



DES PLAINES VALLEY REGION (DVR)
ADMINISTRATIVE COUNCIL
MAY 5, 2011

MINUTES

Dr. Anne Cothran called the meeting of the Des Plaines Valley Region Administrative Council to order at 8:12 a.m. on Thursday, May 5, 2011 in the Faculty Cafeteria at the Proviso Mathematics and Science Academy. In attendance: Dr. Anne Cothran (DVR), Dr. Fran Brady (Leyden Dist. 212), Ms. Toni Wurch (Elmwood Park Dist. 401), Ms. Amy Hill (Oak Park & River Forest Dist. 200), Mr. Ed Moyer (Proviso Dist. 209), Ms. Michelle Vogt-Schuller (Proviso Dist. 209), Mr. Steve Silca (Ridgewood Dist. 234), Dr. Sue Collins (Triton College), Ms. Antoinette Baldin (Triton College), Ms. Denise Yaneck (DVR).

APPROVAL OF MINUTES

Ms. Hill moved, Mr. Moyer seconded the motion to approve minutes of the April 7, 2011 meeting. All ayes; motion carried.

DISTRICT MASTER SCHEDULES

The ISIS system included the capability to producing reports to verify data. The CTEC system does not have a program written yet to include verification reports, therefore EFE systems had to devise a way to check data. Dr. Cothran reported that district master schedules will be checked against the data that she will be able to view in the SIS system.

PROGRAMS OF STUDY

Ms. Baldin reported that currently Triton has four programs underway.

Accounting: A handout of Leyden's outline plan was distributed. On May 10th Triton representatives will present this information to the Business Education committee. Leyden has 25 students enrolled for next fall. On September 7th there will be a meeting at Leyden and all schools are invited to attend.

Visual Communication: A handout was distributed with information about the Digital Media certificate and Digital Photography certificate. A committee is working on dual credit offerings that match up to a certificate. This is in the planning stage. Leyden is involved and other schools that are interested can be involved as well. Web Design POS might be considered.

Hospitality: This is in the planning stage. Leyden and Proviso West are involved.

Health: Dr. Collins reported that Health programs have selective enrollment. Triton is working with Leyden. She distributed a handout of pathway information on Ophthalmic Tech. Other Health areas will include Diagnostic Stenography, Nuclear Medicine, Nursing, Nurse Assisting, Radiology,

and Surgical Tech. Medical Assisting is on hold. The Health Information Systems Technology is not operational at this time. Ms. Baldin noted that Triton articulates to Governor's State University for a four year health degree.

Ms. Baldin questioned the Council as to other pathways they would be interested in. A suggestion was made to branch off of Accounting into Marketing and Management. Ms. Baldin reported that they are considering A+ Certification as a pathway; this fall they are launching an Independent Building Contracting program which could be considered for pathway development; and districts can still contact her if they wish to offer dual credit at their schools. Dr. Cothran congratulated everyone on the progression in developing POS.

SCHOOL/COLLEGE PARTNERSHIP WORKSHOP: ATTENDEES LIST

Council members were reminded of discussion from the November 4, 2010 meeting at which they identified the number of attendees their districts would have at the October 2011 workshop. Riverside-Brookfield and Elmwood Park have submitted the names of participants taking those slots. Dr. Cothran requested that everyone confirm their lists and send the names to her by the end of the school year or sooner if possible. Proviso department chairs will be finalized in July and the list of names will be forwarded to DVR.

FY11 PCCS IMPLEMENTATION GRANT FINAL REPORT

Council members were reminded that the Implementation Grant guidelines require a final written report.

FY11 PCCS 3RD & 4TH QUARTER ACTIVITIES REPORTS

Council members are to submit a brief description of outcomes for each of their activities under the FY11 grant. The PCCS grant has been eliminated in FY12.

Dr. Cothran added that the FY11 end-of-year amendments have been approved. Also, it is anticipated that the sooner FY12 grants are approved, it is more likely that FY12 payments will be received in a more timely manner. Therefore schools need to give their contact information to the DVR office in case ISBE requests changes after the school year ends.

FY11 PROGRAM COMMITTEES: FINAL REPORTS

Council members received the Family & Consumer Science and Industrial Technology committees' final reports. Reports from the Student Services and Business Education committees will be forwarded when received. The Business Education report will be submitted after next week's meeting. Ms. Baldin commented that this year's meetings were more focused. Ms. Baldin added that Triton has achieved the 20 instructor commitment needed for WaterBotics, and that they had to get the private schools' involvement to fulfill the requirement.

FY12 PROGRAM COMMITTEES: PRIORITIES/PROGRAMS OF STUDY

Next school year, the Industrial Technology committee will focus on Engineering and Technology. The FCS committee will focus on Allied Health and Culinary. The Business Education committee will determine their program of study.

CAREER CAMP REGISTRATION

Dr. Cothran reported that the Board of Control authorized extending registration to May 13th. The question has been raised as to whether to open the camps to schools outside of DVR, however the intent is to get students from DVR schools into the camps. The Council had indicated Student Services would handle recruitment. The Student Services committee wanted CTE teachers to

handle recruiting, so Dr. Cothran sent to CTE teachers the online links to career camp information. Dr. Brady stated that hard copies of brochures are needed to distribute to students. Ms. Baldin stated that Triton is investing grant funds to support the camps and there is concern over the low registration numbers. Dr. Brady stated an issue with permission forms being available only online. Dr. Cothran provided background information on the problems that arose last year with collecting hard copies of forms, the reason for online permissions this year, the move to the RevTrak system, having RevTrak ready by January as requested by the Board of Control, questions that later arose about the requirement of payment by credit card, and setting up an alternate method of payment. Throughout the process there have been new issues brought up continually. The Council began to discuss ideas for next year's registration process. Ms. Baldin provided a brief overview of each camp and the activities students will do in each. Council members agreed to make extra efforts to increase registrations by next week. Mr. Silca suggested a promotional video that includes brief highlights of the camps as a 60-second commercial that can be played in the schools next year.

MISCELLANEOUS

Ms. Baldin noted that this Saturday is Triton's Open House event plus the Second Annual Culinary Competition.