended that Council members inform their counseling staff of the change.

PROGRAM COMMITTEE FINAL REPORT

Ms. Currins distributed and reviewed the final report for the Business Education committee. The report included tentative goals for FY10 and information on business career electronic portfolios.

Regarding expos, a recommendation was made to have the program committees develop a list of which program areas to focus on and to devise a two to three year timeframe to rotate through the areas. It was also suggested that no more than four expos be offered each year and that the events be scheduled as early in the school year as possible. The Council agreed to set a schedule for FY10 expos at the May 28th meeting.

Ms. Currins, who has served as Business Education committee chairperson for eight years, is retiring and therefore a new chairperson is needed. She was thanked for her years of service and congratulated on her retirement.

FY10 MEETING DATES

The Council established the following FY10 meeting dates and locations: September 3 (DVR), September 24 (Riverside-Brookfield), October 1-2 (workshop), November 5 (Elmwood Park), December 3 (Leyden), February 4 (Ridgewood), March 11 (DVR), April 15 (OPRF), May 13 (DVR). Ms. Moore moved, Ms. Collins seconded the motion to approve the FY10 meeting dates as listed. All ayes; motion carried.

GRANTS

The FY10 Partnership for College & Career Success grant application is due to the DVR office today.

FY09 final reports are due to the DVR office today.

The deadline for amendments is May 15th.

The FY10 CTEI and Carl Perkins grant applications are not yet accessible in IWAS. Mr. Lund reported that ISBE anticipates the applications being available next week, and that the tentative due date is May 31st. Grant payments from the State are approximately 60 days behind schedule. The Region will receive 100 percent of FY09 grant funds, however payments may be delayed. Council members are required to submit a payment schedule to DVR for their FY10 CTEI and Carl Perkins grants. Mr. Lund stated that it is recommended that payments be scheduled as early as possible yet without causing excess cash on hand. Ms. Schmidt advised Council members to begin preparing FY10 purchase orders so that purchases can begin as soon as the grants are approved. Schools should order equipment early so that it is in place for the start of the new school year.

DUAL CREDIT

The Board of Control approved the music courses that were presented for dual credit. Ms. Schmidt distributed the course sequence (see Attachment #1). Ms. Moore reported that CIS101, Introduction to Computer Science, is on-line and is also offered as a dual credit high school campus course (formerly referred to as AP). Ms. Moore requested that articulated credit data files be submitted to the DVR office as soon as possible and not later than June 30th.

VOISE ACADEMY

The Council continued discussion as a follow-up to the VOISE Academy tour last month. Mr. Binder reported that he visited Warren High School to view their Project Lead The Way program. The Council discussed how the Region could use the PLTW pathway. Students prefer to take courses in their own schools as opposed to off campus sites. It was suggested that a subcommittee work on how our consortium can offer PLTW. Ms. Baldin, Dr. Brady, Mr. Binder, and Ms. Jopa volunteered to meet and brainstorm ideas on this topic.

UPDATES

The Health Careers Camp is scheduled for June 15-17. Applications are due today.

The Student & Staff Integrated Learning Experience is scheduled for June 17-19. Dr. Brady stated that she is having difficulty getting a three-day commitment from students. Ms. Schmidt stated that it is difficult coordinating school calendars, and if a school has less than five students for the team, it will not exclude the team from being accepted. Applications were due today, however few have been turned in. Ms. Schmidt directed Council members to turn in all applications by May 13th, regardless of whether or not they have a full team.

The School/College Partnership Workshop is scheduled for October 1-2. The focus is on technology. Partnership Award applications will be e-mailed to the Council following the meeting. Ms. Schmidt is continuing to work with the presenters, Meg Ormiston and Rich Voltz. Participants may be able to receive Administrator Academy credit.

Final reports for FY09 Implementation Grants are due May 28th.

Applications for FY10 Implementation Grants were distributed. Districts can apply for \$7,000 each. Proposals are due May 28th, and no applications will be accepted after this date.

ISIS

Maintaining the ISIS database includes the annual process of updating student enrollment status. Schools are required to identify students who, during the 2008-09 school year, withdrew from school, transferred, will not be promoted to the next grade level, or are now deceased. It is advised to submit this information for 2008-09 to the DVR office in May, but not later than August.

MISCELLANEOUS

Dr. Brady reported that Leyden conducted Career Readiness Certificate training; 30 out of 35 students qualified for certificates.

Ms. Baldin reported that the summer Baking Camp is full. On June 12, from 3:00 – 4:30 p.m. in the HIA Dining Room, a reception will be held for the students who participated in the camp. She also reported that the Electronics Robotic Camp will be held for high school students.

Ms. Sarkady reported that Riverside-Brookfield's Career Expo will be presented at a national convention in July.

INFORMATION

Council members received an update on their respective districts' documented grant expenditures and cash on hand.