

ADMINISTRATIVE COUNCIL
DES PLAINES VALLEY REGION
APRIL 10, 2008

MINUTES

Ms. Karen Schmidt called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:12 a.m. on Thursday, April 10, 2008 in Room 509 at the Proviso Mathematics and Science Academy. In attendance:

Leyden: Dr. Jack Denny, Dr. Fran Brady

Elmwood Park: Mr. Pete Binder

Oak Park-River Forest: Ms. Amy Hill

Proviso: Mr. Kyle Hastings

Ridgewood: Ms. Jennifer Buteyn

Riverside-Brookfield: Ms. Patty Sarkady

DVR: Ms. Karen Schmidt, Mr. Don Lund, Ms. Denise Yaneck

APPROVAL OF MINUTES

Dr. Denny moved, Ms. Buteyn seconded the motion to approve minutes of the March 6, 2008 meeting. All ayes; motion carried.

GRANTS

Ms. Schmidt reported that the Program Improvement Grant portion of the Region's FY08 CTEI grant has been increased by approximately \$1,600. District representatives were notified of their respective increases and DVR will submit an amended budget to ISBE.

A collaborative grant will fund a Career Pathways Certification Leadership workshop at South Suburban College on April 29-30. Information was distributed. Tomorrow is the deadline to fax in registration forms.

For the FY09 CTEI and Carl Perkins grants, Council members submitted information on types of activities associated with each grant. The DVR office must compile this information in order to complete the application forms. Districts are to complete their on-line applications by April 14th.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP – OCTOBER 9, 2008

Ms. Schmidt and Mr. Lund have contacted potential keynote speakers that were suggested by the Council. Leads that have not worked out include Ms. Penelope Trunk whose fee is \$11,000, and Mr. Mark Milliron who, although interested, can not commit due to other obligations at that time. Mr. Milliron recommended Mr. Larry Warford who has expressed interest in presenting as keynote at the workshop. Mr. Lund will follow-up with Mr. Warford. Council members may still forward to the DVR office names of other potential presenters.

OUTREACH AND RECRUITMENT

Council members are to contact Mr. Tom Vercruysse about any end of school year photo opportunities. This year's career planning brochures and posters have been well received by both students and teachers. The color scheme is good. Having students pictured on the poster gains the attention of students, and it is good that the photo was taken on the college campus. A suggestion was made to use a specific logo to identify all of DVR's publications. A suggestion was made to include student recognition as part of the School/College Partnership Workshop; the students involved would be in the photo on next year's brochure and the photo would be taken the day of the workshop.

STAFF INTEGRATED TEAM EXPERIENCE

SITE brochures and applications were distributed. Ms. Currins has developed a list of potential businesses to visit. The program will include 30 participants and workshops will be conducted by Mary Waters. Council members should prioritize the applications they receive, and applications are due to the DVR office by April 25th.

HEALTH CAREERS CAMP

Brochures, posters and letters to counselors were distributed. The program will include 24 students (i.e. three per school). Each Council member can determine the criteria for selecting students at their schools. Ms. Schmidt offered suggestions for student selection such as reviewing attendance records and deans records. Applications are due April 25th.

Ms. Val Pozen has set up a Medical Careers Expo on April 29th. A suggestion was made to schedule expos in the fall in order to help students make decisions about class selections in the spring.

DISTRICT UPDATES

Leyden: Dr. Brady reported on computer lab use; student projects including building servers; equipment purchases for Foods, Auto and Child Care; Business Education computer upgrades; ACES and Bridges software; outreach materials; WorkKeys phone surveys to determine which businesses are using this resource; career day speakers; student attendance at the Foods expo.

Oak Park-River Forest: Ms. Hill reported on software for Auto, Drafting and Business Education; state-of-the-art equipment purchases for Broadcasting courses; upgrades to CTE student labs; faculty attendance at national conferences; and annual Black Professionals Day.

Proviso: Mr. Hastings reported on tremendous growth in and revitalization of the Auto program; hiring an additional Auto instructor; and integration of technology with the project, "Proviso Treasures," which is a cookbook that will be available on CD and on the district's website.

Elmwood Park: Mr. Binder reported on individualized career plans; dual credit enrollment; staff training on KeyTrain; college night in May at which parents will use the parent component of Bridges; attendance at conferences; shadowing; internships; post-secondary projects; addition of business partnerships; and the World's Largest Fine Arts Event.

Ridgewood: Ms. Butyen reported on ACES; Bridges; Alumni Portal to track former students; career fair; new CAD lab; KeyTrain training; field trips; shadowing days; attendance at conferences; and reading materials to support literacy in all CTE classes.

Riverside-Brookfield: Ms. Sarkady reported on ACES; purchase of Mitchell on Demand; new Business Education computers; new equipment for Industrial Technology; a new CAD instructor has designed new curriculum; and the new Auto Shop is now open.

FY09 MEETING DATES

The following dates were proposed for the 2008-09 school year: September 4 (inservice), September 25, October 9 (workshop), November 6, December 11, February 5, March 12, April 16, May 7 and May 28. Council members were asked to check for potential conflicts. Dates will be adopted at the next meeting.

INFORMATION

Council members received an update on documented grant expenditures, payment schedules and cash on-hand.

FY07 Reimbursement Detail reports have just been received from ISBE. The reports were distributed.

Mr. Binder raised a question about the ACES contract for next year. Industrial Technology Committee chairman Mr. Joe Stolz has contacted two potential vendors since Aidex Corporation is no longer an authorized re-seller of ACES.

Information about the FY09 Federal Tech Prep grant has just been received. The grant has been renamed the Partnerships for College and Career Success. Ms. Schmidt and Mr. Lund will review the guidelines and forward information to Council members next week.