

ADMINISTRATIVE COUNCIL
DES PLAINES VALLEY REGION
MAY 31, 2007

MINUTES

Ms. Karen Schmidt called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:08 a.m. on Thursday, May 31, 2007 in Room 509, Proviso Mathematics and Science Academy.

In attendance:

Leyden: Dr. Fran Brady, Dr. Jack Denny

Elmwood Park: Mr. Pete Binder, Ms. Toni Wurch

Oak Park-River Forest: Ms. Amy Hill

Proviso: Ms. Margo Umans

Ridgewood: Ms. Jennifer Buteyn

Riverside-Brookfield: Ms. Patty Sarkady

Triton: Ms. Cheryl Antonich, Ms. Lorette Dodt

DVR: Ms. Karen Schmidt, Mr. Dan Heintz, Mr. Don Lund, Ms. Denise Yaneck

DVR Program Chairperson: Ms. Kim Kopec

APPROVAL OF MINUTES

Dr. Denny moved, Ms. Hill seconded the motion to approve minutes of the May 3, 2007 meeting. All ayes; motion carried.

PROGRAM COMMITTEE REPORTS

On behalf of Ms. Gloria Currins, Dr. Brady presented the end-of-year report for the Business Education Committee. A written report was distributed and highlighted by Dr. Brady; goals for next school year were included. Districts have been well represented at this year's meetings.

Ms. Kopec provided an end-of-year report for the Student Services Committee. A written report was distributed and reviewed; included were results of the field trip survey, information from the U.S. Department of Education, and goals for next school year. Discussion included surveying students. Again this year, DVR provided funds for career materials and bus transportation to career field trips. The committee is broadening its list of business contacts to provide additional experiences for students. Ms. Kopec stated that Ms. Stefanie Andrews from Proviso West will serve as chairperson next year.

ADMINISTRATIVE COUNCIL INSERVICE

Ideas for the September 6th inservice included the following:
Role/function of program committees and their 2007-08 goals;
Flow chart of DVR structure;
Contact list of Triton representatives for each program area; and
A presentation by a WorkKeys representative.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

Partnership Award applications must be submitted to the DVR office by June 30th. Dr. Brady suggested viewing the “Did You Know” video on You Tube which provides interesting facts. Suggestions for a theme included “Did You Know” and “Learn It, Live It, Love It.”

CAREER OUTREACH BROCHURES

The Council discussed the career brochures. A suggestion was made to enlarge the web site address and link the brochure’s information back to the web site. Schools need to identify photo opportunities, such as summer camps and internships, for Mr. Vercruyse as soon as possible. A date must be set to stage a photo of students, in uniforms, for the front cover photo. The photo should include one student from each school and should represent all students (i.e. ethnicity, non-traditional, etc.). District representatives agreed to provide the following types of students and career areas for the photo: Leyden – Hispanic female tech, machine tool; Riverside-Brookfield – TV camera operator; Proviso – culinary, black; Elmwood Park – graphic communications/computer, professional attire as well as blue collar; Oak Park-River Forest – radio/sound production; Ridgewood – auto or construction, Asian; Triton – health. If a student can not be present for the group photo, computer technology would allow Mr. Vercruyse to incorporate an individual photo into the group photo.

TECH PREP IMPLEMENTATION GRANTS

Per the Implementation Grant guidelines, a written final report is required. Ms. Sarkady distributed and highlighted Riverside-Brookfield’s report. Ms. Buteyn provided a report and discussed Ridgewood’s activities. Proviso’s report has been submitted to DVR by Suzanne Green. Ms. Wurch showed samples and discussed activities for Elmwood Park. Ms. Hill provided a summary of Oak Park-River Forest’s activities. Dr. Brady reported on Leyden’s projects.

WOMEN IN CAREERS CONFERENCE

Triton hosted the WINC conference which focused on job search strategies. Fifty students attended.

STAFF INTEGRATED TEAM EXPERIENCE

SITE will be held June 12-14. Presently 31 persons are scheduled to participate. Council members were asked to again emphasize to their respective participants, the requirement of business attire and particularly shoes that cover the entire foot (this is a safety requirement of the businesses to be visited).

DUAL CREDIT

Ms. Antonich stated that the schedule was distributed at the last meeting. She will confirm where students will be registering on Triton's campus. Schools need cost information. By August 1st, schools need to identify dual credit students and provide that information to Triton. The Fire Science program needs clarification as to which specific courses were approved for dual credit. Mr. Binder stated that a correction is still needed regarding when Auto Tech is offered. Presently it is offered Friday mornings from 8:00 a.m. – 12:00 p.m.

ARTICULATION

Triton's petition for articulated credit was distributed. Dr. Brady stated that she investigated the cosmetology option with College of DuPage. She noted that COD offers a cost savings and better time schedule compared to Ms. Roberts Academy. Schools need to forward data files to the DVR office by July 1st. Dr. Denny stated that articulation of AP is at a standstill.

ARTICULATION REVIEW/UPDATE

The Industrial Technology Committee reviewed articulation agreements for Engineering Technology, Drafting – Engineering Technology, and Manufacturing. No changes were recommended. Dr. Brady moved, Ms. Buteyn seconded the motion to accept the committees review of the articulation agreements. All ayes; motion carried.

GRANTS

Schools have submitted nearly all of the information needed for final reports. Some final invoicing is still needed.

INFORMATION

Documented expenditures to-date were provided.