

ADMINISTRATIVE COUNCIL
DES PLAINES VALLEY REGION
DECEMBER 7, 2006

MINUTES

Ms. Karen Schmidt called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:10 a.m. on Thursday, December 7, 2006 in Room 146 at Elmwood Park High School. In attendance: Dr. Fran Brady (Leyden), Mr. Pete Binder (Elmwood Park), Ms. Amy Hill (Oak Park-River Forest), Mr. Kyle Hastings, Ms. Suzanne Green (Proviso), Mr. Rick Mangun, Ms. Patty Sarkady (Riverside-Brookfield), Ms. Mary-Rita Moore (Triton), Ms. Karen Schmidt, Mr. Dan Heintz, Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Ms. Buteyn moved, Ms. Green seconded the motion to approve minutes of the November 2, 2006 meeting. All ayes; motion carried.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

Next year's workshop date is October 2, 2007. For the next meeting, Council members were asked to provide ideas for a keynote speaker. The Council discussed ideas for a theme, including the following.

National career readiness certificates: How businesses will use them and how we can incorporate the certificates into curriculum.

Other certifications such as OSHA.

What students are looking for in colleges; how and why they choose a college; what drives their decisions.

Where the jobs are.

WorkKeys supports that employees in all areas need technical skills.

Best predictors of student success.

STAFF INTEGRATED TEAM EXPERIENCE

Gloria Currins will serve as coordinator. Potential dates are June 12-14, 2006. Council members were asked to check for conflicts with these dates which will be approved at the next meeting.

CAREER PLANNING BROCHURES

Brochures and posters are being printed at this time. All are expected to be completed and delivered by next week. Council members identified ways they will utilize the brochures.

Leyden: Will distribute to all freshmen; all PE, health and keyboarding classes; sophomores will be targeted; Freshman Access program; incoming freshman program.

Elmwood Park: Eighth grade middle schools students; freshman, sophomore and juniors at registration; libraries in the community; chamber of commerce; parents of eighth graders.

Ridgewood: Incoming freshmen; current freshmen, sophomores and juniors in class meetings; emphasis on sophomores and juniors.

Oak Park-River Forest: Open house night for incoming freshmen; freshmen, sophomores and juniors in individual and small group settings.

Proviso: Eighth grade orientation; freshmen advisory classes; counselors before registration; registration for sophomores, juniors and fifth year seniors; recruitment in CTE classes; incoming freshmen families night; take your parent to school day; curriculum night; career centers; board members and board meetings; community workshops.

Riverside-Brookfield: Various event nights in September and November through January; increased counselor usage; the information in the brochure is being inserted into the district's curriculum guide.

NATIONAL CAREER READINESS CERTIFICATE

As a follow-up to discussion at the last meeting, Ms. Schmidt reported that the cost is \$4 per student and takes about 45 minutes to administer the portion on locating information. The idea was raised as to whether schools should embed the workforce readiness skills in their curriculum.

CURRICULUM REVIEW AND UPDATE

The Family & Consumer Science committee added Early Learning Standards to Child Care Practicum II to meet articulation requirements. Mr. Hastings moved, Ms. Moore seconded the motion to approve the curriculum update. All ayes; motion carried.

UPDATES

Dual Credit: Ms. Moore distributed the spring 2007 schedule. Engineering Technology, which was approved by the Board of Control in June, needs to be included. Mr. Ken Benson was not able to present the Horticulture proposal to the Board of Control at its meeting yesterday. However, Board members requested that the information be forwarded to them at this time so that schools can proceed with including the Horticulture dual credit option in their curriculum guides.

Mid-year reports: Council members were reminded to complete the "Outcomes" column on the CTEI and Tech Prep grids as activities are completed.

Grants: Council members were advised to begin planning for next year. Grant planning meetings will be held on approximately March 6th and 7th. For the current year, schools need to continue expending funds in accordance with their established payment schedules.

ISIS: Council members were reminded to prepare for downloading data for the spring reports.

Industrial Technology committee: Triton's Joe Stolz will serve as chairman. Three meetings will be scheduled during the second semester. Dates and topics will be determined by Mr. Stolz.

ILLINOIS OFFICE OF EDUCATIONAL SERVICES

Information was provided on available resources. Mr. Lund reported on the curriculum revitalization project targeting areas of Industrial Technology, Health Careers, Family & Consumer Services, and Agriculture.

MISCELLANEOUS

Minutes of the October 20th Student Services committee meeting were distributed.

Teacher Service Record reports were distributed. Council members should ensure accuracy of the information.

Council members are to provide the DVR office with lists of all their CTE teachers' names and e-mail addresses by December 18th. ISBE is collecting this information in an effort to improve communication directly with teachers. The Board of Control approved submitting the requested information to ISBE.

Mr. Mangun shared information on Captivate and Contribute software.

At the next meeting, information on the potential development of a health career camp will be presented.

The Women in Non-traditional Careers conference will be held March 14, 2006.