

ADMINISTRATIVE COUNCIL
DES PLAINES VALLEY REGION
DECEMBER 11, 2008

MINUTES

Ms. Karen Schmidt called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:02 a.m. on Thursday, December 11, 2008 in the Board Room at Ridgewood High School. In attendance:

Leyden: Dr. Jack Denny, Dr. Fran Brady

Elmwood Park: Mr. Pete Binder

Ridgewood: Ms. Tracy Jopa

Triton: Ms. Mary-Rita Moore, Ms. Antoinette Baldin

DVR: Ms. Karen Schmidt, Mr. Don Lund, Ms. Denise Yaneck

APPROVAL OF MINUTES

Dr. Brady moved, Dr. Denny seconded the motion to approve minutes of the November 6, 2008 meeting. All ayes; motion carried.

DUAL CREDIT

Triton representatives Paul Bhasin and Lizette Rivera presented a dual credit proposal for four music courses (MUS110 Listening to Music, MUS216 Music in America, MUS101 Electronic Music, and MUS120 Record Production Levels I and II). Proposed implementation is the fall of 2010. Information was distributed. Each course is three credit hours and presently offered during the daytime as well as evening hours. MUS110 and MUS126 will transfer to all state universities and colleges in Illinois. Potential majors include a B.A. in music technology, recording engineering, and audio production. Mr. Bhasin will forward course descriptions and related information. Dr. Denny moved, Mr. Binder seconded the motion that the proposal be presented to the Board of Control in February. All ayes; motion carried. Ms. Schmidt stated that Mr. Bhasin must provide a written proposal with all related information to her so that it can be forwarded to the Board prior to the February 4th meeting.

OUTREACH AND RECRUITMENT BROCHURE

The career planning brochures are presently being printed and will be delivered to all schools by next week. Council members identified ways in which the brochures will be distributed and utilized.

Leyden (Dr. Brady): All freshmen, Taste of Leyden (East and West) event in January for incoming students, all partner schools, teachers in CTE classes, registration.

Elmwood Park (Mr. Binder): Counselors and other administrators do presentations to eighth graders, students in Academic Lab, sophomores and juniors, counselors, parent night in February for incoming students, Chamber of Commerce, public library.

Ridgewood (Ms. Jopa): Placed in report card mailing, counselors' meetings with juniors and their parents, sophomores at Naviance presentation.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

Potential focus topics for the 2009 workshop are technology and career pathways. The Board of Control selected technology as the main focus. Meg Ormiston has been contacted to be the keynote presenter. She is a local representative and conducts interactive workshops. A sponsor will be sought, such as Apple or CDW. At the direction of the Board, the workshop is scheduled for two days (October 1-2, 2009) and will be hosted at Triton. Students will again be involved. Time will be used to assess current programs, their effectiveness, and their future direction.

DISTRICT UPDATES

Council members provided brief updates on Career & Technical Education activities in their districts.

Leyden: Dr. Brady reported on new culinary kitchens, new computer labs, new equipment in the IT lab, TMA funding received for a 3-D copier, on-site training for machine tool teachers, 90 students attended IMTS, Sports Marketing, \$9600 raised to assist a family in the community, fashion shows at East and West, operation of Javacino, computer programming students building robots and working on a Blue Ray and touch screen program, working with virtual keyboards, students preparing for Career Readiness Certificate testing, second annual career expo, updating the career education web page, involvement in census testing.

Elmwood Park: Mr. Binder reported on career pathways (determining how to incorporate career pathways into curriculum, students' understanding of the pathways, how to get the information out), use of computers (both PC and Mac) for editing in the TV lab, Toni Wurch's attendance at NTPN and certification in career pathways, ACTE attendance, software upgrades in labs (particularly marketing and graphics), future attendance at the Madison Careers Conference in January and the Connections Conference in March.

Ridgewood: Ms. Jopa reported on a new Mac lab with new Adobe Suite software to be used by students in Web Design and Graphic Arts, purchase of a saw stop, computers in the Student Services office to be used for student access to Naviance, staff training on Naviance, Consumer Ed students shadowing at AT&T, Marketing students operating a booth at a local mall to wrap presents for charity, architects and construction representatives as guest speakers, Web Design classes are updating part of the school's web site and the web site could become entirely student run.

STAFF INTEGRATED TEAM EXPERIENCE

Ms. Schmidt distributed a proposal that was developed with ideas from the Board of Control and Administrative Council. Additional input was received from Gloria Currins and Marijana Uremovic. The proposal was approved by the Board of Control and includes the following aspects: Eight teams (one per school); each team consists of three teachers and five students for a total of 24 teachers and 40 students; three-day experience focusing on three specific career clusters; teams will rotate among businesses; teachers will take tours and students will participate in shadowing; tentative dates are June 16-18, 2009.

Ms. Schmidt distributed an outline of the schedule and anticipated budget. A brochure and application will be developed. Council members are to seek three teachers, and the three teachers will seek five students to participate.

The coordinator's application was distributed. Ms. Currins will be recommended to the Board to serve as a coordinator, and a co-coordinator is needed. Applications are due by January 21st.

Applicants will be interviewed the afternoon of Tuesday, February 3rd. Mr. Binder, Dr. Denny, and Ms. Moore volunteered to serve on the interview committee.

A suggestion was made to have a team of students video the event to visually document the experience as well as use their skills to produce a marketing video. A suggestion was made to conduct a follow-up study on the students who participate to determine how they were impacted.

CURRICULUM REVIEW

The Family & Consumer Science committee reviewed curriculum for Child Care Practicum. No changes were recommended. Ms. Moore moved, Dr. Brady seconded the motion to accept the FCS committee's review. All ayes; motion carried.

UPDATES

Mid-year reports: Implementation grants require a mid-year written and oral report, to be given at the February meeting.

Grants: Per information from the most recent System Directors meeting, this year's state-funded grants might be reduced by as much as ten percent. As part of the application for next year's grants, schools might be required to do a self-evaluation.

ISIS: No new information.

Documented grant expenditures and cash on-hand: Council members received an update on the current status for their respective districts.