

ADMINISTRATIVE COUNCIL  
DES PLAINES VALLEY REGION  
APRIL 16, 2009

MINUTES

Ms. Karen Schmidt called the meeting of the Des Plaines Valley Region Administrative Council to order at 11:40 a.m. in the Heritage Room at Oak Park & River Forest High School.

In attendance:

Leyden: Dr. Fran Brady

Elmwood Park: Mr. Pete Binder

Oak Park & River Forest: Ms. Amy Hill

Ridgewood: Ms. Tracy Jopa

Riverside-Brookfield: Ms. Patty Sarkady

Triton: Dr. Susan Collins

DVR: Ms. Karen Schmidt, Mr. Don Lund, Ms. Denise Yaneck

Guest: Mr. Tom Vercruysse

APPROVAL OF MINUTES

A correction will be made to the minutes that were distributed with the agenda. The correction is under the topic of Dual Credit. With this correction, Dr. Brady moved, Ms. Hill seconded the motion to approve minutes of the March 12, 2009 meeting. All ayes; motion carried. A revised copy of the March 12<sup>th</sup> minutes will be forwarded to Council members.

CAREER PLANNING BROCHURES

Mr. Vercruysse was present to discuss next year's career planning brochures. He proposed the cover design of a cafeteria setting and students selecting items related to their futures. Ideas from the Council included a library setting and an art museum. The Council supported the museum concept with the theme of "frame your future." Photo opportunities are needed. Career pathways need to be integrated into the cover design. Ridgewood's FY09 brochure is an example of the career cluster format.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP

Per the Board of Control, the October workshop will be a two-day event. The outline was distributed for the Council's review. Triton will again host the workshop. Partnership Award applications will be distributed at the next meeting.

## VOISE TOUR FOLLOW-UP

Prior to the meeting, Council members toured the Vocational Opportunities Inside the School Environment Academy in Chicago. The Council reflected on what they observed and made suggestions for the Region. Comments included the following.

The Academy is impressive in its maximization of limited resources.

With dual credit courses, can virtual classrooms be implemented at the high schools which would tie into the dual credit courses taking place on Triton's campus?

How can the Illinois Virtual High School be implemented in traditional schools?

As we continue to explore dual credit, survey the students to determine what they are interested in and what times classes should be offered.

Can dual credit courses be offered on-line? Are there courses already available that offer both face-to-face classroom time as well as on-line access?

The Council will continue to discuss this topic at the next meeting.

Ms. Schmidt stated that, per the April 15<sup>th</sup> Partnership meeting, elimination of articulated credit will not occur during the FY2010 school year.

## GRANTS

Council members received a list of FY09 final reports due, FY10 grant applications due, and how to access the FY10 Partnership for College & Career Success grant application and guidelines on-line.

It is anticipated that the FY10 Carl Perkins and CTEI grants will be available in IWAS late April or early May. The original due date of April 30<sup>th</sup> will be altered according to when IWAS is ready.

The PCCS grant must focus on career pathways.

Ms. Schmidt reminded the Council of the importance of spending grant funds in a timely manner and in accordance with established payment schedules.

## STUDENT & STAFF INTEGRATED LEARNING EXPERIENCE

Posters and fliers were distributed. Ms. Schmidt reviewed the team composition of three teachers (i.e. CTE teacher, core teacher, and counselor) and five students. Ideally there will be one team from each building, and participating teachers should be those who have not previously taken part in the former SITE program. After the program, teachers must meet follow-up requirements in order to be paid. The application and brochure are available on the DVR web site, and the deadline is May 7<sup>th</sup>.

## HEALTH CAREERS CAMP

Posters and fliers were distributed. Three students from each building may participate. The application and brochure are available on the DVR web site, and the deadline is May 7<sup>th</sup>.

## CAREER CAMP

Dr. Collins distributed information on the Triton College Summer Baking Camp. Ten students may participate. She also distributed information on the robotics camp, Bringing Effective Anti-violence Solutions Together.

## DISTRICT UPDATES

Council members provided brief updates on activities that are grant funded.

Elmwood Park: Mr. Binder reported on career pathways planning and implementation, a health and well-being event to focus on health fields, college night in May, staff training on Bridges and KeyTrain, equipment upgrades, software for CTE classes, staff attendance at conventions, a program to track at-risk juniors, and student attendance at seminars and Triton events.

Oak Park & River Forest: Ms. Hill reported on the Black Professionals Day event for 150 students and various presenters, teachers' attendance at conferences, equipment upgrades, and the upcoming construction trades expo.

Leyden: Dr. Brady reported on Jr. Achievement activities, CTE outstanding student breakfast, college and career speakers, Making College & Career Count, merging with Chambers of Commerce, KeyTrain training, Step Up & Step Out activities, sophomore career unit, special education students' field trip to Best Buy, Javacino, students assembling robots in computer classes, upgrades in machine tool and CAD labs, Career Readiness Certificates, coop/partnership luncheon, and staff attendance at conferences.

Ridgewood: Ms. Jopa reported on the career fair with over sixty companies participating, implementation of Naviance with freshmen and sophomores, equipment purchases, staff attendance at Madison Careers Conference, working on career clusters, updating the career pathways web site, students' work on KeyTrain and the requirement that they show progress, and AutoCAD students' participation in an architectural tour in Chicago.

Riverside-Brookfield: Ms. Sarkady reported on the career day and staff attendance at the State Automotive Conference.

## FY10 MEETING DATES

The following dates were proposed for the 2009-10 school year: September 3, September 24, October 1-2 (workshop), November 5, December 3 or 10, February 4, March 11, April 15, May 6, and May 27<sup>th</sup>. Council members were asked to check their calendars for conflicts. Dates will be approved at the next meeting.

## ARTICULATION

The Family & Consumer Science committee reviewed curriculum in Health Careers and Housing & Interior Design. No updates were recommended. Mr. Binder moved, Ms. Sarkady seconded the motion to accept the FCS committee's review. All ayes; motion carried.

## INFORMATION

Council members received an update on documented grant expenditures and cash on hand. Ms. Schmidt stated that the Board of Control has requested a monthly update of all districts' documented expenditures to-date. Up to now, Board members have only received their respective district's expenditures.

Information on a May 1<sup>st</sup> career pathways workshop was distributed.