

ADMINISTRATIVE COUNCIL
DES PLAINES VALLEY REGION
MARCH 8, 2007

MINUTES

Ms. Karen Schmidt called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:03 a.m. on Thursday, March 8, 2007 in Room 509 at the Proviso Mathematics and Science Academy.

In attendance:

Leyden: Dr. Fran Brady

Elmwood Park: Mr. Pete Binder

Oak Park-River Forest: Ms. Amy Hill

Proviso: Ms. Suzanne Green

Ridgewood: Ms. Jennifer Buteyn

Riverside-Brookfield: Mr. Rick Mangun, Ms. Patty Sarkady

Triton: Ms. Lorette Dodt, Ms. Mary-Rita Moore, Mr. Joe Dusek

DVR: Ms. Karen Schmidt, Mr. Don Lund, Ms. Denise Yaneck

APPROVAL OF MINUTES

Mr. Mangun moved, Ms. Green seconded the motion to approve minutes of the February 8, 2007 meeting. All ayes; motion carried.

DUAL CREDIT

Mr. Dusek presented dual credit options in the area of Construction Management. Information distributed included proposed courses, costs, and rationale. The program is not trades related but focuses on project management, superintendence, contract administration, scheduling, cost estimating, materials testing, code enforcement, safety, and plan review. The two proposed courses are on Triton's fall schedule, and Ms. Dodt stated that she will ensure the courses are noted as dual credit. Mr. Binder moved, Ms. Buteyn seconded the motion that Mr. Dusek's proposal be presented at the April Board of Control meeting. All ayes; motion carried.

FY08 GRANTS

FY08 grant guidelines and information have not yet been received. The DVR directors are meeting with Administrative Council representatives this week to assist in planning for next year's grants. Ms. Schmidt requested that preliminary budgets be submitted to the DVR office by March 23rd.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

The Council discussed ideas for the October 2, 2007 workshop, including the following potential keynote speakers:

Jason Dorsey, motivational, tailors message to the audience (Mr. Binder will provide contact information).

Edward Rust Jr., CEO of State Farm, serves on No Child Left Behind Commission (Dr. Brady will provide contact information).

John Nelson, WorkKeys presenter with Thinking Media (Ms. Buteyn to provide contact information).

The NSSE (National Study of School Evaluation) group, research on data driven decision making, how to use the data we collect and how to enact it in the curriculum (Dr. Brady to provide contact information).

Dr. Brady stated that the Silver and Strawn Group in Schaumburg and the Hope Foundation have excellent presenters.

Potential topics/themes discussed included the following:

Data collection and how to use it.

New certifications, workplace readiness and other national certifications; students entering college and the world of work need the same skills.

Other workshop activities include:

Partnership Awards, focusing on student projects and recognizing the teachers of those students.

Presentations by faculty from the Region.

HEALTH CAREERS SUMMER CAMP

Based on their meeting with Ms. Carol Valentino-Barry, Ms. Schmidt and Mr. Lund outlined the concept of a health careers camp. Ms. Schmidt reviewed goals, career areas to focus on, and potential locations for on-site experiences. Target participants are high school juniors. The selection process must be developed. Funding sources are not known at this time. Dr. Brady will provide information on Elmhurst's health career camp. Oak Park-River Forest also conducts summer camps, and Ms. Hill will provide information that may be helpful. Dr. Brady moved, Ms. Moore seconded the motion to approve the Health Careers Summer Camp proposal.

OUTREACH AND RECRUITMENT

Council members evaluated the career planning brochure and posters. Comments included:

The materials work well; students like the brochure; the information is contained in one document.

The inside layout should be provided to the schools in a .pdf format that can be inserted into curriculum guides.

Make the cover into a worksheet, or insert a worksheet, on which students list their name and potential courses they want to take.

Eliminate pictures of school buildings; pictures of students are more important.

Use a lot more pictures – create a collage.

Maintain information on dual credit and articulation.

Eliminate “pep talk” boxes.

Make the brochure more personal – “this is about you and your future.”

Council members were asked to bring additional suggestions to the next meeting.

STAFF INTEGRATED TEAM EXPERIENCE

The dates for SITE are June 12, 13 and 14. Gloria Currins is coordinating the program. Brochures and applications are expected to be available by the April meeting. Thirty applicants will be selected, preferably persons who have not yet participated. It must be emphasized that all participants have to travel to business sites in the buses provided by DVR, dress code must be adhered to, and participants must commit to all three days.

ISIS

Districts that process their own data (i.e. Leyden, Oak Park-River Forest, and Riverside-Brookfield) are to turn in final reports and diskettes to the DVR office by April 9th. Data files received from Elmwood Park, Proviso, and Ridgewood have been received and will be processed.

INFORMATION

Payment schedules and documented expenditures to-date were provided.

OTHER

A suggestion was made to produce a list of DVR schools presenting at the Connections conference. A follow-up report on the Women In Non-traditional Careers conference was requested. Council members reported that Mr. Vercruysse has not yet been to the schools to take pictures. A DVD about dual credit options is being worked on. No further developments have occurred regarding students taking remedial math classes at Triton.